

CITY COUNCIL / LRA BOARD

Mayor/Chair
Rachel Hernandez
Council/Authority Members
District 1 - Luis Uribe
Vice Mayor District 2 – Cindy Fosi
District 3 – John Pimentel
District 4 – Stacy Call



CITY OF RIVERBANK

**Regular City Council and
Local Redevelopment Authority
Board Meetings**
Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367



TUESDAY, JANUARY 13, 2026 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

1. CALL TO ORDER

2. FLAG SALUTE

3. INVOCATION

4. ROLL CALL

5. AGENDA CHANGES

6. **CONFLICT OF INTEREST**

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

7. **PRESENTATIONS (Informational only)**

Item 7.1 **Recognition-Cardozo Middle School Girls Basketball Team-** It is recommended that the City Council present a Certificate of Recognition to the Cardozo Middle School Girls Basketball Team, Athletic Director Gary Granger, Coach Bargas, Assistant Nick Golding, and Mrs. Azevedo - Principal for their championship achievement.

Item 7.2 **Riverbank Representative Update by Stanislaus Consolidated Fire Protection District Board Director Charles E. Neal and Chief Clint Bray-** It is recommended that the City Council receive an update by Director Charles E. Neal and Chief Clint Bray with Stanislaus Consolidated Fire Protection District.

Item 7.3 **Presentation- Parks and Recreation Financial Sustainability Study-** It is recommended that the City Council receive a presentation in regards to the Parks and Recreation Sustainability Study that has been completed from 110%, Inc and the Parks and Recreation Department.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item **not appearing** on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Refer to the last page of this agenda for the Public Comment Procedures via ZOOM.

IN PERSON COMMENTS

PLEASE FILL OUT A COMMENT CARD AND RETURN TO THE CITY CLERK

9. CONSENT CALENDAR (No Obligation to Read Aloud)

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for December 9, 2025.

Item 9.3 **Acceptance** of the Silverrock Road Overlay Project between Patterson Road and Oakdale Road and Authorization to File a Notice of Completion

Item 9.4 **Resolution** to Amend the Parks and Recreation Advisory Committee Bylaws to Include Attendance and Absence Policy

10. UNFINISHED BUSINESS

Item 10.1 **A Resolution to Approve a Contract Change Order for Value Engineering for the Regional Recycled Water Project – Phase I for KSN, Inc. and Authorize a Budget Appropriation in the amount of \$194,310.00 from the Sewer Fund 106-** It is recommended that the City Council award the contract change order for the Value Engineering phase of design for the Riverbank Regional Recycled Water Project – Phase I to KSN, Inc. to authorize the City Manager to execute a contract with said firm in the amount of \$194,310.00 and authorize a budget appropriation from Sewer Fund 106 for said contract.

Item 10.2 **A Resolution to Approve a Contract Change Order for Value Engineering for the Regional Recycled Water Project – Phase I for Brown and Caldwell, and Authorize a Budget Appropriation in the amount of \$138,475.00 from the Sewer Fund 106-** It is recommended that the City Council award the contract change order for the Value Engineering phase of design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute a contract with said firm in the amount of \$138,475.00 and authorize a budget appropriation from Sewer Fund 106 for said contract.

11. PUBLIC HEARING

The Public Notice for Item 11.1 was published on 12/17/2025 in the Riverbank Newspaper.

Item 11.1 **First Reading by Title Only and Introduction of a Proposed Ordinance Amending Chapters 150 (BUILDING REGULATIONS) and 157 (WATER EFFICIENT LANDSCAPE AND IRRIGATION) of Title XV: LAND USAGE, by amending and adopting by reference the 2025 Edition of the California Building Standards Code (California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 10, 11 & 12, including identified appendices).** It is recommended that the City Council introduce and pass to a second reading an Ordinance amending Chapters 150 (Building Regulations) and 157 (Water Efficient Landscape and Irrigation) of Title XV (Land Usage) of the Riverbank Municipal Code to adopt by reference the 2025 Edition of the California Building Standards Code (California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 10, 11, and 12, including identified appendices), and authorize the City Building Official to administer and implement the adopted codes, including the determination of permit valuation in accordance with the California Building Code.

12. NEW BUSINESS

Item 12.1 **Resolution Approving the Adoption of the Pension Stabilization Trust Participation and Member Agreements with Benefit Trust Company, Inc. (BTC) and the Chairman of the Board of Authority-** Staff recommends that the City Council approve a resolution adopting the Pension Stabilization Trust Participation Agreement with Benefit Trust Company, Inc. ("BTC") and a Member Agreement for the Retirement Board of Authority for the purpose of pre-funding pension liability obligations under GASB 68.

Item 12.2 **Nomination and Appointment of the Vice Mayor to Serve for the Year 2026-** It is recommended that Mayor Hernandez nominate a Councilmember to serve as Vice Mayor for the year 2026 and, by roll call vote, the City Council shall approve the Appointment for a one-year term.

Item 12.3 **Adjustments to the 2026 City Council Meeting Schedule-** It is recommended that the City Council by roll call vote: 1.) Cancel the meetings of May 26th, July 14th, August 11th, November 24th, and December 22nd, for a modified summer schedule and to minimize conflicts with Holiday Activities.

Item 12.4 **Annual Consideration of City Council Appointments to Intergovernmental Boards and Committees and Appointments to Internal City Committees for the Year 2026-** It is recommended that City Council: 1.) Review the appointment lists; and 2.) Volunteer or nominate a member of the Council to serve as the representative; and 3.) By roll call vote, ratify the appointments for the year 2026.

Item 12.5 **City Flag Design Contest Review and Selection of Top Three-** It is recommended that the City Council select the top three designs to move forward for a public vote.

Item 12.6 **VOLT Institute Resident Scholarship Program Guidelines-** It is recommended that the City Council provide feedback on the guidelines to establish a VOLT Institute Resident Scholarship Program as offered by Opportunity Stanislaus.

13. COUNCIL REFERRALS

Item 13.1 **Tot Time Program-**It is recommended that the City Council receive a verbal presentation from Councilmember District 1 Luis Uribe, regarding closure of the Tot Time Program.

14. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 14.1 Staff

Item 14.2 Council/Authority Member

Item 14.3 Mayor/Chair

15. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 15.1 **LIABILITY CLAIMS**
(Pursuant to Govt. Code § 54961)
Agency Claimed Against: City of Riverbank
Claimant: Anthony Campos Martinez, A Minor, by and through, Alma Campos.

Item 15.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**
(Pursuant to Govt. Code § 54956.8)
Property: 3313 Santa Fe St. (APN: 132-009-056)
Agency Negotiator: Marisela H. Garcia, City Manager
Property Negotiator: Lana Clayton
Under Negotiation: Price, terms of payment, or both

16. REPORT FROM CLOSED SESSION

Item 16.1 **Report from Closed Session Item 15.1**
LIABILITY CLAIMS
(Pursuant to Govt. Code § 54961)
Agency Claimed Against: City of Riverbank
Claimant: Anthony Campos Martinez, A Minor, by and through, Alma Campos.

Item 16.2 **Report from Closed Session Item 15.2**
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Pursuant to Govt. Code § 54956.8)
Property: 3313 Santa Fe St. (APN: 132-009-056)
Agency Negotiator: Marisela H. Garcia, City Manager
Property Negotiator: Lana Clayton
Under Negotiation: Price, terms of payment, or both

17. ADJOURNMENT

The Next Regular City Council Meeting will be on: **Tuesday, January 27, 2026**

AFFIDAVIT OF POSTING
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, South City Hall public exterior Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act. Posted this 8 th Day of January 2026 /s/ Gabriela Hernandez, CMC, City Clerk

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.



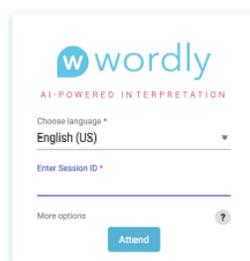
How to Use Live Spanish Translation/ Como Usar Traducción en Español En Vivo

STEP 1/PASO 1



Scan QR Code
Escanea el código

STEP 2/ PASO 2



Choose Spanish language
Escoja el idioma Español

STEP 3/ PASO 3



Read Captions on Device
Use headset for Audio
Lea subtítulos en su aparato
Use auriculares para audio

<https://attend.wordly.ai/join/LHDA-5715>



TELECONFERENCE/VIRUAL PLATFORM PUBLIC PARTICIPATION COMMENT PROCEDURES FOR CITY COUNCIL MEETING HELD IN CONFORMANCE WITH THE BROWN ACT

PUBLIC “LIVE” VIEWING

- **Government Channel: Charter– 2 -NOT AVAILABLE AT THIS TIME**
- YouTube Live – City of Riverbank
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received before 5:00 p.m. on the date of the meeting in order for them to be distributed to the Council prior to consideration of the matter. **Written comments will not be read aloud at the meeting**, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the City Clerk’s Office at (209) 863-7198 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS **BEFORE THE 5:00 PM DEADLINE**

- **Via Mail Service:** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email:** Mail to cityclerk@riverbank.org (*Note: This technology is not a guaranteed method.*)
 - Indicate Agenda Item # in the **subject line**. (Call 209-863-7198 /209-863-7122 to ensure receipt)
- **Oral Comments In-Person:** The Mayor will ask the public if anyone wishes to comment, at that time you may approach the podium.
- **Oral Comments Via Zoom:** The Mayor will announce when public comments may be made for a limit of 3 minutes on the agenda item being considered, at which time you will:
(please make sure the volume on your video device or any nearby device is turned down.)
 - Using a computer – click on the “raise hand” feature in the webinar controls. This will alert staff that you wish to speak, and you will be unmuted.
 - Using a Phone – press ***9** to “raise the hand”. This will alert staff that you wish to speak, and you will be unmuted.

Teleconference Phone Number (This system is a backup for ZOOM technical difficulties only when providing oral comments.) If there are technical difficulties or disconnection with ZOOM while making oral comments, please immediately call the **teleconference phone number (209) 863-7151** so that Council may receive your comments. Council will be waiting for your call. Thank you

JOIN THE MEETING VIA ZOOM PLATFORM

Join by this link: <https://us02web.zoom.us/j/89443415826>

Join by accessing website: <https://zoom.us/join>, enter Webinar ID: **894 4341 5826**

Join by telephone: **1 669 444 9171 OR 1 669 900 9128**, plus Webinar ID: **894 4341 5826**

Learn about using ZOOM - Visit <https://zoom.us/j/94943925973?status=success> for a free account or to download the app.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.1

SECTION 7: PRESENTATIONS

Meeting Date:	January 13, 2026
Subject:	Recognition-Cardozo Middle School Girls Basketball Team
From:	Marisela H. Garcia, City Manager
Submitted by:	Jessica Campos, Administrative Assistant – Confidential

RECOMMENDATION

It is recommended that the City Council present a Certificate of Recognition to the Cardozo Middle School Girls Basketball Team, Athletic Director Gary Granger, Coach Bargas, Assistant Nick Golding, and Mrs. Azevedo - Principal for their championship achievement.

SUMMARY

The Cardozo Girls Basketball Team has clinched the Mid Valley Athletics League (MVAL) 7th Grade Girls Basketball Championship. Under the guidance of Coach Bargas, the team completed an undefeated season with a perfect 14-0 record. Coach Bargas has sparked excitement with his distinctive approach to teaching the game in an enjoyable way, allowing the players to absorb key skills while playing with speed and freedom. The players have gained confidence in their individual abilities, which has helped strengthen their unity as a team. Additionally, Coach Bargas fosters an atmosphere where the girls can truly be themselves and have fun.

FINANCIAL IMPACT

No financial impact.

ATTACHMENTS

1. Certificate of Recognition



Certificate of Recognition

Presented to

Cardozo Girls Basketball Team

Mid Valley Athletics League Girls Basketball Championship

In celebration of your remarkable teamwork, dedication, and sportsmanship this season. Your hard work, perseverance, and commitment have made a lasting impact, bringing pride to your team, school, and community. You have truly demonstrated the power of unity and the spirit of competition—on and off the court. Congratulations!

January 13, 2026

**Rachel Hernandez
Mayor**

**Riverbank City Council
District 1 – Luis Uribe, District 3 – John Pimentel, District 4 – Stacy Call
Vice Mayor – Cindy Fosi, Mayor – Rachel Hernandez**

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.2

SECTION 7: PRESENTATIONS

Meeting Date:	January 13, 2026
Subject:	Riverbank Representative Update by Stanislaus Consolidated Fire Protection District Board Director Charles E. Neal and Chief Clint Bray
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council receive an update by Director Charles E. Neal and Chief Clint Bray with Stanislaus Consolidated Fire Protection District.

SUMMARY

The Stanislaus Consolidated Fire Protection District (“SCFPD”) is a five -member Board of Directors charged with strategic leadership, policy and direction, and fiscal oversight. Established March 3, 1995, the “District” is the consolidation that includes unincorporated sections of East Modesto, the cities of Riverbank and Waterford and the communities of Empire, La Grange and Hickman.

Director Neal is scheduled to provide quarterly updates on the activities and business of the Board.

STRATEGIC PLAN

The mission of the City of Riverbank is to provide high quality, professional services and a safe family-oriented community for our diverse residents to thrive. The Fire District provides essential fire and medical services, safeguarding the residents of the City of Riverbank. Appointing a Riverbank Representative to serve on the SCFPD Board of Directors provides the opportunity for the City to collaborate with District leadership and other District territory Board representatives to assist in the development, operation, and maintenance of a strong, responsible Fire District; all of which is consistent with the City’s mission.

FINANCIAL IMPACT

There is no financial impact associated with this report.

ATTACHMENTS

There are no attachments to this item.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.3

SECTION 7: PRESENTATIONS

Meeting Date:	January 13, 2026
Subject:	Presentation- Parks and Recreation Financial Sustainability Study
From:	Marisela H. Garcia, City Manager
Submitted by:	Michael Patton, Director of Parks and Recreation

RECOMMENDATION

It is recommended that the City Council receive a presentation from Farrell Buller, Principal at 110%, Inc. regarding the Parks and Recreation Sustainability Study that has been completed for the Parks and Recreation Department.

SUMMARY

In Fiscal Year 2024/2025, the City Council approved funding to hire 110%, Inc. to perform a financial sustainability study on the Parks and Recreation Department. The study reviewed the department's revenues and expenditures in fiscal year 2023/2024, highlighted positives and negatives with the department's financials, suggested cost recovery goals, and developed recommendations for the department to be successful in their financial sustainability goals. The presentation is to share the results from the financial sustainability study to the City Council and public.

FINANCIAL IMPACT

There is no financial impact with the report.

ATTACHMENT

1. Financial Sustainability Strategy Policy



City of Riverbank Parks and Recreation Department Financial Sustainability Policy

Purpose

The City of Riverbank Parks and Recreation Department’s Financial Sustainability Policy intends to create organizational resilience by way of logical, intentional, and thoughtful guidelines for investment and spending decisions. The strategy encourages revenue generation strategies and practices that are fair, equitable, and responsible. This policy is necessary to ensure the Department’s financial stability in both the near and long term.

In alignment with the City of Riverbank’s 2025–2030 City Council Strategic Plan—and its community goal of prioritizing financial stability—this policy strengthens and expands the strategies identified for the Parks and Recreation Department. It clarifies intent, supports the City’s broader infrastructure goals, and establishes a consistent framework for how cost recovery expectations and taxpayer subsidies are determined. By grounding these decisions in a clear philosophical foundation, the Department affirms its commitment to equitable investment, financial discipline, and long-term fiscal health.

The annual Parks and Recreation Department budget ultimately determines the amount of taxpayer support that can be made available for park and recreation services which results in understanding the degree to which subsidy investment can be made and to which services, and the degree to which user fees will be assessed and to which services.

Cost Recovery/Subsidy

Cost recovery refers to offsetting the costs (expenses) of delivering services by way of revenues generated from fees and charges, sponsorships, donations, grants, and other alternative revenue streams. Alternatively, subsidy represent a tax source. It is granted by a governmental entity; typically to remove some type of burden, and often considered to be in the overall interest of the public. It is also given to promote a social good or an economic policy.

For example, a cost recovery level of 75% simply means that for each dollar spent on a service, 75-cents are generated from a revenue source (i.e., fees) with the remaining 25-cents covered by subsidies (i.e., taxes).

Service Categories

The development of categories which include *like* services are important when it comes to justifiable and equitable allocation of subsidy, cost recovery levels, and assignment of budget and general ledger lines to account for a category’s fiscal performance.

The benefits of this type of approach are two-fold. First, it is inefficient for the Department to determine cost recovery expectations by each individual service including facility, activity, or event. Secondly, categorizing by “type of service” or “likeness of service” discourages attempts to determine fees and charges (and therefore cost recovery decisions) based upon special interests, age-based services, or individual values.

Riverbank Parks and Recreation provides many services annually to the community. The following Service Categories represent the Department's service menu and include Service Category definitions as well as example services.

Service Categories:

Open Access Activities

Services or facilities available to all community members without the need for reservations or registrations. Examples include public parks, trails, and playgrounds.

[Examples: Castleberg Park, Harless Park, Hutcheson Park, Pioneer Park, Plaza Del Rio, Rotary Centennial Park, Safreno Park, Silva Park, Sorenson Park, Staley Park, Whorton Park, Zerillo Park, Centennial Park, Countryside Park, Bruin Park, Cardozo Middle School Tennis Courts, Jacob Myers Park Walking Trail, Jacob Myers Dog Park, etc.]

Community Events

Public gatherings are designed to bring residents together, fostering a sense of community and connection.

[Examples: Cheese and Wine Festival, Polar Bear Plunge, My Little One and Me Dance, Founders Day Carnival, Food Court Fridays, Movies in the Park, Parent's Night Out, Floating Pumpkin Patch, Haunted Hayride, Dia De Los Muertos, Christmas Parade, etc.]

Drop-In Activities

Flexible programs or services where participants can join at their convenience without need of prior registration.

[Examples: Tai Chi Class, Pound Class, Refit Exercise Class, Empowered Moves Exercise Class, AquaFit Exercise Class, Drum Circle Class, Teen Center, etc.]

Partnerships

Collaborative agreements with the Parks and Recreation Department and external organizations to provide services. These partnerships expand the department's service menu and leverage shared resources for mutual benefit.

[Examples: Beginner Archery Class, Ballet Folklorico Dance Program, Riverbank Martial Arts, Dog Training Classes, Basketball Group- Ernesto, Basketball Group- Kasama Sports, Volleyball Group, Senior Basketball Group, Riverbank Youth Baseball Softball Association, Stanislaus County Senior Meals Program, Young at Heart Senior Exercise, Golden Agers Senior Lunch and Dance, Stitchers Sewing Circle, Brown Bag Food Program, Central Valley Community Resources Food Program, St. Frances Rome of Church Food Distribution, Woodworkers, Riverbank Federated Women's Club, Boy Scouts, Food Sharing Distribution Program, Soccer Program- Earthquakes, etc.]

Beginner/ Introductory Level Activities

Programs designed for participants with little to no prior experience. These activities provide foundational skills and knowledge in a particular subject or activity, focusing on skill-building and enjoyment for newcomers.

[Examples: Tot Time, Full Day Camps, Mini Camps, Parent Baby Swim Lesson, Tiny Tot Swim Lessons, Beginner Swim Lessons, etc.]

Intermediate/ Advanced Level Activities

Programs tailored for participants with prior experience or foundational knowledge. These activities build basic skills and focus on enhancing proficiency, performance, or specialized techniques.

[Examples: Advanced Swim Lessons, Barracudas Swim Team. etc.]

Service Categories – cont’d:

Rentals

Opportunities for individuals or groups to reserve and use facilities, equipment, or spaces for private purposes. Examples include party room rentals, athletic field reservations, or equipment rental.

[Examples: Community Center, Scout Hall, Castleberg Park Gazebo, Castleberg Park Baseball/ Softball Fields, Community Center Park Gazebo, Community Pool, Jacob Myers Park Burney Pavilion, Jacob Myers Park Campground, Jacob Myers Park Oak Grove, Jacob Myers Park Rotary Picnic, Jacob Myers Park Wedding Gazebo, Silva Park Gazebo, Sports Complex, Community Gym, etc.]

Private/ Semi-Private Activities

Programs or services tailored to a specific individual or small group, often for personalized instruction or exclusive use of a facility.

[Examples: Private Swim Lessons, Sensory Sharks and Mermaids Swim Lessons, Lifeguard Training Classes, etc.]

Resale

The sale of goods, often as part of a program or to enhance participant experiences. Examples include merchandise, program materials, or refreshments sold during events.

[Examples: Teen Center Concessions, Pool Concessions, Zerillo Park Tennis Court Access, etc.]

Enterprise Services

Programs or services designed to support departmental operations, managed with a business-oriented approach. These may include facility usage aligned with market practices.

[Example: Jacob Myers Park]

Note: Service Categories listed above are in order from those perceived to be Common Good Services (#1) to those seen as providing a more Exclusive Benefit Services (#10) as ranked by Department staff as well as the City of Riverbank Parks and Recreation Advisory Committee.

Financial Sustainability Strategy

The City of Riverbank Parks and Recreation’s Financial Sustainability Strategies present the degree to which financial resources will be spent and expenses will be recovered and managed. It is grounded in the differentiation of park and recreation services based on who benefits should pay. Economists have differentiated goods and services in the economy in this manner for decades and have designated three types of goods and services: community benefit, dual benefit, and individual benefit.

The Financial Sustainability Strategy acknowledges varying levels of service. This strategy shifts from one which suggests that all services should be provided at no or low cost for everyone to an equitable and just philosophy where subsidy allocation decisions are based upon “beneficiary of service”. In this conceptualization, each type of service has a set of specific characteristics that provide a rationale for who should pay (e.g., taxpayers, the individual, or both) and to what degree. Ultimately, this aligns subsidy allocation, cost recovery goals and expectations with beneficiary of service. Essentially, those who benefit from a service should pay for that service.

The three-year Strategy includes the Department’s Service Categories and cost recovery/subsidy goals and expectations that align with current financial conditions. The model is a graphic representation of the Department’s tax use and revenue enhancement strategy.

The Department has established two complementary financial sustainability strategy models—one tailored specifically to Jacob Myers Park and the other applicable to all remaining programs and services offered by, or in partnership with, the Department. The general Financial Sustainability Strategy model is designed to provide greater subsidy for services that offer broad community benefit, ensuring that tax dollars are invested where they reduce barriers to participation and support equitable access for all residents. In contrast, the Jacob Myers Park model reflects an enterprise-services approach, recognizing the park’s unique capacity to generate earned revenue. By strategically activating Jacob Myers Park’s amenities and revenue opportunities, the Department is well-positioned to reduce its reliance on the General Fund while maintaining the park’s role as a valued community asset. This balanced two-model framework strengthens overall financial resilience, supports long-term reinvestment, and preserves access and public value across the entire system.

The City of Riverbank Parks and Recreation Department’s Financial Sustainability Strategy Models are 2025-2028 is included in Appendix A of this policy.

Updating Subsidy Expectations

Service category cost recovery performance should be reviewed and adjusted annually, and subsidy (tax dollar) investment goals should be analyzed and updated at least every three years or more frequently as necessary.

Pricing – Determining Fees & Charges

Several pricing methods are utilized by the Department; establish fees and charges. The principal method for establishing services fees will be cost recovery pricing which is defined as determining a fee based on established cost recovery goals.

Other pricing methods may be utilized by the Department; however, it will be strongly encouraged that with any strategy or method used cost recovery goals or subsidy allocation expectations be met. Common alternative pricing methods include the following options which can be used based upon market behaviors, the competition, and other relevant considerations

- *Competitive pricing* establishes prices based on what similar service providers or close proximity competitors are charging for services. One consideration for establishing a competitive fee is determined by identifying all providers of an identical or similar service (i.e., private sector providers, other municipalities, etc.), and setting the mid-point or lowest fee.
- *Value-based pricing* is a pricing strategy in which the price of a product or a service is decided on the basis of perceived value or benefit it can provide to a customer. Value based pricing is more evident in places or markets where exclusive products are offered which offer more value than the generic or standard products.
- *Penetration pricing* has the aim of attracting customers by offering lower prices on services. While many may use this technique to draw attention away from the competition, penetration pricing often results in lost revenue and higher subsidy requirements. Over time, however, an increased awareness of the service may drive revenues and help organizations differentiate themselves from others. After sufficiently penetrating a market, organizations should consider raising prices to better reflect the state of their position within the market.
- *Premium pricing* establishes prices higher than that of the competition. Premium pricing is often most effective in the early days of a service's life cycle, and ideal for organizations that offer unique services. Because customers need to perceive products and services as being worth a higher price tag, an organization must work hard to create a value perception.
- *Bundle pricing* allows for the sale of multiple services for a lower rate than customers would pay if they purchased each service individually. Bundling can be an effective way of selling services that are poor performers and can also increase the value perception in the eyes of customers - essentially giving them something for a reduced rate.
- *Differential/Dynamic pricing* follows the "law of demand" by supporting a key pricing principle: some customers are willing to pay more than others. Differential pricing is the strategy of selling the *same* service to *different* customers at *different* prices. Differential pricing enables organizations to "profit" from their customers' unique valuations (ex. Prime time or surge pricing).

