

CITY OF RIVERBANK
PARK MAINTENANCE WORKER I/II

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under general supervision, learns to perform and performs a variety of duties relating to the City's parks and parks facilities, including planting, watering, and performing minor irrigation system repair, trimming shrubs, and cleaning and maintenance of facilities; ensures the safety of parks and facilities; performs graffiti removal; maintains the City's aquatic center and pools; learns and demonstrates a full understanding of all applicable policies, procedures, and work methods associated with assigned duties; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

Park Maintenance Worker I

The **Park Maintenance Worker I** is the entry-level class in the Park Maintenance Worker series that allows the incumbent to develop journey level knowledge and abilities. Initially, under immediate supervision, incumbents perform the more routine and less complex assignments within an established procedural framework, where there are minimal consequences of error. As experience is gained, there is greater independence of action within established guidelines. This classification is alternatively staffed with Parks Maintenance Worker II and incumbents may advance to the higher level after gaining experience and demonstrating a level of proficiency that meets the qualifications of the higher level class.

Park Maintenance Worker II

The **Park Maintenance Worker II** is the journey level class in the Park Maintenance Worker series, which incumbents are expected to independently perform the full scope of assigned duties. Incumbents perform a full range of duties related to planting, mowing, watering, irrigation system repairs, and maintenance of facilities. This classification is distinguished from the next higher classification of Senior Parks Maintenance Worker in that the latter performs more complex assignments and provides lead direction to lower level staff.

SUPERVISION RECEIVED/EXERCISED:

Park Maintenance Worker I

Receives immediate supervision from the Parks and Facilities Maintenance Supervisor. Incumbents in this class do not routinely exercise supervision.

Park Maintenance Worker II

Receives general supervision from the Parks and Facilities Maintenance Supervisor. May exercise functional and technical supervision over lower level personnel.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Learns to perform and performs skilled and semi-skilled tasks and work activities in the Park and Facilities Maintenance Division of the Recreation and Parks Development Department, including maintenance, repair, inspection, and operational work in Park's facilities, landscapes and recreation areas, aquatics center, and Lighting and Landscape Districts.
- Maintains turf, recreation, fences, and play areas; operates, maintains, and repairs irrigation systems; changes and adjusts heads for proper irrigation; maintains controllers and timers; operates and maintains vehicles and a variety of power driven equipment such as tractors, mowers, blowers, edgers, chain saws, weed eaters, etc.; maintains and prepares athletic fields and courts; may mix and apply personal grade fertilizers, pesticides, and herbicides; maintains records of any fertilizers and chemicals applied.
- Plants shrubs, trees, and flowers; trims hedges, shrubs, and flowers; lays sod; trims and removes trees; maintains and inspects park facilities, including parks, skate parks, aquatic center, landscapes, athletic fields, playgrounds, and courts; performs all necessary repairs on park facilities; picks up trash and debris from park grounds and empties trash cans; removes graffiti and weeds; repairs vandalism, signs, and fences.
- Performs routine custodial work, which may include sweeping, mopping, and disinfecting surfaces and stocking restrooms with supplies; opens and cleans restrooms at all City parks.
- Performs routine facility maintenance duties at the City's parks facilities, including painting, light plumbing, carpentry, electrical, and mechanical tasks; operates vehicles and various power equipments in the maintenance of parks.
- Inspects all City parks for safety issues, turf, irrigation, and tree problems; checks all playground equipment and surfaces.
- Maintains the City's aquatic center and pools; checks chemical levels; adds chemicals to pools as needed.
- Provides assistance to other Maintenance divisions as needed; cleans and removes debris from storm drains.
- Demonstrates a full understanding of applicable policies, procedures, and work methods associated with assigned duties; estimates time, materials, and equipment necessary for the successful completion of projects; acquires necessary resources as is appropriate; tracks purchases; assists in the development of work plans, procedures, and schedules.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.

PHYSICAL, MENTAL, AND ENVIRONMENTAL WORKING CONDITIONS:

Position requires sitting, standing, walking on level and slippery surfaces; reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry, and push tools, equipment, and supplies

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weighing 50 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions, including wet, hot, and cold. The incumbent may use chemicals, which may expose the employee to fumes, dust, and air contaminants. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, and work in heavy vehicle traffic conditions.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification.)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills, and abilities necessary for a **Park Maintenance Worker I/II**. A typical way of obtaining the required qualifications is to possess the equivalent of:

Park Maintenance Worker I

Willingness to learn and perform duties associated with park maintenance and one year of experience in general park maintenance work and a high school diploma or equivalent.

Park Maintenance Worker II

In addition to the above, one year of experience in gardening, grounds, and equipment maintenance equivalent to that of a Park Maintenance Worker I in the City of Riverbank.

License/Certificate:

Park Maintenance Worker I

Possession of, or ability to obtain, a valid Class C California driver's license.

Park Maintenance Worker II

Possession of, or ability to obtain, a valid Class C California driver's license. Depending upon assignment, possession of a Class B California driver's license, California commercial or agricultural pesticide applicator license, Certified Pool Operator, and/or Playground Inspection certificate may be required.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position. The level and scope of the knowledge and abilities listed below vary between the I and II levels.)*

Knowledge of:

Methods, techniques, materials, and equipment used in maintenance, operation, and repair of parks, facilities, and grounds; plants, trees, and shrubs; building maintenance and irrigation systems; operational characteristics of standard repair and maintenance tools and equipment; pool maintenance; practice and procedure used in weed abatement and tree trimming; plant pests and diseases and the methods of control and eradication; safety requirements for operation of trucks and other equipment; methods and techniques of scheduling work assignments; methods and techniques for record keeping; occupational hazards and standard safety practices.

Ability to:

Perform maintenance and repair of facilities, recreation and play areas, and irrigation systems; perform heavy manual labor; respond to after hours call-outs as assigned; work independently and as part of a team; make sound decisions within established guidelines; perform heavy manual labor; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

Skill to:

Safely and effectively operate a variety of maintenance equipment, tools, and materials.