In the event a Service Category's subsidy/cost recovery goal is higher than current cost recovery performance and fee increases are required, prices may need to be raised incrementally in accord with market acceptance to optimize revenue generation. However, if the market does not respond favorably to the increase, the service may require divestment if the subsidy investment required cannot be justified based upon beneficiary of service.

In the event a tax dollar investment/cost recovery goal is less than the current level of recovery the established fee will remain the same to ensure that there is no loss of revenue or negative impact on the Department's financial condition.

Partnerships

Department partnerships are advantageous collaborations that position both the Department as well as participating partner organization(s) to efficiently utilize resources leading to cost effective and efficient service delivery, bridging of markets, reductions in duplication of services and fragmentation of resources, and cooperative capital development and/or improvements.

A condition that must be met in order for the Department to enter into a partnership agreement includes that of reciprocal benefit. To prevent the Department from simply becoming a granting body to any organization, the Department and its partner identify the value of the mutual contributions brought forth to the agreement and arrangement. There will be equal value and benefit to each organization resulting from any partnership ensuring that the Department is receiving fair and just value on behalf of taxpayers in return for any resource investment and commitment.

Reinvestment

The Financial Sustainability Policy guides re-investment into the park and recreation system such as in those services which require extensive and essential investment. Methods for reinvestment may include a retained earnings fund, an enterprise fund, or similar that will allow for the re-distribution of excess revenues generated from Department services such as Specialized Business Services that are individualized, highly specialized and/or exclusive, and expected to generate a minimum of 100% cost recovery to a retained earnings, enterprise, or similar fund. This fund may be used to support service interests such as social equity and capital investments in park and recreation infrastructure that require short, preventative, and long-term maintenance alleviating pressure and reducing reliance on the General Fund.

Capital Investment

In the event the department under-expends and brings in more revenue than projected in the 118 Community Center Fund, which accounts for the operational expenses of both Jacob Myers Park and the Community Center, these excess funds will be held over as a beginning balance for the subsequent year's budget. Beginning balance funds may be transferred from year to year and used towards capital improvement projects (CIP) for the corresponding facility of which revenues were collected.

Scholarships/Needs Based Assistance

The Department will continue to ensure that services are accessible to those who are socio-economically disadvantaged. This requires that funds be equitably distributed. The Department intends to reduce barriers to entry by offering this service.

Codified Fees

By adopting this policy, the City Council establishes clear expectations for how fees and program costs are managed. Moving forward, staff will present any new or adjusted fees and programs at the beginning of each calendar year, ensuring transparency and alignment with broader fiscal decisions. If new programs are introduced during the year, they will be designed to fall within the Council-adopted cost recovery goal range and, therefore, will not require separate Council action. This approach streamlines decision-making while honoring the Council's fiscal direction.

Success Metrics

Annually, success metrics will be used as a means to evaluate whether or not each service is in compliance with established cost recovery goals (as indicated on the Community Investment Strategy Model) as well as other efficiencies and intended outcomes. In the event success metrics are not being met, items 1-6 below the Success Metrics list outline actions to address gaps between current performance and success metrics.

Success Metric 1: *Financial Viability*: a service must meet its minimum tax dollar investment/cost recovery goal as noted on the Community Investment Strategy Model.

Success Metric 2: *Operational Efficiency*: services should meet 75% or more of capacity (maximum) or realize a minimum increase of 10% usage during each service cycle to ensure efficiency of resource investment (*excl: events where capacity is difficult to establish*).

Success Metric 3: *Participant/Customer Satisfaction*: overall participant (customer) satisfaction must meet a minimum of 70% satisfaction or higher (*per user surveys and evaluations*).

Success Metric 4: *Participant/Customer Impact*: alignment with service goals – impact on social connections, increases in activity levels, impacts on quality of life, school performance, etc. (*per user surveys and evaluations*).

Addressing gaps between existing cost recovery performance and target (goals)

1. Analyze success metrics for services not meeting their cost recovery goal.
2. Analyze direct and indirect costs of providing service.
 - a) Measure ratio of direct and indirect cost.
 - b) Identify cost reduction opportunities and implement.
3. Suggest market increase commensurate with cost recovery goal.
 - a) Conduct market analysis of service.
 - b) Identify opportunities for capturing larger markets.
4. Identify potential sponsorship, donation, or pay-it-forward opportunities.
5. Identify potential partnership opportunities to continue to provide a service, however, in collaboration with another provider, reducing impacts on and dilution of Department resources, avoiding unnecessary duplication of service, and responsibly utilizing finite taxpayer resources.
6. If services do not satisfy success metrics, consider divestment of service at the end of a four-year strategy term or sooner.

Finance-Centric Definitions

Ability to Pay: Derived from the economics principle suggesting that those who have more financial resources (wealth) or earn higher incomes should pay more taxes. Relative to municipal park and recreation services, this can be translated to the ability to pay for direct service based on an individual's financial circumstances.

Alternative Funding: Other ways to improve cost recovery in addition to fees and charges. May include grants, sponsorships, donations, volunteer programs, etc.

Benefit: The degree to which programs and services positively impact the public (individual and community), or in other words, the impact of services.

Budget: An estimation of revenue and expenses over a specified future more than; usually compiled and re-evaluated on a periodic basis.

Capacity: The number of available spaces or the occupancy rate of a service. Also referred to as service maximum.

Collaborate: The process of two or more people or organizations working together to complete a task or achieve a goal.

Contact Hours: The total number of hours an individual participates in an activity, class, course, or event.

Cost Recovery: The degree to which the cost (direct and indirect) of facilities, services and programs is supported or paid for by user fees and/or other designated funding mechanism such as grants, partnerships, etc. versus the use of tax subsidies.

Depreciation: The periodic cost assigned for the reduction in usefulness and value of a long-term tangible asset.

Direct Cost: Cost incurred that can be traced directly to provision of a service. This cost would not be incurred if the service ceased. This includes fixed and variable costs.

Donation: A gift, grant, or contribution with no expected exchange or reciprocity. Typically done as “good will”.

Enterprise/Quasi-enterprise: A governmental accounting method that records transactions like those utilized in the private sector, allowing for tracking of services through a separate fund. All revenues and expenses, as well as assets and current liabilities are included. This type of fund is generally required to break even or generate excess revenues over expenditures. Any revenues earned in excess of expenses are generally carried over, used for capital improvements or used to expand or improve services..

Exclusive Use: Scheduled, planned, or programmed use of a facility or space that is limited or restricted to a reserved or rented party. They have the right to the space for the specified period while others are excluded from using the facility or space.

Fee/Price: The amount charged to the customer for an activity or service.

Financial Management: The planning, directing, monitoring, organizing, and controlling of monetary resources.

Full Cost: The total cost associated with an activity or service.

Grant: A bounty, contribution, gift, or subsidy bestowed by a government or other organization (grantor) for specified purposes to an eligible recipient (grantee) and conditional upon certain qualifications as to use, maintenance of standards, or proportional contribution by the grantee.

Indirect Cost: Cost incurred with or without provision of a service. These costs are not traceable to a specific service and can benefit the system as a whole (do not directly benefit a single service).

Needs Quantification: Numerically expressing need through the application of a scoring system that quantifies whether an individual or family qualifies for financial assistance (e.g., applying a scoring system to HUD Poverty Guidelines, location of residence, school free lunch program qualification and other relevant variables).

Non-resident: A person or household whose primary residence is outside of the organization's (jurisdiction's) service area and does not pay property taxes to the organization (jurisdiction).

Participant/Guest/User/Visitor: The individual who participates in an activity, class, course, event, etc.

Participants/Guests/Users/Visitors: The total number of individuals who participate in an activity, class, course, event, etc.

Participations: The total number of participants multiplied times the total number of hours an activity, class, course, event, etc. meets.

Partnership: An advantageous collaboration that positions two or more participating organizations with common missions to efficiently utilize resources leading shared profits/losses and reciprocal benefit.

Price/Fee: The amount charged to the customer for an activity or service.

Profit/Excess Revenues: The additional revenue generated by a service when revenues exceed costs or expenditures.

Program: A common label in the field of parks and recreation for recreation services such as activities, course, classes, and events.

Resident: A person or household whose primary residence is within an organization's (jurisdiction's) service area and who do pay property taxes to the organization (jurisdiction).

Scholarship: A waiver provided as a way to create access to services for those in need of financial assistance.

Sponsorship: The act of supporting a person, organization, or activity by giving money in either in-kind or cash form. Typically done with an expectation for some type of "exchange".

Subsidy: Funding through taxes or other mechanisms that are used to financially support programs or services provided to users and participants. Subsidy dollars provide for the program or service costs (direct and/or indirect) that are not covered by user or participant fees, or other forms of alternative funding. This is the community's financial investment (i.e., taxes).

Success Metrics: Performance measures are quantifiable evaluations of the organization's performance on a pre-determined set of criteria measured over time. The agreement upon standard performance measures allows the organization to judge its progress over time (internal benchmarking) and identify areas of strength, weakness and potential for improvement.

Total Cost of Service: The cost to provide a service including both direct and indirect costs.

Willingness to Pay (WTP): The maximum amount an individual is willing to give to procure a product or service. The price of the transaction will thus be at a point somewhere between an individual's willingness to pay and the seller's willingness to accept. Macro environmental factors such as the overall state of the economy can influence willingness to pay.

Appendix A: Financial Sustainability Strategy



Appendix A: Financial Sustainability Strategy



RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.1

SECTION 9: CONSENT CALENDAR

Meeting Date:	January 13, 2026
Subject:	Waiver of Readings
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.2

SECTION 9: CONSENT CALENDAR

Meeting Date:	January 13, 2026
Subject:	Approval of the City Council and Local Redevelopment Authority Board Minutes for December 09, 2025
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council/ Local Redevelopment Authority Board approve the City Council/LRA Meeting Minutes of December 09, 2025.

SUMMARY

The Draft Minutes of the City Council and the Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

1. City Council/LRA Meeting Minutes for December 09, 2025
Exhibit A- Written Public Comment- Daneiah Nasser

CITY COUNCIL / LRA BOARD

Mayor/Chair
Rachel Hernandez
Council/Authority Members:
District 1-Luis Uribe
Vice Mayor -District 2-Cindy Fosi
District 3-John Pimentel
District 4-Stacy Call



CITY OF RIVERBANK

**Regular City Council and
Local Redevelopment Authority
Board Meetings**
Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367



TUESDAY, DECEMBER 09, 2025 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

- 1. CALL TO ORDER** -Mayor / Chair Hernandez called the meeting to order at 6:00pm
- 2. FLAG SALUTE** –Vice Mayor Fosi led the pledge of allegiance.
- 3. INVOCATION** – Reverend Randy Richardson provided the Invocation.
- 4. ROLL CALL** – City Clerk Hernandez conducted Roll Call.

Members of the City Council / Local Redevelopment Authority Board present:

Council Member / Authority Member District 1 Luis Uribe
Council Member/ Authority Member District 3 John Pimentel
Council Member / Authority Member District 4 Stacy Call
Vice Mayor / Vice Chair District 2 Cindy Fosi
Mayor / Chair Rachel Hernandez

5. AGENDA CHANGES

No Agenda Changes.

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

None Declared.

7. PRESENTATIONS (Informational only)

Item 7.1 **Presentation- California Health Collaborative- Tobacco Prevention Efforts in Riverbank** It is recommended that the City Council receive a presentation from David Cisneros - Program Coordinator and Jorge Yepez - Community Engagement Coordinator with California Health Collaborative, on a project focused in Riverbank called “Compromiso Adelante” – Tobacco Prevention.

Jorge Yepez and David Cisneros, the California Health Collaborative, gave a PowerPoint presentation on the Tobacco prevention efforts in Riverbank with the project called Compromiso Adelante.

Karlie Gonzer, A concerned student and member of Protecting Health and Slamming Tobacco Fast Club at Riverbank High School. To express her concerns about the health of her peers. There are many tobacco retailers in our area selling products to high schoolers and middle schoolers, making them addicts at a very young age. Everyone is affected not just the users but the bystanders as well.

Hallie Van Deventer, Cambridge Academies spoke on the reality of Lung Cancer caused by smoking at a young age.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Mayor Hernandez opened the Public Comment Period at 6:26 P.M.

Hallie Van Deventer, Cambridge Academies at Sierra House to thank the owners of the Lucky House restaurant Winnie and Hongwei Wang for the incredible Thanksgiving meal that they provided for the Sierra House. Introduced Zach whom is currently enrolled in the program.

Zachariah Pullman, resident of the Sierra House to extend an invitation to everyone, they will be hosting a free car wash on Friday December 12th from 10am – 2pm.

Olivia Arambula, Riverbank Chamber of Commerce to extend an invitation for upcoming events.

Missy Krieter, Riverbank resident to express her concern with the tot time program coming to an end.

Garry Pearson, Riverbank resident spoke in regards to the waste water treatment facility.

Daneiah Nasser, submitted a written comment (Exhibit A- Attached).

Mayor Hernandez closed the Public Comment Period at 6:40 P.M

9. CONSENT CALENDAR (No Obligation to Read Aloud)

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for November 25, 2025.

Item 9.3 **Acceptance** of the Callander Avenue Improvements Project and Authorization to File a Notice of Completion.

Item 9.4 **Resolution 2025-111** Adopting by Reference Fair Political Practices Commission Title 2, Division 6, California Code Sections 18730 and 18730.1; the 2025 Conflict of Interest Code List of Designated City Positions; and the Related Economic Interest Disclosure Categories

Item 9.5 **Resolution 2025-112** Approving of Change Order #2 by JB Anderson Land Use Planning and Proposal by MCR Engineering for Services Related to the Jacob Myers Park Trail Expansion Project.

There being no public comments, Mayor Hernandez brought the item back to City Council.

ACTION: *By motion moved and seconded (Uribe / Fosi 5/0) to approve Consent Calendar as presented.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez
NAYS: None / ABSENT: None / ABSTAINED: None*

10. PUBLIC HEARING

The Public Notice for Item 10.1 was published on 11/26 in the Riverbank Newspaper.

Item 10.1 **Resolution Accepting the Fiscal Year 2024-25 Annual AB 1600 Report of System Development Fee Activity-**It is recommended that the City

Council adopt a Resolution accepting the Fiscal Year 2024-25 Annual AB 1600 Report of System Development Fee Activity.

Assistant City Manager Alcantor gave a comprehensive staff report and PowerPoint presentation on the Fiscal Year 2024-25 Annual AB 1600 Report of System Development Fee Activity.

City Council discussed item with staff.

Mayor Hernandez opened the public hearing at 6:47 P.M.

Mayor Hernandez Closed the public hearing at 6:47 P.M.

There being no further public comment Mayor Hernandez brought the item back to city council.

ACTION: *By motion moved and seconded (Uribe / Fosi 5/0) to approve **Resolution 2025-113** accepting the Fiscal Year 2024-2025 Annual AB 1600 Report of System Development Fee Activity.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez
NAYS: None / ABSENT: None / ABSTAINED: None*

11. NEW BUSINESS

Item 11.1 **Receive Direction from City Council Regarding the Next Steps for Pest Control Services for City-Owned Facilities.** It is recommended that the City Council receive an update on the Request for Proposals for Pest Control Services for City-Owned facilities and provide direction to staff regarding the next steps.

Director of Parks & Recreation Patton gave a comprehensive staff report and PowerPoint presentation on the request for proposals for Pest Control Services for City owned facilities.

City Council discussed item with staff.

Olivia Armabula, Riverbank resident, is in favor of having RFP go out again for more bids.

Randy Richardson, Riverbank resident in favor of having RFP go out again for more bids.

Mayor Hernandez brought the item back to City Council

DIRECTION: *By motion moved and seconded (Fosi / Uribe 4/1) to move forward with option 2 to re-issue the RFP for Pest Control Services.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Pimentel, Fosi and Mayor Hernandez
NAYS: Call / ABSENT: None / ABSTAINED: None*

Item 11.2 **A Resolution Approving the Memorandum of Understanding between the City of Riverbank and the Riverbank Mid-Management Employees Association for the Term of January 1, 2026 to December 31, 2028, Regarding the Salaries, Benefits, Hours, and Other Terms and Conditions of Employment-**It is recommended that the City Council adopt a Resolution approving the Memorandum of Understanding between the City of Riverbank and the Riverbank Mid-Management Employees Association.

Assistant City Manager Alcantor gave a comprehensive staff report and PowerPoint presentation on the Memorandum of Understanding between the City of Riverbank and the Riverbank Mid-Management Employees Association.

City Council discussed item with staff.

Olivia Arambula, Riverbank resident in favor of Item 11.2.

There being no further public comment Mayor Hernandez brought the item back to city council.

ACTION: *By motion moved and seconded (Fosi / Pimentel 5/0) to approve **Resolution 2025-114** approving the MOU between the City of Riverbank and Riverbank Mid-Management Employee Association for the Term of January 1,2026 to December 31, 2028.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez
NAYS: None / ABSENT: None / ABSTAINED: None*

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

Assistant City Manager Alcantor:

- *Our annual Riverbank Christmas Parade. Will take place this Saturday, December 13th, beginning at 5:30 p.m. in Downtown Riverbank. Following the conclusion of the parade, we will hold our Christmas tree lighting ceremony and Santa will be available for photos with families. In addition, the annual Downtown Christmas Craft Fair will be held the same day from 3:00pm - 8:00pm. The Craft Fair will feature a variety of local vendors, live entertainment, and special guest appearances from costumed princess characters to enhance the family friendly atmosphere.*
- *We also have our Riverbank Polar Bear Plunge that will take place on Wednesday, January 1st at the Riverbank Community Pool from 12:00pm to 2:00pm. This annual event invites participants to kick off the New Year with a refreshing swim and washing away the old year, beginning a new 2026. Participants will receive an event medal along with hot soup and hot chocolate following the plunge to help them warm up. Registration fee is \$5 and tickets may be purchased online in advance or at the gate on the day of the event.*
- *And then just a note of reminder city offices will be closing for our holidays beginning on Monday, December 22nd through January 2nd. So we will reopen on Monday, January 5, 2026.*

Item 12.2 Council/Authority Member

Vice Mayor Fosi:

- *Unfortunately, I will be out of town, out of the state for December, but I hope that anybody and everybody can come to enjoy the parade because I am really sorry that I am going to miss it and the craft show.*
- *I do wish everybody a Merry Christmas, a Happy New Year, and please be safe and be nice to each other.*

Councilmember Uribe:

- *So, the last couple days I have been having some discussions with several parents, a few of them showed up today in discussions of the tot time program. A lot of the parent's voiced, you know, alternative ways to save the program, other options would be maybe doing a once a month pop up style. A lot of the parents even offered to volunteer to offset the cost. Some were willing to pay a higher fee if you kind of compare it locally here, it's very affordable. So even increasing it would still be affordable. I think as a Council those would be some of the best investments right, is for our youth is for the kids, those ages, three that are going to fall short of where the state programs are at and what's kind of offered out there. I would like to either bring it as a referral or if there is a majority that would support at least bringing it back to Council as an agenda item. So, we can have a further discussion as to, you know, do we want to continue tot time, amend it, you know, or just fully fund from General Fund? Just kind of discuss the options and see kind of what's out there.*

- *Thank you, Olivia, for being here. I would like to invite the entire community, I know it's a Riverbank Chamber event we are doing a White Elephant, the invite was for everybody whether you are a business or resident or none of the above, just come out. It's \$15 gift. Just kind of exchanging it. Meet some businesses, meet whoever, mingle with us, mingle with the chamber and kind of see the businesses that they support and all the work that they are doing. So, it will be at 5300 Claus Rd. building 18. That is tomorrow at 5:30pm.*
- *December 1st in preparation for our feasibility study kickoff meeting, I met with our Director of Public Works. Just kind an update on our wastewater treatment system, right? We got hit there pretty hard with that wet weather. So, I am looking forward to attending the meeting. It is going to be December 16th at 9:00am. Just kind of want to make sure that every option is kind of thoroughly evaluated there. Like the comment that was made on zoom, you know, including adding additional ponds. So, we want to make sure that everything is looked at fairly and appropriately.*
- *So next week, I will also be meeting with, been doing quarterly meetings with Aemetis getting updates out there as far as how their project is kind of moving forward plus all of the tenants that are coming and going. So as alot of, you know, just showing up in 2 or 3 months a lot of things kind of change. So, I'll be going out there getting some updates on how all of that's kind of progressing, and I'll kind of share that on my social media.*
- *I will be out of the State, actually out of the Country starting December 28th, I will be back on the January 4th, so I won't be doing the Polar Bear Plunge, but I'll be out there plunging in Honduras and Belize Mexico area. So happy holidays. Merry Christmas to everybody.*
- *2026 I am working on my first meet and greet so it will be in February. I want to do it at Hutchinson Park. We have been doing a lot of work with the trespassing there, just kind of informing residents around there. So, I want to do a meet and greet at Hutchinson Park. It will be in February. I would love to connect with the chief so we can get some fliers going and share that information. So, if you see some stuff that shouldn't be happening out there come chat with me about anything and everything. So happy holidays again. See you guys soon.*

Councilmember Pimentel:

- *Christmas feast no Veteran should go without a meal. If you know someone in need, call Shirley at (209) 281-5170 before December 15th.*
- *I too want to also thank Winnie and Lucky House for feeding the Sierra House for Thanksgiving that was a great thing for the community to come together and help one another.*
- *Toys for tots coming up on Saturday with Darlene. We look forward to having Santa out there and taking photos, I want to wish everyone a merry Christmas and be safe out there.*

Councilmember Call:

- *I am going to piggyback a little bit on what you said about Sierra House. So, I have a lot of information on Sierra House for November and for year to date. For those who don't know, the gentleman who live at the Sierra House actually help maintain the day use facility. So, in November, I want to give you those stats for the use: 155 showers were taken, 166 meals were provided. Some of these numbers may be duplicated because people visit the Sierra House, the day use facility, more than once a week. There are 97 men and 59 women who used the showers. The meals for Thanksgiving with Lucky House: they provided 28 meals and served them. 32 meals were handed out additionally. Then for the whole year, year to date, we had 58 new folks admitted to the system, 53 of 58 of those people were experiencing homelessness, 34 were men and 24 were women. And then I do want to reinforce that we do have folks who still continue to use the facility since 2024. So, we do have people who still use it.*
- *Last week, I attended my Project Resolve Committee meeting, and that was a lot of fun. But I was not made to be in law enforcement, I can tell you that right now. We went through a forced option simulator, a traffic stop, and a de-escalation moment with our probation department. So, for me, it was just the quick thinking that our law enforcement has to do. They have to make decisions based on the training that they have been provided. And some of it is really keeping themselves safe as well. So huge shout out to our law enforcement, because I had no idea what to do on the traffic stop. And I was standing there and the driver had a gun. I was on the passenger side and my passenger ran out of the car, and the only thing I could think of is, oh, I'm just going to shoot him while he's running away, but that is not what you do okay! So, it was really eye opening that you have to think that fast. So that was a lot of fun.*
- *Aemetis, we attended, Councilmember Uribe and I attended their holiday luncheon today, and so I wanted to thank Jarrett and Drew for hosting us. I had an opportunity to connect with the CEO, Eric, which was awesome.*
- *On 12/11 Stanislaus Latino Chamber is going to be out bell ringing with Salvation Army at Hobby Lobby on McHenry Avenue from 10:00am – 8:00pm last year, when I did the bell ringing, our group raised the most amount of money. I will not be there this Saturday, but it doesn't mean you can't make Stanislaus Latino Chamber one of the biggest providers for that event.*
- *The Polar Plunge I am going to be freezing again this year, last year we jumped for Foster Love. This year I'm actually jumping for Children's Crisis Center of Stanislaus County. This is an organization that I hold near and dear to me. I actually learned to tie my shoes there, so I'm really excited to give back to them all these years later. I will be jumping with Karen again and then we actually added Brock Condit, who is Vice Chair of the Committee for Children's Crisis Center.*
- *Holiday season is upon us and our roadways with the construction and additional shoppers. We are extra busy. So, I just want to remind everyone to be patient and aware of your surroundings and Merry Christmas.*

Item 12.3 Mayor/Chair

Mayor Hernandez:

- *Our Youth Council, just as the one who sits there with them every meeting is focusing on fundraising through the local businesses like Red Robin, Chipotle, Panda Express. So, keep an eye out on their social medias primarily for when they're going to be out there. Their hope is to fundraise for an end of school year youth social, so they kind of want to make it more of a social setting to introduce themselves to their peers and to other youth in the city.*
- *StanCOG, I keep mentioning it. It's really important for me to help them get to a place where they are back to normalcy in their business of providing funds for transportation here in the city and regionally. At this moment, we're going through the process of doing recruitment for a permanent Executive Director, and I'm sitting on the ad hoc committee to do that. So, we're going through some pre-interview process, some actual interview process and the like. So, there's a lot going on there, along with the normal business. And that meeting is tomorrow night.*
- *This Thursday I am hosting a Nonprofit Luncheon, I worked with staff closely to create a list of nonprofits that do provide services in the city and others who we would like to see here in the area is more casual and a way for us to break bread together and to learn. I believe you're going to join me Councilmember Call on Thursday. And so, we have about 40 nonprofits that have RSVP'd, and I think it'll be a great conversation. And we're excited to bring back some information around that.*
- *I want to say Happy Anniversary to Councilmember Call and Vice Mayor Fosi. One year ago, tomorrow, we were sworn in and I don't know, those things are very sentimental to me. So happy holidays everybody. The year flew by.*

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 13.1 LIABILITY CLAIMS

(Pursuant to Govt. Code § 54961)

Claimant: Sydney Nightengale

Agency Claimed Against: City of Riverbank

*There being no public comment, Mayor Hernandez motion to closed Session
At 7:19 P.M.*

Reconvened from Closed Session at 7:29 P.M.

14. REPORT FROM CLOSED SESSION

Item 14.1 Report from Item 13.1

LIABILITY CLAIMS

(Pursuant to Govt. Code § 54961)

Claimant: Sydney Nightengale

Agency Claimed Against: City of Riverbank

DIRECTION: *Claim was denied unanimously.*

15. ADJOURNMENT OF THE REGULAR MEETING

There being no further business, Mayor / Chair Hernandez adjourned the regular meeting at 7:29 P.M. to the next regular scheduled City Council / LRA Meeting of January 13, 2026.

ATTEST: (Adopted 01/13/2026)

APPROVED:

Gabriela Hernandez, CMC
City Clerk / LRA Recorder

Rachel Hernandez
Mayor/ Chair

Gaby Hernandez

From: Daneiah Nasser [REDACTED]
Sent: Tuesday, December 9, 2025 12:31 PM
To: City Clerk
Subject: Statement for Public Counsel Meeting Tonight regarding Tot Time Program

You don't often get email from [REDACTED]

Good evening Counsel Members,

It has been very disappointing to hear that there has been a decision to end the tot time program with only a few weeks notice. It is not fair to the kids who have been in this program and have grown to love it, as well as gain the pre-k social and educational skills that they need to begin school in the future from the caring staff. It has been stated that funding the program has become a burden, yet there doesn't seem to be a great amount of advertising on social media or within the community on the town pages regarding it. Furthermore, if the Scout Hall is too much to keep up with, there are other options such as the community center. There is also the option of slightly raising the price in this case, but abruptly cancelling it like this and cutting off our children from the routine that they have become accustomed to is not fair nor is it professional. It also doesn't allow us as parents to figure out what we can do in terms of alternatives in so little time. Quite frankly, most preschools are too much or completely full and have waitlists. It does not seem logical to cancel a program that has space for 20 students and currently has more than half enrolled either. It is important to not only consider this, but any other child who will be turning 3 soon and will gain the ability to join it. I urge you to reconsider this matter as this program is truly essential to the community and no other surrounding town has anything close to it. The least that can be done, if there is no way to save the program completely, is to at least continue it until the end of this academic year.

-Daneiah Nasser

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.3

SECTION 9: CONSENT CALENDAR

Meeting Date:	January 13, 2026
Subject:	Acceptance of the Silverock Road Overlay Project between Patterson Road and Oakdale Road and Authorization to File a Notice of Completion
From:	Marisela H. Garcia, City Manager
Submitted by:	Kathleen Cleek, Capital Projects/Regulatory Compliance Manager Laura Graybill, Senior Project Coordinator

RECOMMENDATION:

It is recommended that the City Council accept the completion of the Silverock Road Overlay Project between Patterson Road and Oakdale Road and authorize staff to file a Notice of Completion.

SUMMARY:

Dirt Dynasty, Inc. has completed the construction of the Silverock Road Overlay Project between Patterson Road and Oakdale Road. William Kull, City Engineer and City staff have completed a final inspection and determined that construction has been completed per the plans and specifications.

The contract was awarded on July 22, 2025 to Dirt Dynasty, Inc. in the amount of \$620,470.00. There were five contract change orders in the amount of \$35,035.81. The total cost of construction is \$655,505.81.

It is recommended that the Council accept the Silverock Road Overlay Project Patterson Road and Oakdale Road as complete and authorize the Senior Project Coordinator to record the Notice of Completion.

FISCAL IMPACT:

Costs to be covered by Regional Surface Transportation Program (RSTPL) Funds, \$623,000.00 and Measure L – Street and Roads Funds, \$202,143.00.

ATTACHMENTS:

1. Notice of Completion
2. Before & After Photos
3. Site Map

AND WHEN RECORDED MAIL TO

NAME
STREET
ADDRESS
CITY &
STATE

CITY OF RIVERBANK
ATTN: DEVELOPMENT SERVICES
6707 THIRD STREET
RIVERBANK, CA 95367

SPACE ABOVE THIS LINE
FOR RECORDER'S USE

Exempt from Recording Fees (Per Government Code Section 27388.1)

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
- 2. The full name of the undersigned is City of Riverbank
(Print Full Name)
- 3. The complete address of the undersigned is 6707 Third Street, Riverbank, CA 95367
(Address, City, State, Zip)
- 4. The nature of the title of the undersigned is:
 Owner in Fee, or Vendee (Buyer) under Contract of Purchase, or
 Lessee, or Other
 If "Other," briefly list or describe appropriate designation or title _____

- 5. The full names and complete addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Co-owner's Name(s)	Co-owner's Complete Address (Number and Street, City, State, Zip)
<u>N/A</u>	_____
_____	_____
- 6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to, include, but are not limited to the following individual(s) (if no transfer was made, insert the word "none"):

Co-owner's Name(s)	Co-owner's Complete Address (Number and Street, City, State, Zip)
<u>N/A</u>	_____
_____	_____
- 7. A work of improvement on the property described below was completed on January 13, 2026
(Date of Completion)

This document is only a general form which may be proper for use in simple transactions and in no way acts, or is intended to act, as a substitute for the advice of an attorney. The printer does not make any warranty, either expressed or implied, as to the merchantability or fitness for a particular purpose, or as to the legal validity of any provision or the suitability of these forms in any specific transaction.



8. The name of the original contractor, if any, for the work of improvement was (if no contractor for the work of improvement as a whole, insert the word "none") Dirt Dynasty, Inc.

If notice covers completion of contract for only part of the work of improvement, check box and complete:

The kind of work done or finished was construct and furnish all labor, materials, equipment, transportation,
(Give General Description of Work Completed, e.g., Furnishing of Concrete for Sidewalks, etc.)
and incidentals necessary for asphalt grinding & paving, curb, gutter, sidewalk, ADA access
ramps, striping, traffic control, and all other work included on the plans.

9. The property on which the work of improvement was completed is in the City of Riverbank,
County of Stanislaus, State of California, and is described as follows:
Silverrock Road Overlay Project between Patterson Road and Oakdale Road
(Set Forth Description of Jobsite Sufficient for Identification, Using Legal Description if Possible)

10. The street address of the said property is Silverrock Road between Patterson Road and Oakdale Road
(Address, City, State, Zip, or if No Official Street Address, Insert the Word "None")
in Riverbank, CA 95367

Dated this 13th day of January, 2026
(Day) (Month) (Year)

City of Riverbank
Laura Graybill, Senior Project Coordinator

(Owner's Signature)

(Owner's Typed or Printed Name)

VERIFICATION

I the undersigned, say:

I am the person who signed the foregoing notice. I have read and understand the above notice and know its contents, and the facts stated therein are true and correct to the best of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in City of Riverbank, County of Stanislaus, State of California
on this 13th day of January, 2026
(Day) (Month) (Year)

(Signature of Person Signing Notice of Completion)

City of Riverbank
Laura Graybill, Senior Project Coordinator

This form is the notice of completion that a property owner may record to limit the time in which mechanics' liens may be recorded against a construction project (see CA Civil Code § 3093). For this purpose an "owner" is the person who causes a building, improvement, or structure to be constructed, altered, or repaired, whether the interest or estate is in fee, as a vendee (buyer) under contract or purchase, as lessee, or other interest or estate less than fee. If the interest is held by two or more persons as joint tenants or tenants in common, any one or more of the co-tenants may be deemed to be the owner. (CA Civil Code §§ 3092(g), 3093). **This form is for use with a private work of improvement only, and is not intended for public sector applications.**

If the owner records the notice within the applicable time period, the original contractor has sixty (60) days from the day the notice is recorded to record a claim of lien against

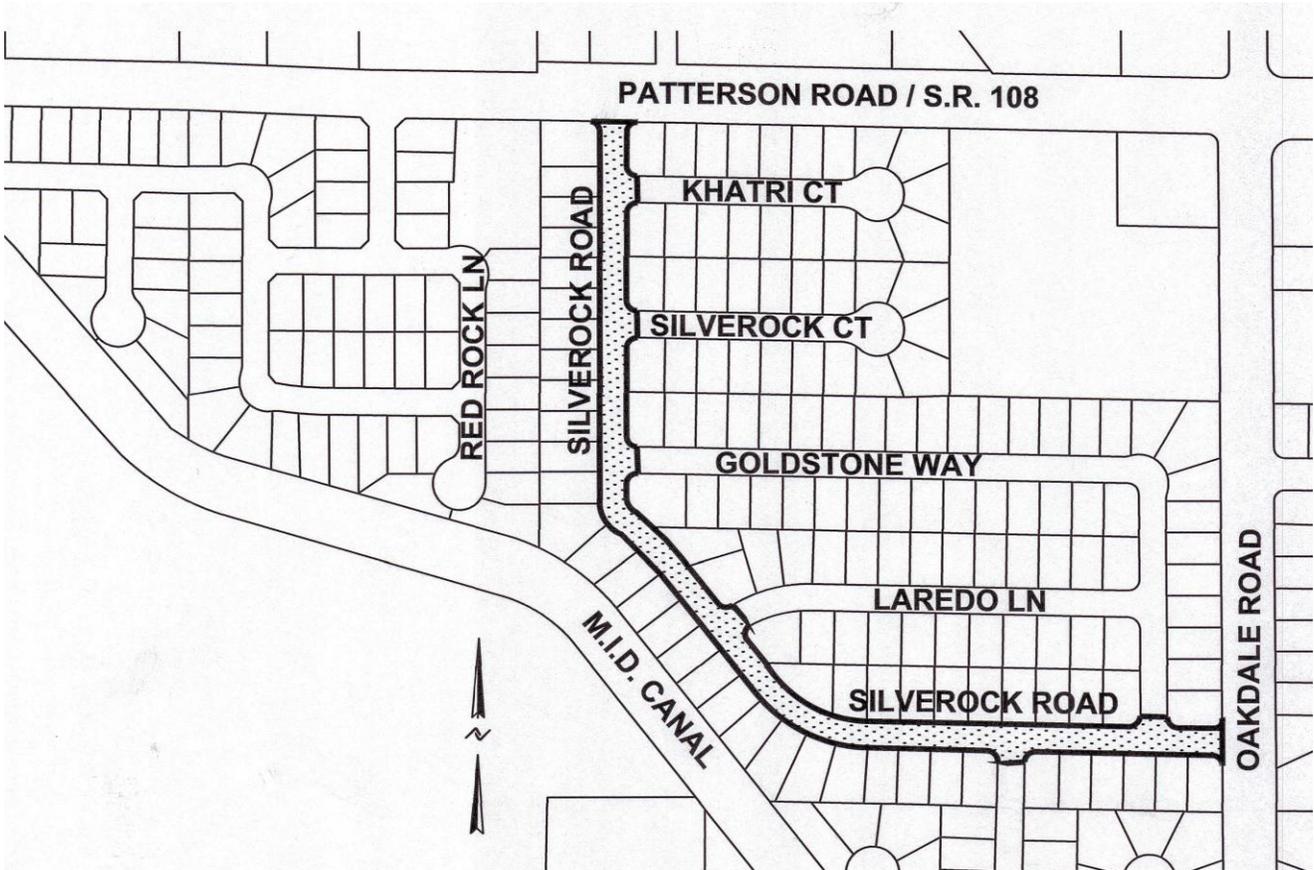
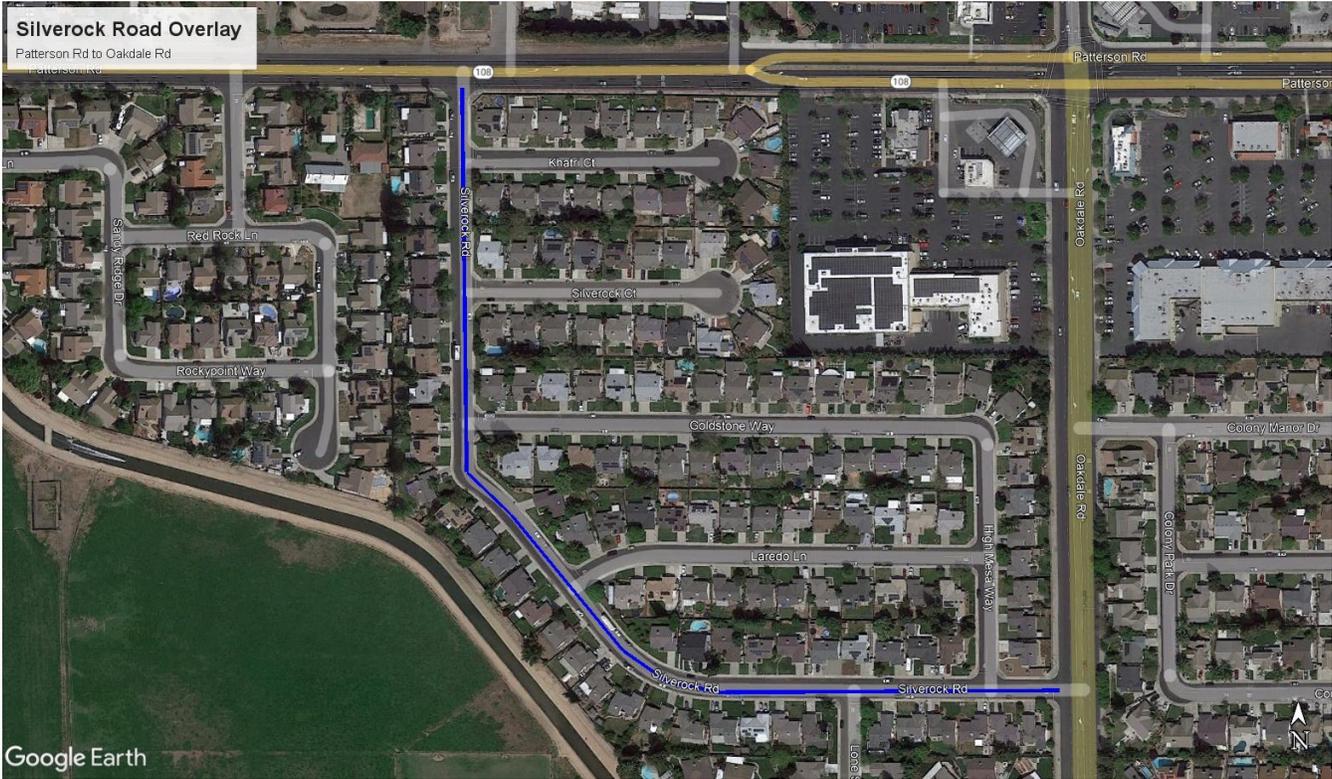
the project (CA Civil Code § 3115); and all other persons who furnished labor, services, equipment, or materials must record their liens within thirty (30) days after the notice of completion is recorded (CA Civil Code § 3116). Otherwise, all persons who furnished labor, services, equipment, or materials have ninety (90) days after completion of the work of improvement in which to record their liens (CA Civil Code §§ 3115, 3116).

The owner must record the notice in the office of the county recorder of the county where the site is located within ten (10) days after the work of improvement is completed (CA Civil Code § 3093(e)). This applies equally to the project which is completed in phases. A notice of completion must be filed within ten (10) days after the completion of each phase of the project to shield owner properly (CA Civil Code § 3117).

Silverrock Road Overlay Project Photos



**SITE MAP
SILVEROCK ROAD OVERLAY PROJECT
BETWEEN PATTERSON ROAD AND OAKDALE ROAD**



RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date:	January 13, 2026
Subject:	Resolution to Amend the Parks and Recreation Advisory Committee Bylaws to Include Attendance and Absence Policy
From:	Marisela H. Garcia, City Manager
Submitted by:	Michael Patton, Parks and Recreation Director

RECOMMENDATION

It is recommended that the City Council amend the Parks and Recreation Advisory Committee bylaws to include an attendance and absence policy.

SUMMARY

On December 17, 2025, the Parks and Recreation Advisory Committee met to discuss including an attendance and absence policy to their bylaws for committee members. The intent of this policy is to hold committee members accountable for failing to attend regularly scheduled committee meetings. During the meeting, the Parks and Recreation Advisory Committee voted 4-0 to provide a recommendation to the City Council to vote on amending the bylaws pursuant to §32.07 of the Riverbank Municipal Code.

BACKGROUND

On November 19, 2025, the Parks and Recreation Advisory Committee met during their monthly-scheduled committee meeting to discuss potential updates to the Committee's bylaws. During this agenda item, members of the Committee discussed the need to add an attendance and absence policy. This need has risen due to a recent scheduled meeting that needed to be canceled due to a lack of a quorum. After the meeting, the Committee directed city staff to draft a policy that can be reviewed at the December scheduled meeting.

On December 17, 2025, the Parks and Recreation Advisory Committee reconvened to discuss the Committee's bylaws. Staff presented an attendance and absence policy per the direction of the Committee. The Committee reviewed the policy, made modifications

to it, and voted to recommend the policy to the City Council for their vote with the recommended modifications. The vote passed 4-0.

STRATEGIC PLAN

This item is not recognized in the city's current strategic plan

FINANCIAL IMPACT

There is no financial impact associated with this item.

ATTACHMENTS

1. Resolution
2. Proposed Parks and Recreation Advisory Committee Bylaws

CITY OF RIVERBANK

RESOLUTION 2026-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK AMENDING
THE PARKS AND RECREATION ADVISORY COMMITTEE BYLAWS TO INCLUDE
AN ATTENDANCE AND ABSENCE POLICY**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, via the adoption of Resolution No. 2024-005 the City of Riverbank established the Parks and Recreation Advisory Committee (“Committee”) to advise the City Council and Parks and Recreation Department on matters related to parks, recreation programs, and facilities; and

WHEREAS, the Committee operates under adopted by-laws that govern its purpose, membership, meetings, and procedures; and

WHEREAS, on November 19, 2025, the Parks and Recreation Advisory Committee met during its regularly scheduled meeting to discuss potential updates to the Committee’s bylaws; and

WHEREAS, during that meeting, Committee members identified the need to establish a formal attendance and absence policy due to concerns related to meeting attendance due to the cancellation of a recently scheduled meeting as a result of a lack of quorum; and

WHEREAS, following the November 19, 2025 meeting, the Committee directed City staff to draft an attendance and absence policy for review at the Committee’s next regularly scheduled meeting; and

WHEREAS, on December 17, 2025, the Parks and Recreation Advisory Committee reconvened and City staff presented a proposed attendance and absence policy as directed; and

WHEREAS, the Committee reviewed the proposed policy, discussed and made modifications, and voted to recommend approval of the amended bylaws, including the attendance and absence policy, to the City Council; and

WHEREAS, the Parks and Recreation Advisory Committee approved the recommendation by a unanimous vote of 4-0; and

WHEREAS, the City Council finds that establishing a clear attendance and absence policy promotes accountability, ensures the ability to achieve a quorum, and supports the effective operation of the Parks and Recreation Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RIVERBANK HEREBY:

1. Approves the amendment to the Parks and Recreation Advisory Committee Bylaws to include an attendance and absence policy as recommended by the Parks and Recreation Advisory Committee.
2. The amended bylaws, including the attendance and absence policy, are approved and adopted effective upon passage of this Resolution.
3. City staff is directed to update the official Parks and Recreation Advisory Committee Bylaws and maintain the amended version on file with the City Clerk and Parks and Recreation Department.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 13th day of January 2026; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

APPROVED:

Gabriela Hernandez, CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: Parks and Recreation Committee Bylaws

**CITY OF RIVERBANK
PARKS AND RECREATION ADVISORY COMMITTEE BYLAWS**

GENERAL

1.1 Name: The name of this organization shall be the Parks and Recreation Advisory Committee (PRAC).

1.2 Purpose: The PRAC is established to advise and provide recommendations to the parks and recreation department and city council on matters pertaining to the development, maintenance, and improvement of parks and recreational facilities, programs, events, and activities, as delegated by the City Council in accordance with § 32.01(A) of the Riverbank municipal code. Other purposes include providing recommendations of policies and budget related to parks and recreation in the City of Riverbank.

1.3 Authority: The PRAC operates under the authority granted by the City Council of Riverbank, as specified in § 32.01(A) of the municipal code.

1.4 Meetings: The PRAC shall hold regular meetings monthly or as often as necessary. Additional meetings may be called by the Chairperson or upon request of three (3) members in accordance with § 32.07 of the Riverbank municipal code.

MEMBERSHIP

2.1 Composition: The PRAC shall consist of five (5) members appointed by the Mayor, with the approval of the City Council of Riverbank, in accordance with § 32.02(A) of the municipal code.

2.2 Qualifications: Members shall be residents of Riverbank and qualified registered electors of the city, as outlined in § 32.02(A) of the municipal code. Elected officials of the city or City of Riverbank employees shall not be voting members of the PRAC. Under special circumstances, as deemed necessary, an owner of a business located within city limits may serve as a member of the PRAC. In no event shall less than a majority of the PRAC be made up of qualified registered electors of the city.

2.3 Diversity: Efforts shall be made to ensure diversity in the composition of the PRAC, including but not limited to geographic representation based on the City of Riverbank's District Map, age, gender, and expertise in relevant fields, as per § 32.02(A) of the Riverbank municipal code.

2.4 Compensation: Members of the committee shall serve without compensation.

APPOINTMENTS

3.1 Appointment Process: Members shall be appointed for staggered terms by the Mayor, with the approval of the City Council, as specified in § 32.03(A) of the municipal code. To establish staggered terms of office for the initial committee, one member shall be appointed for a term of one (1) year, two (2) members of the committee shall be appointed for terms of two (2) years and two (2) members shall be appointed for terms of three (3) years.

3.2 Removal: Members may be removed from office at any time, with or without cause, by a majority vote of the City Council, as per § 32.02(B) of the municipal code.

TERM OF OFFICE

4.1 Term Length: The term of office for PRAC members shall be three (3) years, in accordance with § 32.04 of the Riverbank municipal code.

VACANCY

5.1 Vacancies: Vacancies shall be filled as outlined in § 32.05 of the Riverbank municipal code. Scheduled vacancies shall be filled through a recruitment process conducted within 20 days after the vacancy occurs, while unscheduled vacancies shall be filled by the Mayor, with the approval of the City Council, or through a recruitment process if no alternate member exists.

RULES AND PROCEDURES

6.1 Chairperson: The PRAC shall elect a Chairperson and Vice-Chairperson from among its members to serve for a term of one (1) year, as outlined in its bylaws adopted by City Council resolution in accordance with § 32.07 of the Riverbank municipal code.

6.2 Quorum: A quorum shall consist of three (3) members of the total membership, in compliance with § 32.07 of the municipal code.

6.3 Decision-Making: Decisions shall be made by a majority vote of members present and voting, except where otherwise specified by the PRAC's adopted bylaws, which must comply with the Riverbank municipal code.

6.4 Attendance & Absence Policy: PRAC members are expected to attend all regular meetings. A member shall be considered for automatic removal from the Committee under any of the following conditions:

- Missing three (3) consecutive regular meetings.
- Missing four (4) regular meetings within a rolling calendar year.

When a member reaches either threshold, the Parks & Recreation Director shall notify the Mayor and City Council and may recommend removal and replacement in accordance with §32.02(B) of the Riverbank Municipal Code. The member in question shall also be notified in writing.

Extenuating circumstances may be considered on a case-by-case basis at the discretion of the Mayor and City Council.

Notification Requirement: Members shall notify the Parks & Recreation Director and/or Chairperson of any anticipated absence no later than twenty-four (24) hours prior to the scheduled meeting time. In cases of emergency or unforeseen circumstances, notice shall be provided as soon as reasonably possible.

MEETINGS

7.1 Notice: Notice of regular meetings shall be provided to members at least three (3) days in advance. Notice of special meetings shall be provided to members at least three (3) days in advance, except in cases of emergency.

7.2 Agenda: An agenda shall be prepared and distributed to members prior to each meeting. Members may request items to be included on the agenda.

7.3 Ralph M. Brown Act: Regular or special meeting proceedings shall comply with the Ralph M. Brown Act.

STAFF SUPPORT

8.1 Staff Support: Staff support services shall be provided by the Parks and Recreation Director or his or her designee. The Parks and Recreation Director shall act as secretary to the PRAC. The City Clerk or designated city staff may serve as recorder of the proceedings.

CONFLICT OF INTEREST

9.1 Disclosure: Members shall disclose any potential conflicts of interest relating to matters under consideration by the PRAC.

9.2: Recusal: Members with a conflict of interest shall recuse themselves from discussion and voting on the relevant matter.

DISSOLUTION

10.1 Dissolution: The PRAC may be dissolved by City Council resolution in accordance with § 32.08 of the Riverbank municipal code.

10.2 Disposition of Assets: In the event of dissolution, any remaining assets shall be transferred as specified by City Council resolution, consistent with applicable statutes and ordinances.

These by-laws are hereby adopted by the Riverbank City Council on February 12, 2024. Amendments to these by-laws may be made by a majority vote of the members present and voting at a city council regular meeting, provided that notice of the proposed amendment(s) has been given in compliance with the City of Riverbank municipal code.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.1

SECTION 10: UNFINISHED BUSINESS

Meeting Date: January 13, 2026

Subject: A Resolution to Approve a Contract Change Order for Value Engineering for the Regional Recycled Water Project – Phase I for KSN, Inc. and Authorize a Budget Appropriation in the amount of \$194,310.00 from the Sewer Fund 106

From: Marisela H. Garcia, City Manager

Submitted by: Cody Bridgewater, Public Works Director

RECOMMENDATION

It is recommended that the City Council award the contract change order for the Value Engineering phase of design for the Riverbank Regional Recycled Water Project – Phase I to KSN, Inc. to authorize the City Manager to execute a contract with said firm in the amount of \$194,310.00 and authorize a budget appropriation from Sewer Fund 106 for said contract.

SUMMARY

In 2024 the City Council approved the 60% Design phase for the RRRWP. The City of Riverbank has successfully completed preparation of the 60% design documents, and staff is looking to continue progress with the Value Engineering phase of the design. Value Engineering is a systematic process utilized to develop alternative and lower-cost solutions. With the concern of the total project cost being approximately \$136 million, it is vital for us to look at the possibility of eliminating some costs, while still being able to meet our goal of producing high quality recycled water for the purpose of resale. This process will help determine a “final” project that can be evaluated as part of the Wastewater Treatment Plant Expansion Feasibility Study.

This Value Engineering Study will identify cost savings opportunities for the project and will be performed in close coordination with Brown and Caldwell, assessing potential impacts to overall design or operation of the facility. The scope of work also includes a third-party Opinion of Probable Cost for the Riverbank RRWP.

BACKGROUND

KSN has submitted a proposal at a cost of \$194,310.00 to begin value engineering. This proposal is broken up into two parts.

Part A: \$84,440.00, Value Engineering Review with KSN and Ewing Construction Services

Part B: \$109,870.00, Ewing Construction Services Opinion of Probable Construction Costs – Based on 60% designs, a cost based on material unit costs, labor costs, equipment costs, and the basis for evaluating potential costs savings associated with the VE study.

This is a crucial time, being that we have not yet entered final design, and allows us to easily make changes to the design, without excessive wasted costs altering the final design.

Preliminary reviews of the 60% design have brought forward some viable options for cost savings, which include, but not limited to:

- Equipment Pre-selection (\$0.37M)
- Elimination of one Secondary Clarifier (\$5M)
- Earthwork/Site Civil (\$4M)
- Hypochlorite Feed System (\$0.7M)
- Single Headworks Screen (\$0.3M)
- Site Piping Modifications (\$0.9M)
- Emergency Storage Alterations (\$0.9M)
- Reduction of Recycled Water Storage (\$2M)

Total: \$14.17M

This is only a quick high-level look, and additional savings are likely to be found.

FINANCIAL IMPACT

Total cost of this element of the project is \$194,310.00, to be appropriated from the City's Sewer Fund 106. These funds have been collected via the five-year sewer rates implemented by Council in 2022.

ATTACHMENT

- 1) Resolution 2026-
- 2) KSN Value Engineering Scope of Services

CITY OF RIVERBANK

RESOLUTION 2026-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK,
CALIFORNIA, TO AWARD A CONTRACT CHANGE ORDER FOR VALUE
ENGINEERING FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I
TO KSN, INC. AND AUTHORIZE A BUDGET APPROPRIATION OF \$194,310.00
FROM SEWER FUND 106**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, now that the 60% design of the Riverbank Regional Recycled Water Project (“RRWP”) is complete, staff is looking to continue progress with the Value Engineering phase of the design; and

WHEREAS, Value Engineering is a systematic process utilized to develop alternative and lower-cost solutions; and

WHEREAS, with the concern of the total project cost being approximately \$136 million it is vital for us to look at the possibility of eliminating some costs, while still being able to meet our goal of producing high quality recycled water for the purpose of resale; and

WHEREAS, also included is a third-party Opinion of Probable Cost for the Riverbank RRWP; and

WHEREAS, cost of this element of the project is \$194,310.00, to be appropriated from the City’s Sewer Fund 106.

WHEREAS, City Council hereby approves this agreement, subject to any minor revisions approved by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards Contract Change order for Value Engineering for the Regional Recycled Water Project – Phase I contract to KSN, Inc. and authorizes the City Manager to execute this agreement and appropriates \$194,310.00 from the Wastewater Enterprise Fund 106.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 25th day of November, 2025; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of ___:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez, CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: Brown and Caldwell Value Engineering Scope of Services



Stephen K. Sinnock, P.E.
 Christopher H. Neudeck, P.E.
 Neal T. Colwell, P.E.
 Barry O'Regan, P.E.
 2249-0055
 99-200

November 4, 2025

Mr. Cody Bridgewater
 Director of Public Works
 City of Riverbank
 6707 3rd Street
 Riverbank, CA 95367

Via e-mail only: cbridgewater@riverbank.org

Re: Riverbank Regional Recycled Water Project – Value Engineering and Third-Party Opinion of Probable Construction Cost Proposal

Dear Cody,

Attached is the proposed scope and fee for KSN's Value Engineering (VE) and Third-Party Opinion of Probable Construction Cost (OPCC) services for the Riverbank Regional Recycled Water Project (RRWP). This scope includes a VE Study for cost saving measures to be implemented during the 90% design phase, as well as development of an independent third-party OPCC. Tasks and elements of our 60% Program Management are still continuing and have remaining budget, therefore the enclosed scope items and proposed additional budget is to supplement what has already been authorized by the City and to include tasks and effort specifically for the VE Study and third-party OPCC.

These services will be provided to the City to assist with identifying cost saving measures for the Riverbank RRWP. We are proposing the enclosed scope of services for a total estimated fee of \$194,310.00. The basis of effort of our cost is presented in the attached task hour breakdown and is summarized in the table below. Our fee for these additional services is based on our *City of Riverbank On-Call Utility Engineering Fee Schedule* for July 1, 2025 through July 1, 2026.

TASKS AND DESCRIPTIONS		Total Budget (Rounded)
1.0	Value Engineering	\$84,440
1.01	VE Kickoff Workshop	\$7,120
1.02	Development of VE Recommendations	\$37,490
1.03	VE Workshop	\$7,120
1.04	Project Recommendations Report	\$17,710
1.05	City Council Presentation	\$8,540
1.06	Project Management (Bi-weekly Meeting attendance and Invoicing)	\$6,460
2.0	OPCC Development	\$109,870
2.01	Opinion of Probable Construction Cost - 60% Designs	\$109,870
PROJECT TOTALS		\$194,310

Please feel free to call me at (916) 403-5900 or e-mail me at ncolwell@ksninc.com if you have any questions. We look forward to continuing to work with the City and the design team on advancing this program for the City.

Sincerely,
 KJELDSSEN, SINNOCK & NEUDECK, INC.

Neal T. Colwell P.E., Vice President

w/enclosures

Scope of Services
City of Riverbank
Regional Recycled Water Program
Value Engineering and Third-Party Opinion of Probable Construction Cost Support

November 4, 2025

Project Background and Understanding

The City of Riverbank has successfully completed preparation of 60% design documents for the Riverbank Regional Recycled Water Project (RRWP) and is in the process of securing project funding through the State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (CW SRF) program and other sources, bringing the City closer to construction of the RRWP. In an effort to reduce overall project cost, the City plans to conduct a Value Engineering (VE) Study on the 60% designs.

Scope of Services

As part of the Program Management services that KSN has provided the City during the preliminary, 30%, and 60% design phases, this proposed scope of services has been prepared to support the City with a VE Study and third-part Opinion of Probable Construction Cost (OPCC) for the Riverbank RRWP. We are proposing to provide these services under our City of Riverbank City Utility Engineering Agreement dated January 12, 2022, based on the 2025 fee schedule.

TASK 1 – VALUE ENGINEERING STUDY

To provide the most cost-effective project and maintain the overall project costs within available funding limits, a VE Study is proposed. This VE Study will identify cost savings opportunities for the project and will be performed in close coordination with Brown and Caldwell, assessing potential impacts to overall design or operation of the facility. KSN will coordinate and oversee the VE Study including summarizing recommendations. As a subconsultant to KSN, Ewing Construction Services (ECS) will provide VE services as an independent third-party reviewer of the 60% plans and specifications. The outcome of this task will be cost savings opportunities for implementation in the 90% designs. This task includes:

- A VE Kickoff Workshop. During this workshop already identified options for cost savings will be reviewed and the City, KSN, ECS, and Design Consultant can work together to collaboratively identify additional cost savings opportunities. This meeting is assumed to be a 4-hour in person at the Riverbank WWTP and include the Design Consultant, KSN, ECS, and the City.
- Development of a list of recommendations for VE opportunities, and if authorized, associated cost savings based on the OPCC prepared under Task 2. This list will be provided to the Design Consultant for evaluation of impacts on the overall treatment process and design.
- A VE Workshop to review the recommended VE opportunities with the Design Consultant and the City. The objective of this workshop is to decide which recommendations will be carried forward in the 90% designs. This meeting is assumed to be a 4-hour in person at the Riverbank WWTP and include the Design Consultant, KSN, ECS, and City.
- Preparation of a Project Recommendations Report resulting from the VE effort.
- Presentation of recommendations to the City Council.

- In addition, project management items associated with the project will include bi-weekly meeting attendance with the Design Consultant, the City and ECS to track progress of the project and monthly invoicing.

Task Deliverables:

1. **VE Kickoff Workshop Agenda and Notes**
2. **Compiled list of recommendations for VE opportunities**
3. **VE Workshop Agenda and Notes summarizing decisions for VE recommendations to be carried forward**
4. **VE Recommendations Report**
5. **Presentation to City Council**
6. **Monthly Invoices**

TASK 2 – THIRD PART OPINION OF PROBABLE CONSTRUCTION COST (OPTIONAL)

Under this task as a subconsultant to KSN, ECS will provide third party development of an OPCC based on the 60% design plans prepared by the Design Consultant. The 60% OPCC developed will include materials unit costs, labor costs, and equipment costs, and will be used as the basis for evaluating potential cost savings associated with the VE study. Budget for this task is contingent on authorization of Task 1.

Task Deliverables:

1. **60% OPCC.**

Additional Scope Understandings and Assumptions

Our proposed scope of services and budget are based on the following additional limitations, assumptions, and understandings:

1. Services beyond those described above are excluded.
2. KSN's preparation of technical documents will be coordinated with, but also dependent on, the results of the City's Design Consultant's work product.
3. Third-party preparation of OPCC is excluded if Task 2 is not authorized.

**City of Riverbank
Regional Recycled Water Program
Value Engineering and Cost Estimate Support
TASK HOURS BREAKDOWN & FEE ESTIMATE**

TASKS AND DESCRIPTIONS	KJELDSSEN, SINNOCK & NEUDECK, INC. STAFF HOURS									Total Labor Hours	Total Labor Budget	OTHER DIRECT COSTS			Other Direct Costs Budget	Total Budget (Rounded)
	Principal Engineer	Senior Engineer	Engineer II	Engineer I	Senior Surveyor	Senior Project Manager	Assistant Project Manager	Tech/GIS/ CAD II	Project Accountant			Direct Expense	Mileage Expense	Sub Consultant		
	Rates (2025)	\$298	\$236	\$214	\$203	\$242	\$264	\$203	\$146			\$158	110%	0.67		
1.0 Value Engineering	65	104						24	6	192	\$ 53,582	\$ -	\$ 198	\$ 30,668	\$ 30,866	\$ 84,440
1.01 VE Kickoff Workshop	8	12								20	\$5,216		\$99	\$1,804	\$1,903	\$7,120
1.02 Development of VE Recommendations	16	24								40	\$10,432			\$27,060	\$27,060	\$37,490
1.03 VE Workshop	8	12								20	\$5,216		\$99	\$1,804	\$1,903	\$7,120
1.04 Project Recommendations Report	16	40						24		80	\$17,712					\$17,710
1.05 City Council Presentation	16	16								32	\$8,544					\$8,540
1.06 Project Management (Bi-weekly Meeting attendance and Invoicing)	9	12							6		\$6,462					\$6,460
2.0 OPCC Development										12	\$ 3,080	\$ -	\$ -	\$ 106,788	\$ 106,788	\$ 109,870
2.01 Opinion of Probable Construction Cost - 60% Designs	4	8								12	\$3,080			\$106,788	\$106,788	\$109,870
PROJECT TOTALS	65	104						24	6	204	\$ 56,662	\$ -	\$ 198	\$ 137,456	\$ 137,654	\$ 194,310

General Note: This costs allocation represents our best estimate at this time and may change subject to future developments during the project. It is possible that some of the estimated manpower requirements for specific task items may increase while others may not require the entire anticipated effort. Charges to this project will be made for actual time spent on the project and will be charged as per the attached Fee Schedule.

KJELDTSEN, SINNOCK & NEUDECK, INC.

**PREVAILING WAGE FEE SCHEDULE
City of Riverbank On-Call Utility Engineering
Effective July 1, 2021**

Position	July 1, 2021	July 1, 2022	July 1, 2023	July 1, 2024	July 1, 2025
Principal Engineer	\$265.00	\$273.00	\$281.00	\$289.00	\$298.00
Associate Engineer	\$240.00	\$247.00	\$254.00	\$262.00	\$270.00
Senior Engineer	\$210.00	\$216.00	\$222.00	\$229.00	\$236.00
Engineer II	\$190.00	\$196.00	\$202.00	\$208.00	\$214.00
Engineer I	\$180.00	\$185.00	\$191.00	\$197.00	\$203.00
Junior Engineer	\$147.00	\$151.00	\$156.00	\$161.00	\$166.00
Senior Surveyor	\$215.00	\$221.00	\$228.00	\$235.00	\$242.00
Surveyor	\$185.00	\$191.00	\$197.00	\$203.00	\$209.00
Assistant Surveyor	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Field Crew-One Man & Vehicle	\$210.00	\$216.00	\$222.00	\$229.00	\$236.00
Field Crew-Two Man & Vehicle	\$320.00	\$330.00	\$340.00	\$350.00	\$361.00
Inspector	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Inspector & Vehicle	\$195.00	\$201.00	\$207.00	\$213.00	\$219.00
Senior Project Manager	\$235.00	\$242.00	\$249.00	\$256.00	\$264.00
Project Manager	\$200.00	\$206.00	\$212.00	\$218.00	\$225.00
Assistant Project Manager	\$180.00	\$185.00	\$191.00	\$197.00	\$203.00
Grant Manager	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
GIS Specialist	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
Technician/GIS/CAD Designer III	\$147.00	\$151.00	\$156.00	\$161.00	\$166.00
Technician/GIS/CAD Designer II	\$130.00	\$134.00	\$138.00	\$142.00	\$146.00
Technician/GIS/CAD Designer I	\$100.00	\$103.00	\$106.00	\$109.00	\$112.00
Project Accountant	\$141.00	\$145.00	\$149.00	\$153.00	\$158.00
Administrative III	\$110.00	\$113.00	\$116.00	\$119.00	\$123.00
Administrative II	\$95.00	\$98.00	\$101.00	\$104.00	\$107.00
Administrative I	\$80.00	\$82.00	\$84.00	\$87.00	\$90.00
Equipment	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
3D Print Cloud Work Station	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
GPS Receivers-Per Receiver Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Robotic Total Station	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
HDS Scanner	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Boat	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Expenses					
Auto Mileage per current Federal Rates					
Special Consultants	Cost Plus 10%				
Reimbursable Expenses	Cost Plus 10%				
(Printing, Photos, Copies, Travel, Telephone, Fax, Survey Materials, etc.)					

Note: Fees are due and payable within 30 days from the date of billing. Fees past due may be subject to a finance charge computed on the basis of 1 1/2% of the unpaid balance per month.

Hourly rates are subject to review and adjustment July 1st of each year.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.2

SECTION 10: UNFINISHED BUSINESS

Meeting Date: January 13, 2026

Subject: A Resolution to Approve a Contract Change Order for Value Engineering for the Regional Recycled Water Project – Phase I for Brown and Caldwell, and Authorize a Budget Appropriation in the amount of \$138,475.00 from the Sewer Fund 106

From: Marisela H. Garcia, City Manager

Submitted by: Cody Bridgewater, Public Works Director

RECOMMENDATION

It is recommended that the City Council award the contract change order for the Value Engineering phase of design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute a contract with said firm in the amount of \$138,475.00 and authorize a budget appropriation from Sewer Fund 106 for said contract.

SUMMARY

In 2024 the City Council approved the 60% Design phase for the RRRWP. Now that the 60% is complete, staff is looking to continue progress with the Value Engineering phase of the design. Value Engineering is a systematic process utilized to develop alternative and lower-cost solutions. With the concern of the total project cost being approximately \$136 million, it is vital for us to look at the possibility of eliminating some costs, while still being able to meet our goal of producing high quality recycled water for the purpose of resale. This process will help determine a “final” project that can be evaluated as part of the Wastewater Treatment Plant Expansion Feasibility Study.

BACKGROUND

Brown and Caldwell have submitted a proposal at a cost of \$138,475.00 to begin value engineering. This is a crucial time, being that we have not yet entered final design, and allows us to easily make changes to the design, without excessive wasted costs altering the final design.

Preliminary reviews of the 60% design have brought forward some viable options for cost savings, which include, but not limited to:

- Equipment Pre-selection (\$0.37M)
- Elimination of one Secondary Clarifier (\$5M)
- Earthwork/Site Civil (\$4M)
- Hypochlorite Feed System (\$0.7M)
- Single Headworks Screen (\$0.3M)
- Site Piping Modifications ((\$0.9M)
- Emergency Storage Alterations (\$0.9M)
- Reduction of Recycled Water Storage (\$2M)

Total: \$14.17M

This is only a quick high-level look, and additional savings are likely to be found.

FINANCIAL IMPACT

Cost of this element of the project is \$138,475.00, to be appropriated from the City's Sewer Fund 106. These funds have been collected via the five-year sewer rates implemented by Council in 2022.

ATTACHMENT

- 1) Resolution 2026-
- 2) Brown and Caldwell Value Engineering Scope of Services

CITY OF RIVERBANK

RESOLUTION 2026-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT CHANGE ORDER FOR VALUE ENGINEERING FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I TO BROWN AND CALDWELL AND AUTHORIZE A BUDGET APPROPRIATION OF \$138,475.00 FROM SEWER FUND 106

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:

WHEREAS, now that the 60% is complete staff is looking to continue progress with the Value Engineering phase of the design; and

WHEREAS, Value Engineering is a systematic process utilized to develop alternative and lower-cost solutions; and

WHEREAS, with the concern of the total project cost being approximately \$136 million it is vital for us to look at the possibility of eliminating some costs, while still being able to meet our goal of producing high quality recycled water for the purpose of resale; and

WHEREAS, Brown and Caldwell has submitted a proposal at a cost of \$138,475.00 to begin value engineering; and

WHEREAS, these funds have been collected via the five-year sewer rates implemented by Council in 2022; and

WHEREAS, cost of this element of the project is \$138,475.00 to be appropriated from the City’s Sewer Fund 106, and

WHEREAS, City Council hereby approves this agreement, subject to any minor revisions approved by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards Contract Change order for Value Engineering for the Regional Recycled Water Project – Phase I contract to Brown and Caldwell, authorizes the City Manager to execute this agreement, and appropriates \$138,475.00 from the Wastewater Enterprise Fund 106.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 13th day of January, 2026; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of ___:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez,CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: Brown and Caldwell Value Engineering Scope of Services

T: 916-444-0123

October 31, 2025



Cody Bridgewater
City of Riverbank
6707 Third Street
Riverbank, CA 95367

181441

Subject: Riverbank Regional Recycled Water Project (RRRWP) Amendment 3

Dear Mr. Bridgewater:

Brown and Caldwell (BC) is pleased to provide this amendment to the City of Riverbank (City) Regional Recycled Water Project (Project). This amendment will focus on participating in a Value Engineering exercise reviewing the 60% design submittal to identify potential cost reductions prior to progressing to 90% design.

The scope of services described herein is to be performed at the City's existing wastewater treatment plant for the Project. BC will perform the following tasks as described below:

- Project Management
- Value Engineering (VE) Support

The following sections describe the scope of work, estimated budget, and the schedule to conduct each phase.

Phase 9 – Project Management

Project Management: BC will provide oversight for administration, project controls, and quality of the Project. BC will also prepare and maintain a decision log that will record comments and decisions made by Riverbank throughout the Project and manage the quality assurance/quality control (QA/QC) review of the work products.

BC will organize and facilitate biweekly teleconferences to discuss the Project's progress and relevant topics. Topics will be determined as conditions develop in collaboration with Riverbank. Biweekly teleconferences will be held virtually via Microsoft (MS) Teams between the BC project manager (PM) and Riverbank PM, unless otherwise determined not to be needed by Riverbank PM.

As part of this task, and included in the associated task budget, BC will also conduct internal team coordination meetings. Internal meetings will be held twice per month via teams.

BC will conduct the following tasks:

- Oversee daily management of scope, deliverables, schedule, and budget
- Prepare monthly progress reports and invoices

- Facilitate QA/QC Reviews
- Update the Project Management Plan (PMP), Quality Management Plan (QMP)

Phase 9 – Deliverables:

- 3 monthly invoices and progress reports
- Action items and decision log, provided upon request
- Agenda and minutes from biweekly teleconference meetings

Phase 9 – Assumptions:

- Up to 6 Bi-Weekly Coordination calls will be held virtually via MS Teams, and attended by BC PM for a duration of up to 1 hour.
- Other BC staff or sub-consultants may be included in coordination calls as deemed allowable by BC.
- Project Duration for VE Support will be 3 months.
- Notice to proceed expected on December 1, 2025.

Phase 10 – Support Value Engineering Study

Prior to progressing the 60% design to 90% design, BC will provide support to a VE study intended to identify possible construction cost savings for the project. The VE process will be led by a third-party VE team, which is anticipated to include Dave Ewing (subcontractor to KSN) and KSN staff. Initial design modifications to be considered include:

- Removal of Sodium Hypochlorite Facility.
- Relocation of Tertiary Facilities to be closer to Secondary Facilities and the Operations and Electrical building.
- Reconfiguration of Emergency Storage Basin so that the temporary bypass structure can be repurposed as the emergency storage return structure, reusing existing HDPE liner.
- Consider removal of one of the Stormwater Retention Basins and use the Emergency Storage Basin for both stormwater and wastewater.
- Consider removal of one of the secondary clarifiers and increasing emergency storage to meet Title 22 requirements.
- Consider an alternative to pre-filling basins T-2 and T-3 to reduce cut and fill quantities.
- Consider shallowing up the drainage and drain pumping station to reduce cost of concrete structures and pipe excavation.
- Consider a single mechanical screen with a manual screen instead of two mechanical screens.
- Consider a single oxidation ditch with redundant mechanical equipment instead of two redundant oxidation ditches.

Kickoff Workshop

BC will attend a VE kickoff workshop that will be conducted with the third-party VE team and Riverbank to review the initially identified VE items, discuss outstanding

review comments and identify other cost saving opportunities in a brainstorming session. The workshop outcome will be a list of VE recommendations.

VE Review and Workshop Preparation

Prior to the VE kickoff workshop, the BC team will hold an internal VE brainstorming session with design leads to review the overall project design and key assumptions to develop possible additional VE concepts (besides those listed above) to be discussed at the workshop. After the VE kickoff workshop, it is anticipated that third party VE team will have reviewed the 60% opinion of probable construction cost (OPCC), drawings, and specifications, and will provide direction to BC on concepts to further investigate. BC staff will coordinate with the VE Team and address written recommendations by the VE team by formally responding to provided changes and providing the design justification to estimate the viability of each change. BC will address questions on construction cost and provide opinions on the possible construction cost savings for provided recommendations.

VE Workshop

BC will attend a VE workshop where the VE team will present the cost-saving concepts to the City of Riverbank Staff. The workshop will rank the concepts in terms of possible cost savings and the City will identify which concepts will be incorporated into the 90% design.

Respond to 60% Submittal Review Comments

As part of the VE support task, BC will also respond to the 60% review comments provided by Riverbank and KSN and identify potential changes to the design. BC will prepare a tracking sheet with the comments and responses.

Phase 10 – Deliverables:

- Comment and Response Log for 60% review comments
- VE tabulated responses with associated opinions of possible cost information.

Phase 10 – Assumptions:

- Two in-person VE workshops (each up to 4-hours long with up to 4 BC staff in attendance)
- Grit removal and solids dewatering and drying processes will not be considered for removal from design.
- VE workshop minutes, agenda and reports will be completed by KSN.
- BC services for VE support will be provided up to the limit of the phase budget.

Time of Completion

Work associated with Amendment 3 is expected to commence by December 1, 2025. The VE Support phase is scheduled with an end date within 3 months of issuance of notice to proceed with an anticipated end-date of March 2, 2026. Attachment A - Design Development Schedule contains a project schedule.

Fee Estimate

The detailed fee estimate for the forgoing services is included in Attachment B, Budget Proposal. Because of the nature of the VE support services is unknown at this time, VE support will be provided up to the limit of the budget available. This Amendment No. 3 will add \$138,475 to the contract, with an amended not-to-exceed contract value of \$3,672,993.60.

Terms and Conditions

All work will be performed in accordance with the Terms and Conditions set forth in the Consultant Services Agreement Related to Regional Recycled Water Project dated June 27, 2023.

We look forward to continuing to assist you on this project. Should you have questions or require additional information, please contact Aren Hansen at 925.210.2522 or Mike Harrison at 916.826.3230.

Very truly yours,

Brown and Caldwell



Aren Hansen, P.E.
Project Manager



Lori Jones, P.E.
Vice President

Attachments:

1. Attachment A: Design Development Schedule
2. Attachment B: Budget Proposal

Attachment A: Project Schedule

ID	Phase No	Task No	Task Name	Start	Finish	2024												2025												2026			
						Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr					
0			0 Regional Recycled Water Program	7/12/23	3/2/26																												
1	****		Default Phase	7/12/23	5/1/24																												
2			NTP	7/12/23	7/12/23																												
3	****		Default Task	7/12/23	5/1/24																												
4	001		Project Management	7/12/23	9/30/25																												
10	002		Site Investigations	7/21/23	1/17/24																												
24	003		Technical Evaluations	7/12/23	9/12/24																												
41	004		Basis of Design Report	7/12/23	9/13/24																												
58	005		Coord.CEQA-NEPA-Prmit-GmntPdng	1/11/24	5/8/24																												
61	006		80% Project Management	10/14/24	10/16/25																												
72	007		Equipment Pre-Selection	10/14/24	7/25/25																												
77	008		80% Design	10/14/24	10/16/25																												
83	009		90% Project Management	12/1/25	3/2/26																												
84	****		Default	12/1/25	3/2/26																												
85	001		Invoicing	12/1/25	3/2/26																												
86	002		Team Coordination	12/1/25	3/2/26																												
87	003		QC	12/1/25	3/2/26																												
88	010		Support Value Engineering Study	12/1/25	3/2/26																												
89	****		Default	12/1/25	3/2/26																												
90	001		Kickoff Meeting	12/1/25	3/2/26																												
91	002		VE Preparation and Review	12/1/25	3/2/26																												
92	003		VE Workshop	12/1/25	3/2/26																												
93	004		Respond to 80% Submittal Review Comment	12/1/25	3/2/26																												

Project: 0 Regional Recycled W
Date: 10/30/25

Task		Inactive Task		Manual Summary Rollup		External Milestone		Baseline Milestone	
Split		Inactive Milestone		Manual Summary		Deadline		Baseline Summary	
Milestone		Inactive Summary		Start-only		Critical		Progress	
Summary		Manual Task		Finish-only		Critical Split		Manual Progress	
Project Summary		Duration-only		External Tasks		Baseline			

Attachment B: Budget Proposal

0 Regional Recycled Water Program																												
		Aren Hansen	Esther Okamura	Fabien A. Nitrosso	Dan Gagne	Mike Harrison	Steven Ortiz-Donato	Sundara Rajan Puthuveedu Palani	Lauren Riley	Mark Miller	Jay Hesby	Minica Krajewski	Ho-Shing Chau	Nicole Bongiovanni-Lewis	Lori Jones	Kimberly Nguyen	Linda Sawyer	Nitesh Poladia	David Shroyer			Other Travel Expenses	APC					
Phase	Phase Description																				Total Labor Hours	Total Labor Effort			Total Expense Cost	Total Expense Effort	Total Effort	
		\$349.18	\$135.59	\$305.00	\$275.87	\$348.84	\$136.90	\$330.58	\$159.96	\$248.78	\$364.81	\$178.84	\$231.01	\$104.41	\$366.33	\$191.58	\$314.84	\$269.45	\$250.85									
009	90% Project Management	27.00	16.00	-	-	12.00	-	-	-	-	8.00	-	-	2.25	1.00	-	-	-	-	-	66	21,514	-	530	-	778	22,044	
****	Default	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
001	Invoicing	9.00	16.00	-	-	8.00	-	-	-	-	-	-	-	2.25	1.00	-	-	-	-	-	36	9,574	-	290	-	538	9,864	
002	Team Coordination	16.00	-	-	-	4.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20	7,865	-	160	-	160	8,025	
003	QC	2.00	-	-	-	-	-	-	-	-	8.00	-	-	-	-	-	-	-	-	-	10	4,074	-	80	-	80	4,154	
010	Support 90% Value Engineering Study	44.00	-	28.00	14.00	40.00	8.00	12.00	8.00	34.00	16.00	44.00	30.00	-	-	32.00	2.00	64.00	4.00	380	112,621	700	3,040	700	3,810	116,431		
****	Default	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
001	Kickoff Meeting	8.00	-	-	-	8.00	-	-	-	-	-	12.00	12.00	-	-	8.00	-	-	-	-	48	13,239	-	384	-	384	13,623	
002	VE Preparation Study and Review	24.00	-	20.00	10.00	20.00	8.00	8.00	8.00	30.00	16.00	24.00	10.00	-	-	16.00	2.00	60.00	4.00	280	77,004	200	2,080	200	2,300	79,304		
003	VE Workshop	8.00	-	-	-	8.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16	6,143	500	128	500	678	6,821	
004	Respond to 60% Submittal Review Comments	4.00	-	8.00	4.00	4.00	-	4.00	-	4.00	-	8.00	8.00	-	-	8.00	-	4.00	-	-	56	16,236	448	-	448	16,684		
GRAND TOTAL		71.00	16.00	28.00	14.00	52.00	8.00	12.00	8.00	34.00	24.00	44.00	30.00	2.25	1.00	32.00	2.00	64.00	4.00	446	134,135	700	3,570	700	4,588	138,475		

Hours and Dollars are rounded to nearest whole number. To display decimals, change the format of the cells.

RIVERBANK CITY COUNCIL/ LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.1

SECTION 11: PUBLIC HEARING

Meeting Date: January 13, 2026

Subject: First Reading by Title Only and Introduction of a Proposed Ordinance Amending Chapters 150 (BUILDING REGULATIONS) and 157 (WATER EFFICIENT LANDSCAPE AND IRRIGATION) of Title XV: LAND USAGE, by Amending and Adopting by Reference the 2025 Edition of the California Building Standards Code (California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 10, 11 & 12, Including Identified Appendices).

From: Marisela H. Garcia, City Manager

Submitted by: Joshua E. Mann, Director of Community Development

RECOMMENDATION

It is recommended that the City Council introduce and pass to a second reading an Ordinance amending Chapters 150 (Building Regulations) and 157 (Water Efficient Landscape and Irrigation) of Title XV (Land Usage) of the Riverbank Municipal Code to adopt by reference the 2025 Edition of the California Building Standards Code (California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 10, 11, and 12, including identified appendices), and authorize the City Building Official to administer and implement the adopted codes, including the determination of permit valuation in accordance with the California Building Code.

SUMMARY

The State of California mandates that local jurisdictions adopt and commence enforcement of the latest California Building Standards Code within six months of adoption by the State. The 2025 California Building Standards Code becomes effective January 1, 2026. In order to remain compliant with State law, the City of Riverbank must adopt and enforce the updated codes.

The proposed ordinance updates the City's building and water-efficient landscape regulations to reflect the most current State standards and confirms the administrative authority of the City Building Official to implement the codes, including determining permit valuation consistent with State law.

BACKGROUND

The California Building Standards Code is updated on a three-year cycle under the authority of the California Building Standards Commission and is codified as Title 24 of the California Code of Regulations. The Building Standards Code establishes minimum requirements to safeguard public health, safety, and welfare through uniform building regulations that reflect current construction practices, materials, engineering standards, energy efficiency, accessibility, and sustainability requirements.

The City of Riverbank has historically adopted each new edition of the California Building Standards Code to ensure consistency with State law and to provide clear, enforceable standards for development within the City.

Notable Code Updates

The 2025 California Building Standards Code continues to advance State policy goals related to safety, energy efficiency, and sustainability. Key updates include, but are not limited to:

- Enhanced energy efficiency standards, including expanded use of electric heat-pump technology for space and water heating.
- Continued requirements for solar photovoltaic systems and energy storage for certain residential, multifamily, and nonresidential buildings.
- Updated ventilation and indoor air quality standards.
- Expanded electric-ready and electric vehicle charging infrastructure requirements.
- Updates affecting specialized uses such as commercial greenhouses, controlled environment agriculture, and emerging building technologies.

Administrative Authority – Permit Valuation

During preparation of the 2025 California Building Standards Code adoption, staff conducted a routine review of the City’s building regulations and administrative practices. As part of that review, staff noted that the permit valuation table currently in use has not been formally updated in several years and that clarification regarding valuation authority would be appropriate to ensure consistency with State law and current industry standards.

The California Building Code (CBC) Section 109.3 provides that “*the determination of value or valuation under any of the provisions of this code shall be made by the Building Official.*” Consistent with this authority, this code update clarifies that the City Building Official/Chief Building Official is responsible for determining permit valuation for fee calculation purposes and may utilize and periodically update recognized valuation data, such as Building Valuation Data published by the International Code Council, as necessary to ensure permit valuations remain accurate, fair, and consistent over time.

This clarification does not establish new fees, increase fee rates, or modify the City’s adopted permit fee schedule. Permit fees remain subject to City Council approval by

resolution. This clarification is administrative in nature and is intended solely to align the City's practices with the California Building Code and standard practices used by jurisdictions throughout the State.

ENVIRONMENTAL

The proposed ordinance is exempt from analysis under the California Environmental Quality Act (CEQA) pursuant to the Common Sense Exemption (CEQA Guidelines Section 15061(b)(3)), as the adoption of updated building codes does not have the potential to cause a significant effect on the environment.

FINANCIAL IMPACT

There is no direct fiscal impact associated with adoption of the 2025 California Building Standards Code beyond the cost of required code publications and staff training. Permit fee revenue is not affected by this action, as permit fees are established separately by City Council resolution.

ATTACHMENT

1. Ordinance 2026-XXX

**CITY OF RIVERBANK
ORDINANCE 2026-XXX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIVERBANK
AMENDING TITLE XV: LAND USAGE; CHAPTER 150: BUILDING REGULATIONS;
SECTIONS 150.01 THROUGH 150.16, AND ADOPTING BY REFERENCE THE 2025
EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA
CODE OF REGULATIONS, TITLE 24, PARTS 1, 2, 2.5, 3, 4, 5, 6, 8, 10, 11 AND 12,
INCLUDING IDENTIFIED APPENDICES), AND AMENDING TITLE XV: LAND
USAGE; CHAPTER 157: WATER EFFICIENT LANDSCAPE AND IRRIGATION;
SECTION 157.01: PURPOSE AND INTENT**

WHEREAS, California Building Standards Code is published in Title 24 of the California Code of Regulations and is adopted and updated by the California Building Standards Commission; and

WHEREAS, Title 24 is republished on a triennial basis to reflect advances in construction technology, materials, safety standards, energy efficiency, and sustainability; and

WHEREAS, the State of California mandates that local jurisdictions adopt and enforce the most recently adopted California Building Standards Code; and

WHEREAS, the 2025 Edition of the California Building Standards Code has been adopted by the California Building Standards Commission and becomes effective on the date established by the State of California; and

WHEREAS, the City of Riverbank finds that adoption of the 2025 California Building Standards Code is necessary to protect the public health, safety, and general welfare of its resident; and

WHEREAS, the City desires to amend its Municipal Code to adopt the 2025 California Building Standards Code by reference and to ensure its administrative provisions are implemented consistent with State law.

NOW, THEREFORE, The City Council of the City of Riverbank does hereby ordain as follows:

SECTION 1. Title XV: Land Usage, Chapter 150: Building Regulations, Sections 150.01 through 150.16 of the Riverbank Municipal Code are hereby amended to read as follows:

CHAPTER 150: BUILDING REGULATIONS

Section

General Provisions

150.01 Purpose and authority

150.02 Mandatory duty of care

150.03 Severability

150.04 Savings clause

Adoption of Standard Codes

150.05 Administrative Code

150.06 Building Code

150.07 Residential Code

150.08 Green Building Standards Code

150.09 Plumbing Code

150.10 Electrical Code

150.11 Fire Code

150.12 Mechanical Code

150.13 Energy Code

150.14 Existing Building Code

150.15 Historical Building Code

150.16 Solar/photovoltaic power systems

GENERAL PROVISIONS

§ 150.01 PURPOSE AND AUTHORITY.

The purpose of this chapter is to adopt by reference the ~~2023~~ **2025** Edition of the California Building Standards Code, Title 24 - Part 1; Part 2, Volume I & II; Part 2.5; Part 3; Part 4; Part 5; Part 6; Part 8; Part 9; Part 10; ~~and~~ Part 11 **and Part 12** of the California Code of Regulations subject to the definitions, clarifications, and the amendments set

forth in this chapter. The purpose of this chapter is also to provide minimum requirements and standards for the protection of public safety, health, property, and welfare of the City of Riverbank. This chapter is adopted under the authority of Government Code subsection 50022.2 and Health and Safety Code Section 18941.5.

§ 150.02 MANDATORY DUTY OF CARE.

This chapter is not intended to and shall not be construed or given effect in a manner that imposes upon the city or any officer or employee thereof a mandatory duty of care towards persons and property within or without the city, so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

§ 150.03 SEVERABILITY.

If any provision of §§ 150.01 through 150.16 and 157.01 or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are severable. This City Council hereby declares that it would have adopted this chapter irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

§ 150.04 SAVINGS CLAUSE.

The provisions of §§ 150.01 through 150.16 and 157.01 shall not affect or impair an act done or right vested or approved or any proceeding, suit or prosecution had or commenced in any cause before such repeal shall take effect; but every such act done, or right vested or accrued, or proceeding, suit or prosecution shall remain in full force and affect to all intents and purposes as if such ordinance or part thereof so repealed had remained in force. No offense committed and no liability, penalty or forfeiture, either civilly or criminally incurred prior to the time when any such ordinance or part thereof shall be repealed or altered by this Code shall be discharged or affected by such repeal or alteration; but prosecutions and suits for such offenses, liabilities, penalties or forfeitures shall be instituted and proceeded with in all respects as if such prior ordinance or part thereof had not been repealed or altered.

ADOPTION OF STANDARD CODES

§ 150.05 ADMINISTRATIVE CODE.

In order to regulate the erection, construction, enlargement, alteration, repair, removal, demolition, conversion, occupancy, equipment, wiring, plumbing, use, height, area, and maintenance of all buildings and structures within the City of Riverbank, the **2023 2025** Edition of the California Administrative Code, published by the International Code Council (ICC), as adopted by the Building Standards Commission of the State of California and codified in the California Building Standards Code at Title 24, Part 1, of the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made a part of this chapter as though set forth in full herein. A true and correct copy of the **2023 2025** California Administrative Code as

adopted by this section shall be on file in the office of the City Building Official for examination and use by the public.

§ 150.06 BUILDING CODE.

In order to regulate the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, wiring, plumbing, use, height, area, and maintenance of all buildings and structures within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Building Code, Title 24, Part 2, Volumes 1 and 2, published by the International Code Council (ICC), administrative sections, Chapter 29, Appendices A, C, and I; and amendments, as adopted by the Building Standards Commission of the State of California and codified at Title 24, Part 2 in the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Building Code as adopted by this section shall be on file in the office of the City Building Official for inspection by the public.

§ 150.07 RESIDENTIAL CODE.

The purpose of this Code is to establish minimum requirements to safeguard the public health, safety, and general welfare through structural strength, means of egress facilities, stability, access to persons with disabilities, sanitation, adequate lighting, ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment, and to provide safety to firefighters and emergency responders during emergency operations. The provisions of this Code shall apply to the construction, alteration, enlargement, replacement, repair, equipment, use, occupancy, location, maintenance, removal, and demolition of every detached one and two single family dwellings, townhouse not more than three stories above grade plane in height with a separate means of egress and structures accessory thereto within the City of Riverbank. Therefore, the ~~2023~~ **2025** California Residential Code, Title 24, Part 2.5, published by the International Code Council (ICC), in the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Residential Code as adopted by this section shall be on file in the office of the City Building Official for inspection by the public.

§ 150.08 GREEN BUILDING STANDARDS CODE.

(A) In order to improve public health, safety, and general welfare by enhancing the design and construction of buildings through the use of building concepts having a reduced negative impact or positive environmental impact, and encouraging sustainable construction practices within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Green Building Standards Code, Title 24, Part 11 (also known as the CALGreen Code), published by the International Code Council (ICC), in the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. The provisions of this code shall apply to the planning, design, use, and occupancy of every

newly constructed building or structure, unless otherwise indicated in this code, throughout the City of Riverbank. A true and correct copy of the ~~2023~~ **2025** California Green Building Standards Code as adopted by this section shall be on file in the office of the City Building Official for inspection and use by the public.

(B) This section shall be known as the Green Building Regulations of the City of Riverbank and regulates the construction of new buildings within this jurisdiction, except work located primarily in a public way, public utility towers and poles, mechanical equipment not specifically regulated in the California Green Building Code, and hydraulic flood control structures. The Green Building Regulations shall also apply to city owned buildings.

(C) Where in any specific case, different sections of the Green Building Regulations specify different materials, methods of construction, or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall apply.

§ 150.09 PLUMBING CODE.

In order to provide minimum requirements and standards for the protection of the public health, safety, and general welfare and to regulate the erection, installation, alteration, addition, repair, relocation, replacement, maintenance, and use of any plumbing system within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Plumbing Code, Title 24, Part 5 and all appendix chapters, published by the International Association of Plumbing and Mechanical Officials (IAPMO), as adopted by the Building Standards Commission of the State of California and codified in the California Building standards Code at Title 24, Part 5 of the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made a part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Plumbing Code as adopted by this section shall be on file in the office of the City Building Official for inspection and use by the public.

§ 150.10 ELECTRICAL CODE.

In order to provide minimum standards for the proper regulation of the installation of electrical systems within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Electrical Code, Title 24, Part 3, and all appendix chapters, published by the National Fire Protection Association (NFPA), as adopted by the Building Standards Commission of the State of California and codified in the California Building Standards Code at Title 24, Part 3, of the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made a part of the chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Electrical Code shall be in the office of the City Building Official for inspection and use by the public.

§ 150.11 FIRE CODE.

In order to provide minimum standards to safeguard life, limb, health, property, and public welfare from fire and explosive hazards arising from the storage, handling, and use of

hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of Riverbank, the ~~2023~~ **2025** California Fire Code, Title 24, Part 9, including Appendix Chapter 4, Appendices A, B, C, D, E, F, G, H, I, and J, published by the International Code Council (ICC), in the California Code of Regulations, as adopted by the Stanislaus Consolidated Fire Protection District, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Fire Code as adopted by this section shall be on file in office of the Building Official for inspection by the public.

§ 150.12 MECHANICAL CODE.

(A) In order to provide minimum standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, maintenance, and use of heating, ventilating, cooling, refrigeration systems, and other heat-producing appliances and systems within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Mechanical Code, Title 24, Part 4, and all appendix chapters, published by the International Association of Mechanical and Plumbing Officials (IAPMO), as adopted by the Building Standards Commission of the State of California and codified in the California Building Standards Code at Title 24, Part 4 of the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made a part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Mechanical Code as adopted by this section shall be on file in the office of the City Building Official for inspection and use by the public.

(B) Heating, cooling, and swimming pool equipment shall not be located within the required five-foot side or rear yard setback as defined by the City of Riverbank Zoning Ordinance for residential zonings.

§ 150.13 ENERGY CODE.

In order to provide minimum standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, maintenance and use of manufactured devices that have been certified by their manufacturer to meet or exceed minimum specifications or efficiencies by the California Energy Commission within the City of Riverbank, the ~~2023~~ **2025** Edition of the California Energy Code, Title 24, Part 6, and all appendix chapters, published by the International Code Council, as adopted by the Building Standards Commission of the State of California and codified in the California Building Standards Code at Title 24, Part 6 of the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made a part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Energy Code as adopted by this section shall be on file in the office of the City Building Official for inspection and use by the public.

§ 150.14 EXISTING BUILDING CODE.

In order to provide minimum standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, maintenance, and use of existing buildings while reducing the risk of death or injury that may result from the effects of earthquakes on existing unreinforced masonry bearing wall buildings within the City of Riverbank, the ~~2023~~ **2025** California Existing Building Code, Title 24, Part 10, published by the International Code Council (ICC), in the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Existing Building Code as adopted by this section shall be on file in the office of the City Building Official for inspection by the public.

§ 150.15 HISTORICAL BUILDING CODE.

In order to provide minimum standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, maintenance and use of historical buildings to provide solutions for the preservation of qualified historical buildings or properties, to promote sustainability, to provide access for persons with disabilities, to provide a cost-effective approach to preservation, and to provide for the reasonable safety of the occupants or users within the City of Riverbank, the ~~2023~~ **2025** California Historical Building Code, Title 24, Part 8, published by the International Code Council (ICC), in the California Code of Regulations, except as specifically repealed or amended by ordinance of the City of Riverbank, is hereby adopted and made part of this chapter as though set forth in full herein. A true and correct copy of the ~~2023~~ **2025** California Historical Building Code as adopted by this section shall be on file in the office of the City Building Official for inspection by the public.

SOLAR/PHOTOVOLTAIC POWER SYSTEMS

§ 150.16 SOLAR/PHOTOVOLTAIC POWER SYSTEMS.

(A) *Where installed.* Solar Photovoltaic Power Systems shall comply with the requirements of the ~~2023~~ **2025** California Residential Code, ~~2023~~ **2025** California Electrical Code, ~~2023~~ **2025** California Building Code, ~~2023~~ **2025** California Fire Code and California State Fire Marshal Solar Photovoltaic Installation Guidelines (the “Solar Photovoltaic Installation Guideline,” published April 22, 2008).

(B) The city may impose fees related to Solar/Photovoltaic Power Systems and from time to time amend said fees by resolution.

(C) *Small Residential Rooftop Solar Energy System review process.*

(1) The following words and phrases as used in this section are defined as follows:

ELECTRONIC SUBMITTAL. The utilization of one or more of the following:

1. E-mail;
2. The internet;
3. Facsimile.

SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEM. Includes all of the following:

1. A solar energy system that is no larger than ten kilowatts alternating current nameplate rating or 30 kilowatts thermal.
2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the city and paragraph (iii) of subdivision (c) of Section 714 of the Civil Code, as such section or subdivision may be amended, renumbered, or redesignated from time to time.
3. A solar energy system that is installed on a single or duplex family dwelling.
4. A solar panel or module array that does not exceed the maximum legal building height as defined by the authority having jurisdiction.

SOLAR ENERGY SYSTEM. Has the same meaning set forth in paragraphs (1) and (2) of subdivision (a) of Section 801.5 of the Civil Code, as such section or subdivision may be amended, renumbered, or redesignated from time to time.

(2) Section 65850.5 of the California Government Code provides that in developing an expedited permitting process, the city, county, or city and county shall adopt a checklist of all requirements with which small rooftop solar energy systems shall comply to be eligible for expedited review. The building official is hereby authorized and directed to develop and adopt such checklist.

(3) The checklist shall be published on the city's internet website. The applicant may submit the permit application and associated documentation to the city's building division by personal or electronic submittal together with any required permit processing and inspection fees. In the case of electronic submittal, the electronic signature of the applicant on all forms, applications and other documentation may be used in lieu of a wet signature.

(4) Prior to submitting an application, the applicant shall:

(a) Verify to the city's reasonable satisfaction through the use of standard engineering evaluation techniques that the support structure for the small residential rooftop solar energy system is stable and adequate to transfer all wind, seismic, and dead and live loads associated with the system to the building foundation; and

(b) At the applicant's cost, verify to the city's reasonable satisfaction using standard electrical inspection techniques that the existing electrical system including existing line, load, ground and bonding wiring as well as main panel and subpanel sizes are adequately sized, based on the existing electrical system's current use, to carry all new photovoltaic electrical loads.

(5) For a small residential rooftop solar energy system eligible for expedited review, only one inspection shall be required, which shall be done in a timely manner and may include a consolidated inspection by the Building Inspector and Fire Department designee. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized; however, the subsequent inspection need not conform to the requirements of this subsection.

(6) An application that satisfies the information requirements in the checklist, as determined by the building official, shall be deemed complete. Upon receipt of an incomplete application, the building official shall issue a written correction notice detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

(7) Upon confirmation by the building official of the application and supporting documentation being complete and meeting the requirements of the checklist, the building official shall administratively approve the application and issue all required permits or authorizations within one to three working days in which the permit application is submitted. Such approval does not authorize an applicant to connect the small residential rooftop energy system to the local utility provider's electricity grid. The applicant is responsible for obtaining such approval or permission from the local utility provider.

SECTION 2. Title XV: Land Usage, Chapter 157: Water Efficient Landscape and Irrigation, Section 157.01 of the Riverbank City Code is amended to read as follows:

§ 157.01 Purpose and Intent.

The purpose and intent of this chapter is to establish landscaping regulations that are intended to:

(A) Enhance the aesthetic appearance of development in all areas of the city by providing development standards relating to quality, quantity and functional aspects of landscaping and landscape screening.

(B) Increase compatibility between residential and abutting commercial and industrial uses.

(C) Reduce the heat and glare generated by development.

(D) Establish a water conservation plan to reduce water consumption in the landscape environment using conservation principles important to the State of California and the City of Riverbank.

(E) Protect public health, safety, and welfare by minimizing the impact of all forms of physical and visual pollution, controlling soil erosion, screening incompatible land uses, preserving the integrity of neighborhoods, and enhancing pedestrian and vehicular traffic and safety.

(F) Comply with the California Department of Water Resources Model Water Efficient Landscape Ordinance as contained in Title 23, Division 2, Chapter 2.7 of the California

Code of Regulations and the California Green Building Standards of ~~2023~~ **2025** and/or these standards as amended from time to time.

SECTION 3. This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least fifteen (15) days prior to its effective date.

SECTION 4. If any section, subdivision, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall become effective thirty (30) days after its passage by the City Council, and following the affirmative vote of a majority of the members of the City Council. Within 15 days of its adoption, a summary of the ordinance shall be published in a newspaper of general circulation in the City of Riverbank, State of California, which summary shall include the names of those Council Members voting for and against the ordinance. A certified copy of the full text of such adopted ordinance or amendment shall be on file in the office of the City Clerk.

SECTION 6. The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Riverbank held on January 13, 2026. Said ordinance was given a second reading at a regular meeting of said Council on _____, 2026, and Councilmember _____, seconded by Councilmember _____, moved the adoption of said ordinance and upon roll call was carried by the following:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez,CMC
City Clerk

Rachel Hernandez
Mayor

APPROVED AS TO FORM:

Tom Hallinan
City Attorney

RIVERBANK CITY COUNCIL/LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.1

SECTION: NEW BUSINESS

Meeting Date:	January 13, 2026
Subject:	Resolution Approving the Adoption of the Pension Stabilization Trust Participation and Member Agreements with Benefit Trust Company, Inc. (BTC) and the Chairman of the Board of Authority
From:	Marisela H. Garcia, City Manager
Submitted by:	Tammy Alcantor, Assistant City Manager/Administrative Services Director

RECOMMENDATION

It is recommended that the City Council approve a resolution adopting the Pension Stabilization Trust Participation Agreement with Benefit Trust Company, Inc. ("BTC") and a Member Agreement for the Retirement Board of Authority for the purpose of pre-funding pension liability obligations under GASB 68.

SUMMARY

In May 2025, the City's Municipal Advisor (NHA Advisors or NHA) delivered a comprehensive presentation to City Council related to CalPERS pension costs trends, projections, and various strategies to consider for managing these growing costs to better enhance long term fiscal sustainability for the General Fund and the City. Analysis and several scenarios were provided by NHA that depicted how a Section 115 Trust (or "PST" – Pension Stabilization Trust) could be utilized by the City to help offset rapidly rising pension costs, and guidance was received to move forward in establishing a Section 115 Trust. Since that time, staff and NHA underwent a competitive process to evaluate various qualified 115 Trust providers, including CalPERS, Keenan Financial Services (Keenan) and Public Agency Retirement Services (PARS). Keenan was selected for a variety of factors, as detailed in the Background section below, and tonight's resolution, if approved, provides the formal authorization to establish and maintain the trust.

STRATEGIC PLAN

The establishment of a Section 115 Trust is consistent with and advances the City's Strategic Plan goal of *Financial Stability* by strengthening long-term financial planning and mitigating future retiree benefit liabilities.

BACKGROUND

Rising pension costs are one of the largest financial challenges facing local agencies in California. The City's total unfunded accrued liability (UAL) has risen from \$6M to \$10M over the past 3 years. Payments to amortize this debt have risen from \$317K in FY 2019 to \$882K in FY 2026. While CalPERS has outperformed their target rate of investment return (6.8%) over the past two fiscal years (9.5% in FY 2024 and 12.1% in FY 2025), which will help reduce UAL payments over the next 20 years, the City's UAL payment is still expected to rise over the next few years, stemming from prior year's below-average investment performance and actuarial assumption changes made by CalPERS.

City staff has been diligent and proactive in managing the pension challenge. Over the past 7 years, staff and NHA have developed numerous presentations, reports and even led workshops with labor representatives, to help all stakeholders better understand this growing financial challenge and properly incorporate the impacts into the City's budgeting and long-term planning processes.

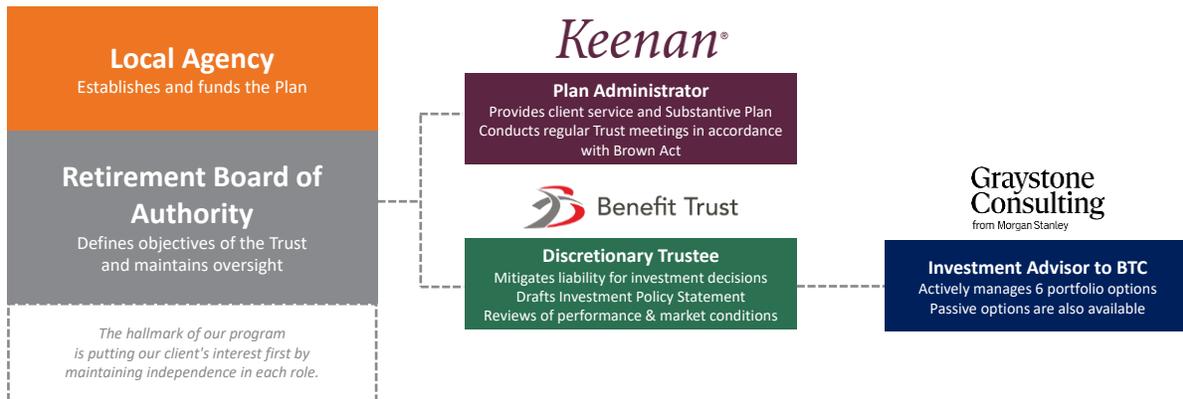
During the May 2025 presentation, NHA provided examples of how a Section 115 Trust could be utilized to help smooth out the projected cost spikes, lowering the burden on the General Fund. Preliminary analysis was provided assuming both \$750K, and \$1.5M initial funding amounts. The benefits of the Section 115 Trust include (1) increased potential for investment returns and (2) additional budgetary flexibility to address rising pension costs (i.e. offset annual contributions, accelerate UAL amortization, reimbursement for UAL or Normal Costs, etc.).

In the Fall of 2025, staff and NHA evaluated three highly qualified Section 115 Trust providers, including CalPERS, Keenan, and PARS. In addition to reviewing detailed information related to each trust provider (qualifications, fees, investment options, historical returns, management team, etc.), interviews with each of the three candidates were conducted.

Based on this process, staff recommend utilizing Keenan as the Section 115 Trust provider. Keenan was selected based on:

- 1) demonstrating strong investment returns (over 1, 3 and 5 years) vs. the others after considering both fees and risk,
- 2) having the 2nd lowest fees (0.3% vs. 0.6% for PARs and 0.25% for CalPERS),
- 3) the most amount of investment portfolio options (8 vs. 2 for CalPERS and 5 for PARS), and
- 4) experience with similarly sized local agencies. The City will also be provided with a role on the Trust's Retirement Board of Authority. Keenan partners with Benefit

Trust Company, Inc. (BTC) to administer the trust, as well as Morgan Stanley/Graystone, who serves as the investment consultant to BTC, as visually depicted below.



Additional Trust Information: The purpose of the trust is to accumulate, hold, and distribute pension plan assets for the exclusive benefit of retiree pension obligations within the meaning of IRS Code Section 115. Plan assets are irrevocable and may not be used for any purpose other than the purpose of pension obligations. Withdrawal of plan assets is not permitted except to transfer to another pension trust or reimburse the City for GASB 68 pension costs paid.

Plan contributions, transfer assets to the trust, and accordingly, plan assets are not carried on the City's books and are not subject to the City's investments policy. The Discretionary Trustee BTC, with the assistance of Morgan Stanley Wealth Management, Graystone Consulting Group, will actively manage plan assets consistent with the Investment Policy Statement. The City's individual trust account is part of a larger Multiple Employer Trust administered by Keenan and BTC, referred to as the California Public Entity Multiple Employers Pension Stabilization Trust.

BTC will also provide the City with monthly and annual investment performance reports, and statements-of-activity of the City's account. Keenan will provide the trust with a variety of ongoing services including a monthly report on current market conditions. The Pension Stabilization Trust utilizes a Board of Authority that provides management and oversight of the trust with participation by one individual per public agency. Tammy Alcantor, Assistant City Manager, will serve as the City's designee for the Board of Authority. The fees are asset-based, paid monthly, deducted directly from the trust account, and total 30 bps annually.

Attached to this staff report are the following initial documents needed to join the Pension Stabilization Trust with Keenan and Benefit Trust Company:

- Resolution
- Participation Agreement
- Member Agreement

The resolution also authorizes the designee to take all steps necessary to establish and maintain the California Public Entity Pension Stabilization Trust.

FINANCIAL IMPACT

The City plans to fund the Trust initially with \$1,500,000, which has already been earmarked and will be transferred from the General Fund. The future financial impact will be dependent on actual investment returns and the City's deposits to, and withdrawals from, the Trust, but is expected to create budgetary savings for the City in future years as Trust assets and earnings are utilized. The Administration Fees are asset-based, paid monthly, deducted directly from the trust account, and total 30 bps annually.

ATTACHMENTS

1. Resolution
2. Participation Agreement
3. Member Agreement

CITY OF RIVERBANK

RESOLUTION 2026-

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIVERBANK, CALIFORNIA
APPROVING THE ADOPTION OF THE PENSION STABILIZATION TRUST
PARTICIPATION AND MEMBER AGREEMENTS WITH BENEFIT TRUST COMPANY,
INC. (BTC) AND THE CHAIRMAN OF THE BOARD OF AUTHORITY.**

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:

WHEREAS, the City Council (the “Council”) of the City of Riverbank (“Employer”) desires to invest funds irrevocably designated for the payment of its future employee pension obligations through a trust in compliance with Section 115 of the Internal Revenue Code and Governmental Accounting Standards Council Statement No. 68; and

WHEREAS, Keenan & Associates (“Keenan”) and Benefit Trust Company (“BTC”) have presented the “Pension Stabilization Trust for California Municipalities” (“MuniPST”) as an alternative for accomplishing the above objectives and the Council desires to engage Keenan and other necessary parties to assist in the process of investing funds in a trust (the “Trust”) for these approved objectives; and

WHEREAS, the Council has the authority and desire to appoint a representative to participate in the MuniPST Board of Authority for the Trust (the “Board of Authority”), which shall be appointed, terminated or replaced by the Employer at any time to serve at the pleasure of the Council; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank does hereby:

SECTION 1. The City Council hereby approves the Pension Stabilization Trust for California Municipalities; and

SECTION 2. The City Council hereby appoints the City Manager, or his/her successor or his/her designee as the City’s Plan Administrator for the PST; and

SECTION 3. The City Council hereby appoints the City Manager, or his/her successor or his/her designee as the representative for the Board of Authority; and

SECTION 4. The City’s Plan Administrator is hereby authorized to execute the Keenan legal and administrative documents on behalf of the City and take whatever additional actions are necessary to maintain the City’s participation in the MuniPST and to maintain compliance of any relevant regulation issued or as may be issued; therefore,

authorizing him/her to take whatever additional actions are required to administer the City's Pension Stabilization Trust.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 13th day of January 2026, motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

APPROVED:

Gabriela Hernandez, CMC
City Clerk

Rachel Hernandez
Mayor

Attachments:

Exhibit A: Pension Stabilization Trust for California Municipalities Participation Agreement

Exhibit B: Pension Stabilization Trust for California Municipalities Board of Authority Member Agreement

**PENSION STABILIZATION TRUST FOR CALIFORNIA MUNICIPALITIES
PARTICIPATION AGREEMENT**

THIS PARTICIPATION AGREEMENT is entered into by the undersigned California public entity (the “Adopting Entity”) and Benefit Trust Company, a Kansas corporation, as Trustee (the “Trustee”) of the Pension Stabilization Trust for California Municipalities (the “Trust”), effective as of the date specified on the signature page (the “Effective Date”), with reference to the following:

A. The Board of Authority (the “Board”) of the Trust has established the Trust to help California Municipalities stabilize the funding of their pension benefit liabilities by creating a secure vehicle to hold assets pending their contribution to a pension plan in satisfaction of a public entity’s funding obligation. The Trust is intended to qualify as a trust arrangement that is tax exempt under applicable guidance and procedures under Section 115 of the Internal Revenue Code.

B. The Adopting Entity has adopted a pension plan for its eligible employees (the “Plan”) to which the Adopting Entity is required to make regular contributions. To the extent the Adopting Entity may from time to time have excess funds, a portion of which can be used to pre-fund contributions to the Plan, the Adopting Entity desires to have a secure trust to which it may contribute such funds and to have the trust hold such pre-funding contributions.

C. In order to participate in the Trust, the Adopting Entity must be a public entity in the State of California and must enter into this Participation Agreement (the “Agreement”).

NOW, THEREFORE, the Adopting Entity and the Trustee agree as follows:

1. **Participation.** The undersigned Adopting Entity agrees to all of the provisions, terms and conditions of the Trust and agrees to participate in the Trust in accordance with the terms of this Agreement. The Adopting Entity agrees to cooperate in providing any information reasonably required by the Trustee or the Board to administer the Trust properly.

2. **Representations of Adopting Entity.** The Adopting Entity makes the following representations and warranties, and acknowledges that the Trustee is relying on these representations in entering into this Agreement:

(a) The Adopting Entity is a public entity within the State of California under the California Constitution and applicable sections of the Government Code.

(b) By executing this Agreement, the Adopting Entity acknowledges that it has determined that the Trust is appropriate for the pre-funding of a portion of its pension liabilities under the Plan.

(c) The Plan has been adopted by all necessary action of the governing body of the Adopting Entity and remains in full force and effect, in compliance with all applicable legal requirements.

(d) The adoption of this Agreement has been approved by all necessary action of the Adopting Entity's governing body and the person signing this Agreement on its behalf is authorized to do so.

(e) Neither the execution and delivery of this Agreement by the Adopting Entity, nor compliance by the Adopting Entity with any of the provisions hereof, nor the consummation of the transactions contemplated hereby, will result in a default, or give rise to any right of termination, cancellation or acceleration, under any term, condition or provision of any agreement or other instrument or obligation to which the Adopting Entity is a party or by which it or any of its properties or assets may be bound.

(f) The Adopting Entity has received a copy of the Pension Stabilization Trust Agreement (the "Trust Agreement"), is aware of the terms and conditions thereof and agrees that in the event of any conflict between the terms of the Trust and this Agreement, the terms of the Trust will control.

(g) The Adopting Entity has not received any legal, accounting or investment advice from the Trustee, the Board or their representatives. The Adopting Entity acknowledges that it has had the opportunity to consult with independent legal counsel regarding this Agreement and the Trust.

3. **Administration Fees.** The Trustee will allocate reasonable fees for administration to each Adopting Entity's account in the Trust in accordance with the fee schedule established from time to time with the Board of Authority. Such fees shall not exceed 0.30% (30 basis points) per annum on the value of the assets held in the Account. Fees will be collected monthly directly from the Account.

4. **Responsibility for Legal Compliance.** The Adopting Entity acknowledges that the Trustee will not be responsible for compliance with any obligations or to enforce any obligations the Adopting Entity may have under the Plan. All such compliance shall be the responsibility of the Adopting Entity.

5. **Indemnification.** The Adopting Entity agrees to indemnify and hold harmless the Trust, the Trustee and the Board from any and all liabilities and losses, including attorneys' fees, arising out of the claim by any person for damages caused by or resulting from the failure of the Adopting Entity to comply with the provisions of the Plan, the Trust or applicable requirements of federal or state law.

6. Amendment and Termination.

(a) This Agreement and the Declaration of Trust constitute the entire agreement of the parties concerning the Adopting Entity's participation in the Trust. This Agreement may be amended only through a written document executed by the Trustee and the Adopting Entity.

(b) The Agreement may be terminated by the Adopting Entity by providing 90 days written notification of its intent to terminate its participation in the Trust; provided that upon such a termination, none of the assets held in the Trust for contribution to the Plan shall be returned or otherwise made available to the Adopting Entity for any purpose other than for reimbursement for contributions paid to said Plan. The Adopting Entity may however direct upon termination that the balance of its Account be delivered to the trustee of a similar trust with similar withdrawal restrictions as the Trust.

(c) The Trust may be terminated in accordance with the provisions of the Trust Agreement.

(d) The Adopting Entity's rights and obligations under this Agreement cannot be assigned without the written consent of the Trustee.

7. Right to Rely.

(a) The Adopting Entity acknowledges that the Trustee will rely upon any representations that it or any of its authorized representatives make to the Board.

(b) The Adopting Entity hereby designates the persons identified on the signature page of this Agreement as the persons authorized to represent the Adopting Entity in connection with matters regarding the Adopting Entity's participation in the Trust and the disbursement of funds from the Trust (the "Authorized Representative"), and agrees that the Board and the Trustee may rely upon the representations of the Authorized Representative until and unless notified in writing that this person is no longer authorized to represent the Adopting Entity in this manner. Any such notice must identify a new person who will serve as the Adopting Entity's Authorized Representative.

8. General Provisions.

(a) Any notice required under this Agreement shall be in writing and shall be furnished to the recipient at the addresses provided separately by the parties, unless the recipient has provided the sender with notice of a change of address.

(b) This Agreement shall be governed by the laws of the State of California.

(c) The failure of the Trustee to seek redress for violation of or to insist upon the strict performance of any provision of the Agreement shall not be deemed a waiver and will not prevent a subsequent act, which would have originally constituted a violation, from having the effect of an original violation. The rights and remedies provided in this Agreement are cumulative

and the use of any right or remedy does not limit the Trustee's right to use any or all other remedies. All rights and remedies in this Agreement are in addition to any other legal or equitable rights that the Trustee may have.

(d) Every provision of the Agreement is intended to be severable. If any term or provision hereof is invalid for any reason whatsoever, its invalidity will not affect the validity of the remainder of the Agreement.

(e) This Agreement may be executed in any number of counterparts with the same effect as if all parties hereto had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

(f) Unless the context requires otherwise, the use of a feminine pronoun includes the masculine and the neuter, and vice versa, and the use of the singular includes the plural, and vice versa.

(g) The headings used in this Agreement are provided for convenience and are not intended to be a part of this Agreement or to influence the interpretation of the terms of this Agreement. This Agreement shall not be construed on the basis of which party drafted the Agreement or a particular provision thereof.

9. **Selection of Model Portfolio.** The Adopting Entity has reviewed its tolerance for risk and its requirements for the investment of the Account, and has also reviewed the model portfolios offered by the Trustee. Solely and by virtue of this review, the Adopting Entity hereby directs the Trustee to invest the assets of the Account in accordance with the following model portfolio with its commensurate approximate target asset allocation, understanding that the target asset allocation will vary from time to time based upon market fluctuations, and that model portfolio asset allocations may be adjusted +/- 5% from time to time at the discretion of the Trustee:

CHECK ONE:

- Active / Passive Investment Funds
- Index Funds

CHECK ONE:

- Fixed Income (100% fixed income securities)
- Conservative (16% equity securities, 84% fixed income securities)
- Moderate (33% equity securities, 67% fixed income securities)
- Moderate Growth (45% equity securities, 55% fixed income securities)
- Growth (61% equity securities, 39% fixed income securities)
- Aggressive Growth (76% equity securities, 24% fixed income securities)

The Adopting Entity understands and agrees that the Trustee shall be under no duty to question the prudence of the model portfolio the Adopting Entity directs, and shall have no liability for any

loss of any kind which may result by reason of the inherent volatility of the asset allocation directed. Once the Adopting Entity has directed the Account to be invested pursuant to a model portfolio as listed above the Trustee will assume discretionary authority and responsibility for its management.

The Adopting Entity may change the designation of the model portfolio to be utilized by executing an amendment to this section 9 of the Participation Agreement. Said amendment will go into effect upon the acknowledgement of receipt by the Trustee.

10. List two Individuals appointed as Authorized Representatives:

IN WITNESS WHEREOF, the parties have executed this Agreement as of _____, 20__.

Adopting Entity:

Signature: _____

Name: _____

Title: _____

**BENEFIT TRUST COMPANY,
TRUSTEE FOR THE PENSION
STABILIZATION TRUST FOR
CALIFORNIA MUNICIPALITIES**

By:

Scott W. Rankin, Senior Vice President

PENSION STABILIZATION TRUST FOR CALIFORNIA MUNICIPALITIES

BOARD OF AUTHORITY MEMBER AGREEMENT

WHEREAS, the Board of Authority of the Pension Stabilization Trust for California Municipalities (the “PST”) adopted the Trust; and

WHEREAS, the PST allows up to one Member of the Board of Authority to be appointed by each Adopting Entity; and

WHEREAS, the Member must sign a written acceptance and agree to administer the PST; and

WHEREAS, the Member’s written acceptance must be in a form satisfactory to the Board of Authority;

NOW, THEREFORE, the Adopting Entity, the Member and the Board of Authority agree as follows:

Section 1:

Appointment as Member: The Board hereby confirms the appointment by the **City of Riverbank** of **Assistant City Manager**, as Member, pursuant and subject to the terms and conditions of the PST.

Section 2:

Acceptance as Member: Tammy Alcantor hereby accepts his or her appointment as Member pursuant and subject to the terms and conditions of the PST and agrees to administer the PST.

IN WITNESS WHEREOF, the duly authorized parties hereto have executed this Agreement as of - January 13, 2026 .

Adopting Entity: City of Riverbank

**CHAIRMAN OF THE BOARD OF THE
PENSION STABILIZATION TRUST FOR
CALIFORNIA MUNICIPALITIES**

Signature: _____

Signature: _____

Name: Tammy Alcantor

Name: Jeff Boynton, City of La Mirada

Title: Assistant City Manager

Title: MuniPST Board of Authority
Vice-Chairperson

ACCEPTANCE AS MEMBER

Signature: _____

Name:

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT

AUTHORITY AGENDA ITEM NO. 12.2

SECTION 12: NEW BUSINESS

Meeting Date:	January 13, 2026
Subject:	Nomination and Appointment of the Vice Mayor to Serve for the Year 2026
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, CMC, City Clerk

RECOMMENDATION

It is recommended that Mayor Hernandez nominate a Councilmember to serve as Vice Mayor for the year 2026 and, by roll call vote, the City Council shall approve the Appointment for a one-year term.

SUMMARY

The City Council typically designates the Vice Mayor for a one-year term. Through nomination by the Mayor and favorable motion to approve by the majority vote of the Members of the Council. The Councilmember appointed will serve as Vice Mayor for the year 2026.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.3

SECTION 12: NEW BUSINESS

Meeting Date:	January 13,2026
Subject:	Adjustments to the 2026 City Council Meeting Schedule
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council by roll call vote:

- 1) Cancel the meetings of May 26th, July 14th, August 11th, November 24th, and December 22nd, for a modified summer schedule and to minimize conflicts with Holiday Activities.

SUMMARY

Spring/Summer 2026

Many agencies adjust their meeting schedules during the summer months to accommodate vacations and reduce scheduling conflicts. Historically, the City of Riverbank has also adopted modified summer schedules for this purpose.

For 2026, staff recommends maintaining one meeting in July and one meeting in August—consistent with 2025 and previous years—rather than canceling both meetings in a single month. In 2026 Memorial Day falls on Monday, May 25, and typically marks the start of peak vacation season; therefore, canceling the May 26 meeting aligns with past practice.

Should the City Council wish to consider alternative or additional cancellations to better accommodate summer plans, it is within the Council's authority to do so. In previous years, the Council has chosen to cancel one meeting in both July and August. Under that approach, the proposed cancellation dates are recommended as **May 26, July 14, and August 11.**

Fall/Winter 2026

The meeting of **November 24** is recommended for cancellation due to its proximity to the Thanksgiving holiday, during which Council, staff, and community members often travel.

Similarly, the **December 22** meeting falls during the week of Christmas and is likewise recommended for cancellation. Both proposed holiday adjustments are consistent with past practice.

If any issues arise that require Council action between regular meetings, a special meeting can be scheduled.

FINANCIAL IMPACT

There is no financial impact.

STRATEGIC PLAN

Establishing a clear and predictable meeting schedule supports implementation of the City's Strategic Plan by ensuring continuity, transparency, and effective governance.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.4

SECTION 12: NEW BUSINESS

Meeting Date:	January 13, 2026
Subject:	City Council Appointments to Intergovernmental Boards and Committees and Appointments to Internal City Committees for the Year 2026
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk

RECOMMENDATION

It is recommended that City Council:

- 1) Review the appointment lists; and
- 2) Volunteer or nominate a member of the Council to serve as the primary and alternate representative; and
- 3) By roll call vote, ratify the appointments for the year 2026

SUMMARY

Each year, the City Council reviews and updates its appointments to intergovernmental boards, committees, and internal City committees. These appointments allow the City to participate in regional and interagency discussions that impact the community and ensure the City of Riverbank's interests are represented.

Council Members also serve as liaisons to internal City committees, supporting collaboration, communication, and community engagement across a range of initiatives. Intergovernmental Boards/Committees List

INTERGOVERNMENTAL BOARDS AND COMMITTEES

League of California Cities – Central Valley Division Executive Committee

The League has scheduled meetings for 2026 on March 12, June 11, September 10, and December 10. The Annual Conference is scheduled for September 24–25, 2026. Meeting locations rotate among Northern and Southern Central Valley cities. The annual breakfast meeting is held during the League's Annual Conference.

Oakdale Ad Hoc Animal Shelter Subcommittee

This subcommittee was created in collaboration with the Oakdale Police Department to oversee animal services and support service improvements. The committee has not met in recent years; however, the City of Oakdale has agreed to continue the subcommittee through 2026 and reevaluate its status at the end of the year.

Friends of Jacob Myers Park

This committee has been removed from the 2026 appointment list, as it is no longer active.

INTERNAL CITY COMMITTEES

Sister City Committee

The Sister City Committee remains active and has been working on fundraising efforts. In September 2025, the committee successfully hosted its first Mexican Independence Day Dinner Fundraiser.

Youth Council

The Youth Council was established in September 2025 with an inaugural cohort of eight members. Since its formation, the Council has adopted bylaws, selected officers, conducted multiple fundraisers, and participated in community outreach events, including Día de los Muertos, Cardozo Literacy Night, and the Christmas Parade. The Youth Council meets on the first and third Mondays of each month at 5:00 p.m. in the Council Chambers. The current term runs from August 2026 through May 2027.

The Primary and Alternate City Council Members appointed to this committee will be responsible for attending all meetings. Will help lead and guide the Youth Council in their goals. All additional events, fundraisers, community outreach are not mandatory to attend by the appointed council members.

Budget Advisory Committee (BAC)

The Budget Advisory Committee is a six-member advisory body (including one alternate) that includes one non-voting Council representative and an alternate. The committee reviews the City’s operating budget and provides recommendations on projects, programs, and policies. Recruitment for five community members and an alternate will begin in 2026 in anticipation of preparation of the Fiscal Year 2026–2027 Annual Budget.

PRIMARY AND ALTERNATE ROLES

Council Members appointed as primary and alternate representatives are expected to coordinate attendance. If a primary representative is unable to attend a scheduled meeting, they should notify the alternate as soon as possible, preferably at least 24 hours in advance.

STRATEGIC PLAN

Council and staff participation on boards and committees supports collaboration with external agencies and community partners and advances various elements of the City's Strategic Plan.

FINANCIAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

Exhibit A: 2025 Adopted Boards and Committees List

Exhibit B: 2026 Boards and Committees Appointment List

2025 List of Appointments

(Ratified on January 14, 2025)

BOARD / COMMITTEE	COUNCIL REPRESENTATIVE (2025 - Appointments)
<p align="center"><u>LEAGUE OF CALIFORNIA CITIES</u> <u>CENTRAL VALLEY DIVISION EXECUTIVE COMMITTEE</u></p> <p>Meets: Quarterly, TBD when scheduled Location: It rotates among the Northern and Southern central valley cities, TBD. (Annual breakfast meeting of the year takes place at the League's Annual Conference in September)</p> <p>The Central Valley Division (CVD) is led by an executive committee made up of local government officials who provide overall guidance and direction for CVD activities. These activities provide a variety of avenues for individuals to take the opportunity to exchange ideas and information and share the advantages of cooperative advocacy.</p>	<p align="center">Councilmember Stacy Call (Primary)</p> <p align="center">Councilmember Luis Uribe (Alternate)</p>
<p align="center"><u>San Joaquin Valley Air Pollution Control District</u> <u>Special City Selection Committee</u></p> <p>Meets: At least once annually and as needed Location: Northern Region Office, 4800 Enterprise Way, Modesto</p> <p>This Committee's purpose is to appoint (5) Council Members to the San Joaquin Valley Air Pollution Control District's Governing Board.</p>	<p align="center">Councilmember Luis Uribe (Primary)</p> <p align="center">Councilmember John Pimentel (Alternate)</p>
<p align="center"><u>STANCOG – POLICY BOARD</u></p> <p>Meets: The 3rd Wednesday of each month; 6:pm Location: 1111 I Street, Suite 308, Modesto</p> <p>To work together with local cities to enhance communication, cooperation and comprehensive planning in dealing with regional transportation issues.</p>	<p align="center">Mayor Rachel Hernandez (Primary)</p> <p align="center">Councilmember Stacy Call (Alternate)</p>
<p align="center"><u>STANISLAUS HOMELESS ALLIANCE BOARD</u> <u>(RESOLUTION NO. 2019-032)</u></p> <p>Meets: 1st Wednesday of Each Month at 5:30 pm Location: Tenth Street Place, Board Chambers, 1010 10th Street (Basement), Modesto</p> <p>The Alliance Is a Collaborative Board formed to align Homeless Service, Planning, & Funding among Stakeholders in Stanislaus County. The Board consists of several Community Leaders of Governmental and Nongovernmental Entities. A Primary Voting Member Is appointed by the City Council annually. An Alternate Member may be an elected official or an executive-level administrative official in each government entity.</p>	<p align="center">Councilmember Stacy Call (Primary)</p> <p align="center">City Manager (Alternate)</p>

2025 List of Appointments

(Ratified on January 14, 2025)

BOARD / COMMITTEE	COUNCIL REPRESENTATIVE (2025 - Appointments)
<p style="text-align: center;"><u>STANISLAUS OFFICE OF EMERGENCY SERVICES</u> <u>DISASTER COUNCIL</u></p> <p>Meets: Once a year or as necessary (Thursday, Jan 16th, 2025 scheduled meeting) Location 1010 10th Street Place, Modesto Board of Supervisors Basement</p> <p>To make recommendations to local governing agencies on matters pertinent to development of mitigation, disaster preparedness, response & recovery plans, and programs for any potential local emergency.</p>	<p style="text-align: center;">Vice Mayor Cindy Fosi (Primary)</p> <p style="text-align: center;">Councilmember Stacy Call (Alternate)</p> <p>(*Note: The appointed Councilmember serves a 2-year term; ending 12/2027)</p>
<p style="text-align: center;"><u>Project Resolve (PR)</u></p> <p>Meets: Every other month starting at 8am. The first half hour is networking over breakfast with a 90-minute meeting starting at 8:30am. (1st Wednesday of the following months in 2025: February, April, June, August, October, December)</p> <p>Location: Residence Inn, 2902 Healthcare Way, Modesto</p> <p>A network resolved to build and sustain trust and strong relationships between law enforcement and community through our ongoing connection, learning, and testing of ideas.</p>	<p style="text-align: center;">Mayor Rachel Hernandez (Primary)</p> <p style="text-align: center;">Councilmember Stacy Call (Alternate)</p>
<p style="text-align: center;"><u>Oakdale Ad Hoc Animal Shelter Subcommittee</u></p> <p>Meets: As Necessary Location: City of Oakdale</p> <p>The Oakdale Police Department oversees animal services, it's members help us improve services to our community and our four-legged friends.</p>	<p style="text-align: center;">Vice Mayor Cindy Fosi (Primary)</p> <p style="text-align: center;">Markie Wallace (Alternate- Riverbank Resident)</p>

2025 List of Appointments

(Ratified on January 14, 2025)

CITY / LRA COMMITTEES	COUNCIL / LRA LIAISON (2025 – Appointments)
<p style="text-align: center;"><u>BUDGET ADVISORY COMMITTEE (BAC)</u></p> <p><u>Meets:</u> As needed <u>Location:</u> City Hall Council Chambers or City Hall South Conference Room</p> <p>This (7) resident member advisory committee, including (1) non-voting Council representative and a Council alternate, reviews and discusses the City’s operating budget and makes recommendations on projects, programs, and policies to the City Council.</p>	<p style="text-align: center;">Councilmember Luis Uribe (Primary)</p> <p style="text-align: center;">Mayor Rachel Hernandez (Alternate)</p> <p style="text-align: center;">(Note: This committee has been inactive for the past six (6) years.)</p>
<p style="text-align: center;"><u>FRIENDS OF RIVERBANK CITY PARKS</u> <u>FORMERLY FRIENDS OF JACOB MYERS PARK (JMP)</u> (A non-profit organization)</p> <p><u>Meets:</u> On a monthly basis at 1st Wednesday of the month at 5:30pm. <u>Location:</u> City Hall Council Chambers</p> <p>Works on projects, park planning, and fundraising events.</p>	<p style="text-align: center;">Vice Mayor Cindy Fosi (Primary)</p> <p style="text-align: center;">Councilmember Luis Uribe (Alternate)</p>
<p style="text-align: center;"><u>SISTER CITY</u></p> <p><u>Meets:</u> As needed <u>Location:</u> TBD based on availability</p> <p>Formed for the purposes of establishing, maintaining, coordinating, and managing international relationships in cultural, educational, and economic areas, and promoting international friendship and goodwill. Riverbank’s two Sister Cities are Tamazula de Gordiano, Jalisco, Mexico and Fuyang, China.</p>	<p style="text-align: center;">Councilmember Luis Uribe (Primary)</p> <p style="text-align: center;">Councilmember John Pimentel (Primary)</p>

2026 List of Appointments

(Ratified on January 13, 2026)

BOARD / COMMITTEE	COUNCIL REPRESENTATIVE (2026 - Appointments)
<p align="center"><u>LEAGUE OF CALIFORNIA CITIES</u> <u>CENTRAL VALLEY DIVISION EXECUTIVE COMMITTEE</u></p> <p>Meets: March 12, June 11, September 10, December 10, September 24 & 25 (Annual Conference)</p> <p>Location: It rotates among the Northern and Southern central valley cities, TBD. (Annual breakfast meeting of the year takes place at the League’s Annual Conference in September)</p> <p>The Central Valley Division (CVD) is led by an executive committee made up of local government officials who provide overall guidance and direction for CVD activities. These activities provide a variety of avenues for individuals to take the opportunity to exchange ideas and information and share the advantages of cooperative advocacy.</p>	<hr/> <p align="center">(Primary)</p> <hr/> <p align="center">(Alternate)</p>
<p align="center"><u>San Joaquin Valley Air Pollution Control District</u> <u>Special City Selection Committee</u></p> <p>Meets: At least once annually and as needed</p> <p>Location: Northern Region Office, 4800 Enterprise Way, Modesto</p> <p>This Committee’s purpose is to appoint (5) Council Members to the San Joaquin Valley Air Pollution Control District’s Governing Board.</p>	<hr/> <p align="center">(Primary)</p> <hr/> <p align="center">(Alternate)</p>
<p align="center"><u>STANCOG – POLICY BOARD</u></p> <p>Meets: The 3rd Wednesday of each month; 6:pm</p> <p>Location: 1111 I Street, Suite 308, Modesto</p> <p>To work together with local cities to enhance communication, cooperation and comprehensive planning in dealing with regional transportation issues.</p>	<hr/> <p align="center">(Primary)</p> <hr/> <p align="center">(Alternate)</p>
<p align="center"><u>STANISLAUS HOMELESS ALLIANCE BOARD</u> <u>(RESOLUTION NO. 2019-032)</u></p> <p>Meets: 1st Wednesday of Each Month at 5:30 pm</p> <p>Location: Tenth Street Place, Board Chambers, 1010 10th Street (Basement), Modesto</p> <p>The Alliance Is a Collaborative Board formed to align Homeless Service, Planning, & Funding among Stakeholders in Stanislaus County. The Board consists of several Community Leaders of Governmental and Nongovernmental Entities. A Primary Voting Member Is appointed by the City Council annually. An Alternate Member may be an elected official or an executive-level administrative official in each government entity.</p>	<hr/> <p align="center">(Primary)</p> <hr/> <p align="center">(Alternate)</p>

2026 List of Appointments

(Ratified on January 13, 2026)

BOARD / COMMITTEE	COUNCIL REPRESENTATIVE (2025 - Appointments)
<p style="text-align: center;"><u>STANISLAUS OFFICE OF EMERGENCY SERVICES</u> <u>DISASTER COUNCIL</u></p> <p>Meets: April 30th & October 29th Location: 1010 10th Street Place, Modesto Board of Supervisors Basement</p> <p>To make recommendations to local governing agencies on matters pertinent to development of mitigation, disaster preparedness, response & recovery plans, and programs for any potential local emergency.</p>	<p style="text-align: center;">Vice Mayor Cindy Fosi (Primary)</p> <p style="text-align: center;">Councilmember Stacy Call (Alternate)</p> <p>(*Note: The appointed Councilmember serves a 2-year term ending 12/2027)</p>
<p style="text-align: center;"><u>Project Resolve (PR)</u></p> <p>Meets: Every other month starting at 8am. The first half hour is networking over breakfast with a 90-minute meeting starting at 8:30am. (1st Wednesday of the following months in 2026: February, April, June, August, October, December)</p> <p>Location: Residence Inn, 2902 Healthcare Way, Modesto</p> <p>A network resolved to build and sustain trust and strong relationships between law enforcement and community through our ongoing connection, learning, and testing of ideas.</p>	<hr style="border: 0.5px solid red;"/> <p style="text-align: center;">(Primary)</p> <hr style="border: 0.5px solid red;"/> <p style="text-align: center;">(Alternate)</p>
<p style="text-align: center;"><u>Oakdale Ad Hoc Animal Shelter Subcommittee</u></p> <p>Meets: As Necessary Location: City of Oakdale</p> <p>The Oakdale Police Department oversees animal services, its members help us improve services to our community and our four-legged friends.</p>	<hr style="border: 0.5px solid red;"/> <p style="text-align: center;">(Primary)</p> <p style="text-align: center;">Markie Wallace (Alternate- Riverbank Resident)</p>

2026 List of Appointments

(Ratified on January 13, 2026)

CITY / LRA COMMITTEES	COUNCIL / LRA LIAISON (2025 – Appointments)
<p style="text-align: center;"><u>BUDGET ADVISORY COMMITTEE (BAC)</u></p> <p>Meets: As needed Location: City Hall Council Chambers or City Hall South Conference Room</p> <p>This (6) resident member advisory committee, including (1) non-voting Council representative and a Council alternate, reviews and discusses the City’s operating budget and makes recommendations on projects, programs, and policies to the City Council.</p>	<hr style="border: 0.5px solid red;"/> <p>(Primary)</p> <hr style="border: 0.5px solid red;"/> <p>(Alternate)</p>
<p style="text-align: center;"><u>SISTER CITY</u></p> <p>Meets: As needed Location: TBD based on availability</p> <p>Formed for the purposes of establishing, maintaining, coordinating, and managing international relationships in cultural, educational, and economic areas, and promoting international friendship and goodwill. Riverbank’s two Sister Cities are Tamazula de Gordiano, Jalisco, Mexico and Fuyang, China.</p>	<hr style="border: 0.5px solid red;"/> <p>(Primary)</p> <hr style="border: 0.5px solid red;"/> <p>(Primary)</p>
<p style="text-align: center;"><u>YOUTH COUNCIL</u></p> <p>Meets: 1st & 3rd Monday of each Month at 5 :00pm (From August – May) Location : City Hall Council Chambers</p> <p>In June 2025, City Council established a Youth Council to provide high school students with opportunities to engage in local government, develop leadership skills, and represent the voice of youth in the community. Youth Council members will commit their time to attend meetings, participate in city-sponsored events, and contribute to the betterment of the Riverbank community.</p>	<hr style="border: 0.5px solid red;"/> <p>(Primary)</p> <hr style="border: 0.5px solid red;"/> <p>(Alternate)</p>

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT

AUTHORITY AGENDA ITEM NO. 12.5

SECTION 12: NEW BUSINESS

Meeting Date:	January 13, 2026
Subject:	City Flag Design Contest Review and Selection of Top Three
From:	Marisela H. Garcia, City Manager

RECOMMENDATION

It is recommended that the City Council select the top three designs to move forward for a public vote.

SUMMARY

At the September 9, 2025 Council meeting, the Council provided direction to move forward with a City Flag Design Contest and adopted the guidelines for residents to be able to begin their designs. The contest formally ran from October 1, 2025 – December 1, 2025. We received a total of nine (9) designs that qualified based on the guidelines. Tonight, we are requesting that Council decide on the top three (3) designs to move forward for a vote of the public.

STRATEGIC PLAN

This item is not directly related to the City Council's Strategic Plan.

BACKGROUND

On July 22, 2025 Councilmember Luis Uribe presented a Council Referral Item regarding a City of Riverbank Flag. While an original design was prepared in 2002, no formal action was taken to adopt the design. The design is not currently used as a city flag, and has limited use on the website. Councilmember Uribe shared that a redesign should be undertaken in order based on the following concepts:

- ***Civic Pride:*** A strong, well-loved flag can become a symbol embraced by residents, much like the flags of Chicago or Washington, D.C.
- ***Cultural Representation:*** A redesign allows us to reflect our city's history, diversity, and aspirations.

- **Economic Potential:** Iconic flags can generate revenue through tourism and branded merchandise (e.g., Portland’s flag).
- **Community Connection:** Involving residents in the process fosters ownership and unity.
- **Legacy and Modernization:** Balances respect for the past with a vision for the future.

Based on the direction provided at the July 22nd meeting, Councilmember Uribe and staff moved forward with development of the Flag Design Contest guidelines. These guidelines were adopted at the September 9, 2025 meeting.

GUIDELINES

DESIGN RULES:

- Keep it Simple: Easy to draw, easy to remember.
- Be Symbolic to Riverbank: Show what makes our city unique — culture, history, landscape, values.
- Use 2–3 Bold Colors: High contrast, no gradients.
- No Text or Seals: Flags speak through symbols, not words.
- Original Artwork Only: Must be your own work — no clip art, AI-generated images, or copyrighted designs.
- No more than two (2) entries per resident.

WHO CAN ENTER:

- Open to Riverbank residents ages 10 and over.

HOW TO SUBMIT:

- Submit a digital design (JPG, PNG, or PDF) or hand-drawn design
- If submitting digital design, use a 3:5 or 2:3 ratio
- Complete application to include a short design explanation (100–250 words)
- Send to: mhgarcia@riverbank.org and luribe@riverbank.org
- Or drop off at: 6707 Third Street, Suite A, Riverbank, CA 95367

PRIZES & RECOGNITION:

- Winning design may become the official City Flag
- Featured at City Hall, events, and online
- Finalists may be showcased in a public display or vote
- Finalist will win a cash prize of \$250
- Bragging rights for life!

JUDGING CRITERIA:

- Simplicity & Impact
- Symbolism & Meaning
- City Identity
- Flag Design Principles

CONTEST SUBMITTALS

A total of nine (9) designs qualified to move forward to the review stage based on the established guidelines. The contestants and their design titles are as follows:

<i>Contestant</i>	<i>Design Title</i>
Boston Navarro	Riverbank Flag
Justin Almanza	Riverbank Flag Design Contest
Luis Uribe	Rising Waters, Bright Horizons
Max Le Beau	Possible Riverbank Flag
Moriah Martinez	Riverbank Flag Design Contest (2 designs submitted)
Peyton Shrider	Guiding – Riverbank
Zuhey Perez	Flowing Tracks of Wine (2 designs)

The top three designs will move forward to a vote of the public before making a formal award.

FINANCIAL IMPACT

Costs associated with this contest will include staff time, cash prize, and marketing costs.

ATTACHMENTS

1. Flag Design Contest Design Submittals

ATTACHMENT 1

Full Name:

Age: (10 and over only, Parental consent required if under 18)

Address:

Phone:

Email:

Design Submission

Title of Design:

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100–250 words):

My flag shows the main things that make Riverbank special. The grape and cheese is important because it stands for our Cheese and Wine Festival, which is one of the biggest events we celebrate here in Riverbank every year. It reminds people of fun, food and community. The train tracks are also part of life here. Many people cross them everyday day when going to work, school or just driving around town. They show how Riverbank is connected and how the railroad is part of our history. The river represents Jacob Myers Park, a place where family and friends spend time together. it's a symbol of nature, relaxation and the beauty of our city. Around the river, I drew trees, because Riverbank has many of them, especially near the park. The trees show how green and full of life Riverbank is. Altogether, the flag is simple but meaningful. It shows our traditions, our daily life, and the natural beauty that surrounds us. My design is meant to make people proud of our city and remind them what makes our city unique.



Administration Department

6707 Third Street, Suite A Riverbank, CA 95367
Phone: 209.863.7122 - Fax: 209.869.7100

Applicant Declaration

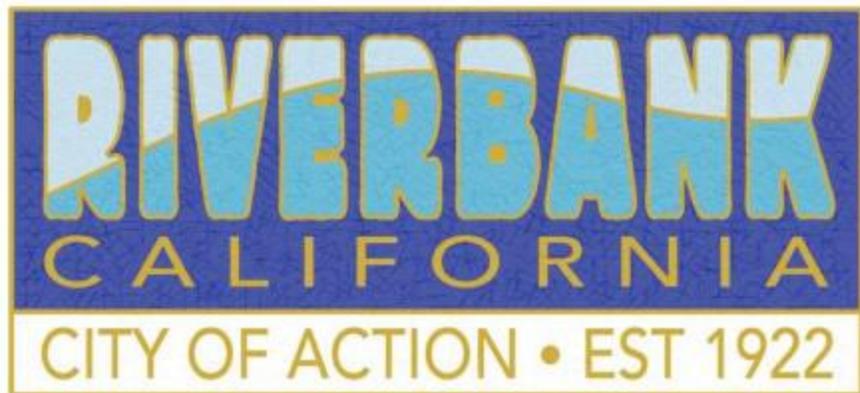
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

Signature: Date:

(If under 18)

Parent/Guardian Name:

Parent/Guardian Signature: Date:



made by Boston Navarro





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Administration Department

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Phone: 209.863.7122 - Fax: 209.869.7100

Flag Design Contest Application Form

Applicant Information

Full Name: _____

Age: _____ (10 and over only, Parental consent required if under 18)

Address: _____

Phone: _____

Email: _____

Design Submission

Title of Design: _____

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100–250 words):



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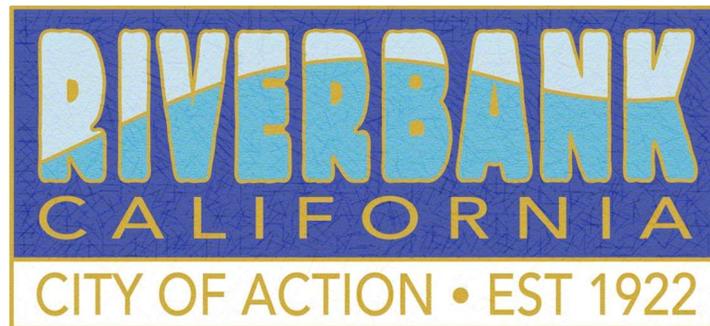
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

Signature: Justin Almanza Date: _____

(If under 18)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____





OCT 06 2025

Received By: Claudia



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Administration Department

6707 Third Street, Suite A Riverbank, CA 95367

Phone: 209.863.7122 - Fax: 209.869.7100

Flag Design Contest Application Form

Applicant Information

Full Name: Luis Uribe

Age: 42 (10 and over only, Parental consent required if under 18)

Address: 6707 Third Street, Suite A

Phone: 209-719-9255

Email: LUribe@Riverbank.org

Design Submission

Title of Design: Rising waters, Bright Horizons

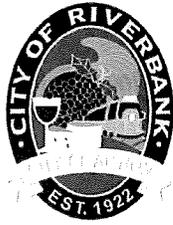
Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100-250 words):

Submitted via email



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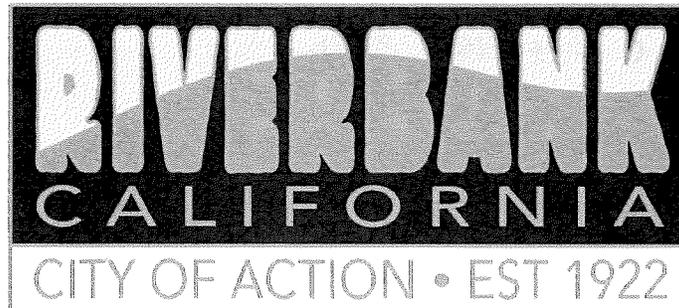
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

Signature: _____ Date: _____

(If under 18)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____



Marisela Garcia

From: Luis Uribe
Sent: Friday, October 3, 2025 5:45 PM
To: Marisela Garcia
Subject: Flag submission - drawing submitted in person

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: City Council

This flag design pays tribute to Riverbank's rich history and enduring progress. At its heart is a ferry boat, symbolizing the city's early days when the Stanislaus River was crossed by grit and ingenuity. Beneath the vessel, the river flows calmly, framed by lush green landscapes that reflect our agricultural roots and environmental pride.

A bridge rises above the ferry, representing Riverbank's transformation—from a rural crossing point to a thriving, connected community. The bridge is not just infrastructure; it's a metaphor for unity, resilience, and the pathways we've built to engage with the wider world.

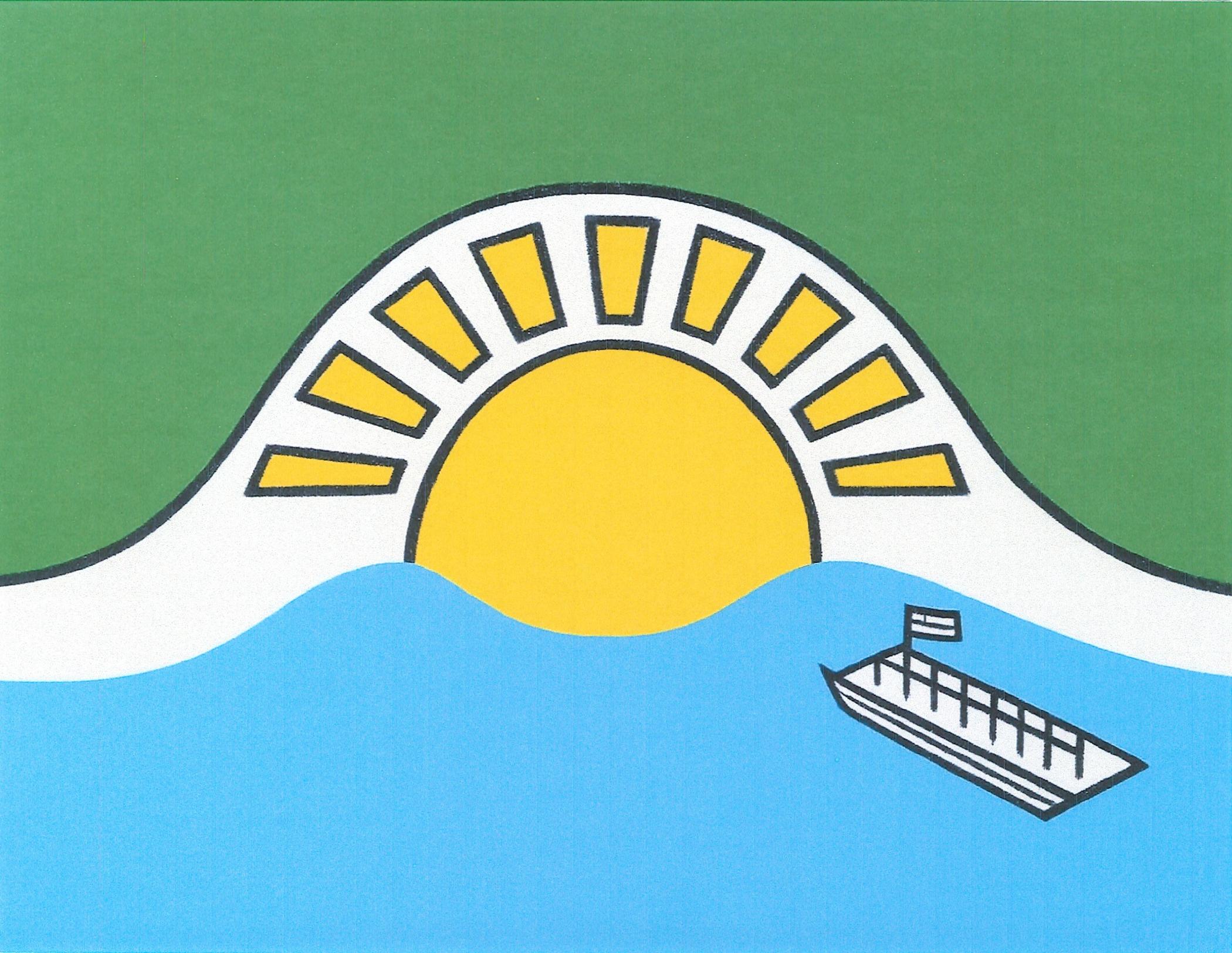
Sun rays beam through the bridge's structure, casting light across the water and land. These rays evoke hope, inspiration, and the promise of a bright future—illuminating the values that guide our civic journey.

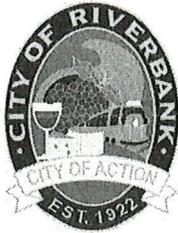
Together, these elements form a visual narrative of Riverbank's past, present, and aspirations. It's a flag that honors where we began, celebrates who we are, and invites all to take part in where we're headed.

Thank you!
Gracias!

Luis Uribe
Riverbank Councilmember
209-719-9255







CITY OF RIVERBANK

Administration Department

6707 Third Street, Suite A Riverbank, CA 95367
Phone: 209.863.7122 - Fax: 209.869.7100

OCT 22 2025

Received By: *Kassandra Zuy*

Flag Design Contest Application Form

Applicant Information

Full Name: Max Le Beau

Age: 14 (10 and over only, Parental consent required if under 18)

Address: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Design Submission

Title of Design: Possible Riverbank Flag

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)



The flag.

Design Explanation (100-250 words):

The flag consists of a green background (which symbolises grassy fields) a blue triangle that goes from the bottom left corner to bottom right (symbolising the river) The black triangle on bottom (symbolising the orchards) and a white cropped circle in the middle (symbolising the sun) I am a vexillologist (meaning I study and create flags) There is not really much else about the design



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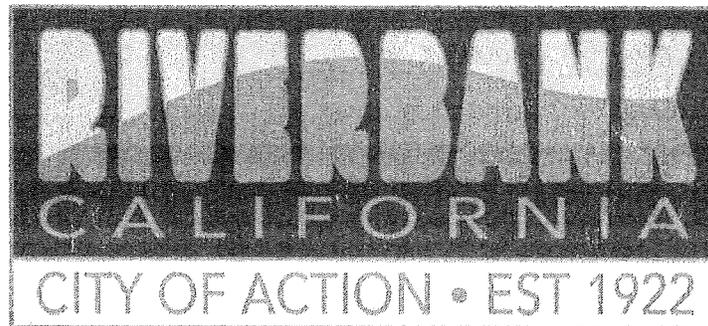
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

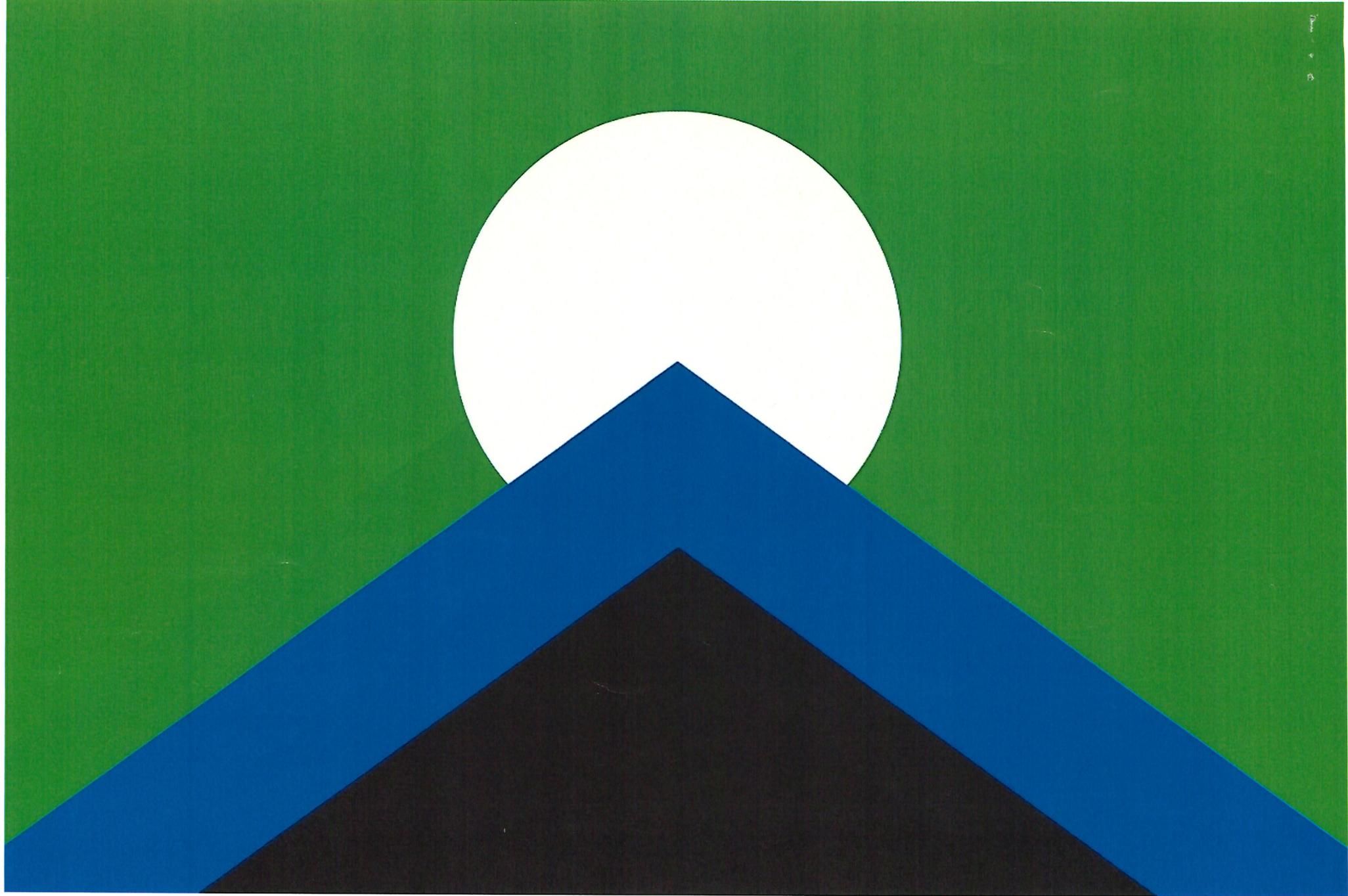
Signature: Date:

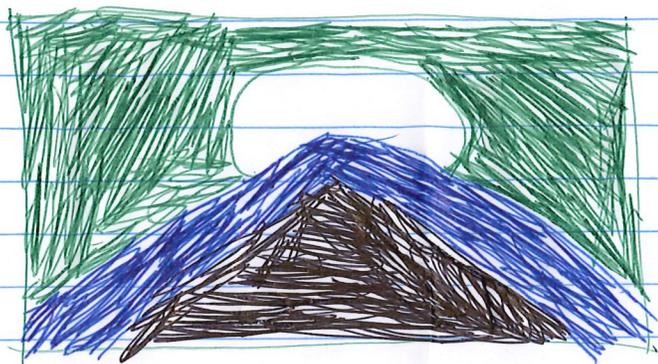
(If under 18)

Parent/Guardian Name:

Parent/Guardian Signature: Date:









CITY OF RIVERBANK

Administration Department

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Phone: 209.863.7122 - Fax: 209.869.7100

Flag Design Contest Application Form

Applicant Information

Full Name: _____

Age: _____ (10 and over only, Parental consent required if under 18)

Address: _____

Phone: _____

Email: _____

Design Submission

Title of Design: _____

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100–250 words):



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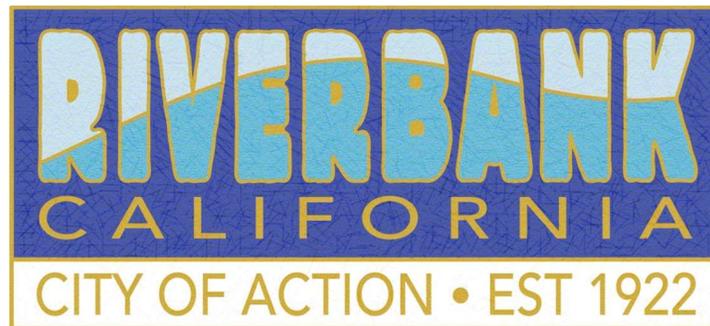
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

Signature: Moriah Martinez Date: _____

(If under 18)

Parent/Guardian Name: _____

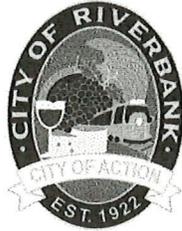
Parent/Guardian Signature: _____ Date: _____







DEC 01 2025



CITY OF RIVERBANK

Administration Department

6707 Third Street, Suite A Riverbank, CA 95367

Phone: 209.863.7122 - Fax: 209.869.7100

Received By: *Claudia*

Flag Design Contest Application Form

Applicant Information

Full Name:

Age: (10 and over only, Parental consent required if under 18)

Address:

Phone:

Email:

Design Submission

Title of Design:

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100–250 words):

<p>The flag I created for the City of Riverbank is simple but elegant, representing who we are and the elements that shape our unique community. The diagonal tracks spanning from the bottom left corner to the top right give homage to the vast system of railroad tracks that run through our city. Although the trains can occasionally be inconvenient, the railroad plays a vital role in our everyday lives by bringing business, goods, and opportunity to our residents.</p>
<p>Featured at the center of the flag, the compass rose stands out as having many layers of meaning. It reflects the adventures that we embark on as the "City of Action" and the guidance and leadership we have to support us in our pursuits. The compass also highlights our geographic significance as an important landmark between many neighboring cities. Just like a traditional compass guides travelers along their way, Riverbank serves as a guiding point for the many communities that surround us.</p>
<p>The maroon accents in the compass rose and corners bring the design of this flag together. The color gives a small shoutout to our annual Wine and Cheese Festival. This tradition brings our community together each year in celebration and camaraderie.</p>
<p>Overall, this flag design for the City of Riverbank is meant to celebrate where we have been and the exciting journey we are set to embark on in the future.</p>
<p> </p>
<p> </p>

The flag I created for the City of Riverbank is simple but elegant, representing who we are and the elements that shape our unique community. The diagonal tracks spanning from the bottom left corner to the top right give homage to the vast system of railroad tracks that run through our city. Although the trains can occasionally be inconvenient, the railroad plays a vital role in our everyday lives by bringing business, goods, and opportunity to our residents.

Featured at the center of the flag, the compass rose stands out as having many layers of meaning. It reflects the adventures that we embark on as the “City of Action” and the guidance and leadership we have to support us in our pursuits. The compass also highlights our geographic significance as an important landmark between many neighboring cities. Just like a traditional compass guides travelers along their way, Riverbank serves as a guiding point for the many communities that surround us.

The maroon accents in the compass rose and corners bring the design of this flag together. The color gives a small shoutout to our annual Wine and Cheese Festival. This tradition brings our community together each year in celebration and camaraderie.

Overall, this flag design for the City of Riverbank is meant to celebrate where we have been and the exciting journey we are set to embark on in the future.



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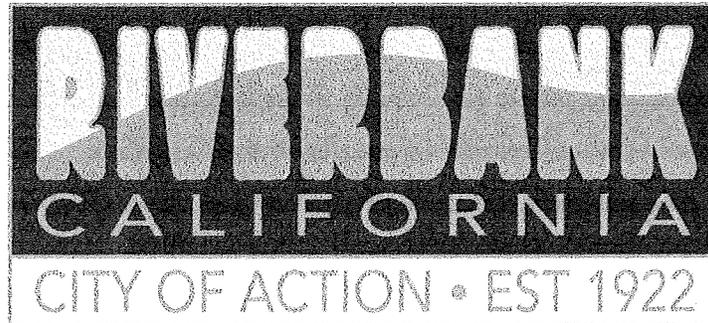
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

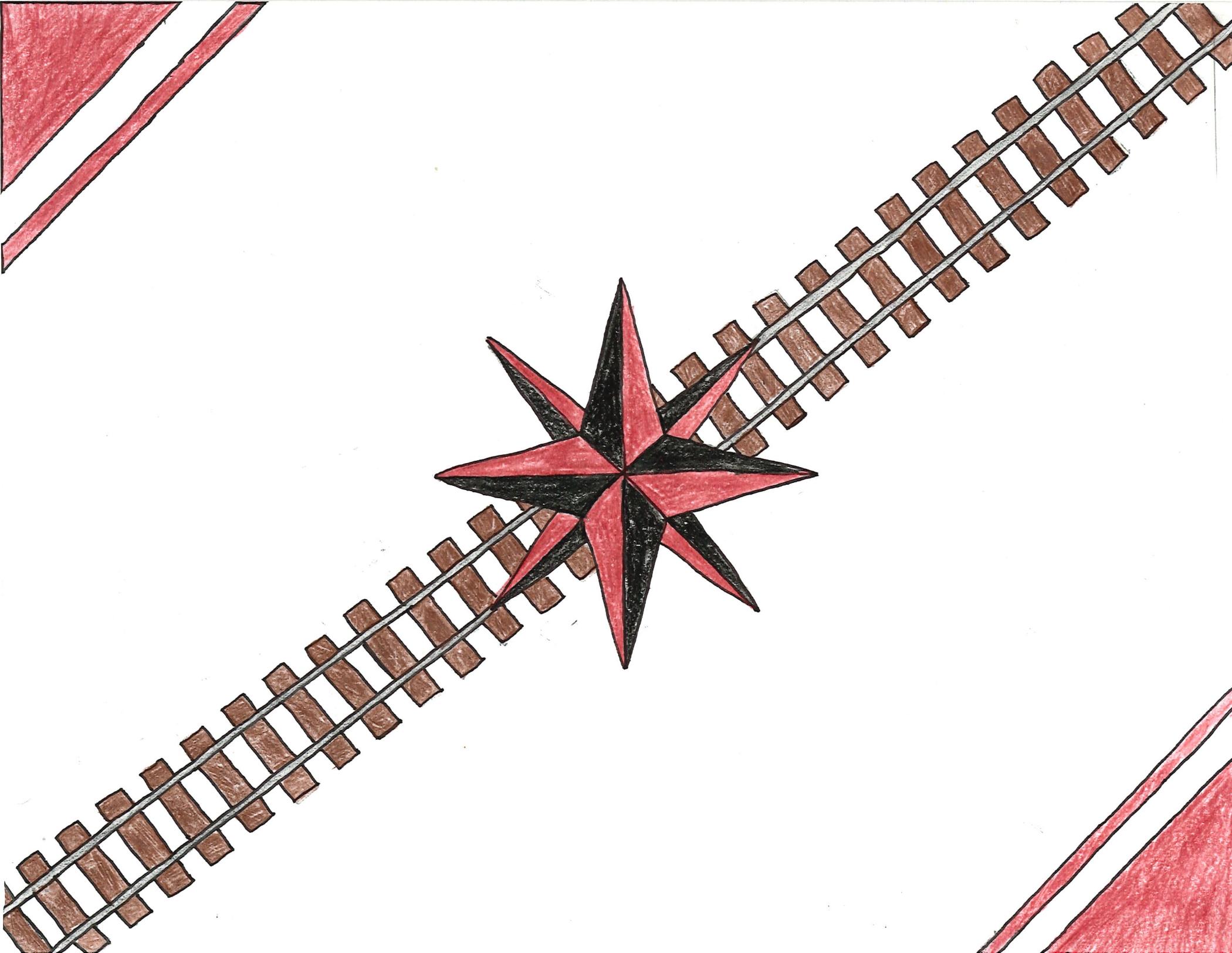
Signature: [Redacted] Date: 11/30/2025

(If under 18)

Parent/Guardian Name: Jason Shrider

Parent/Guardian Signature: [Redacted] Date: 11/30/2025







CITY OF RIVERBANK

Administration Department

6707 Third Street, Suite A Riverbank, CA 95367
Phone: 209.863.7122 - Fax: 209.869.7100

Flag Design Contest Application Form

Applicant Information

Full Name: _____

Age: _____ (10 and over only, Parental consent required if under 18)

Address: _____

Phone: _____

Email: _____

Design Submission

Title of Design: _____

Format (check one):

Digital (JPG/PNG/PDF)

Hand-drawn (attach original)

Design Explanation (100–250 words):



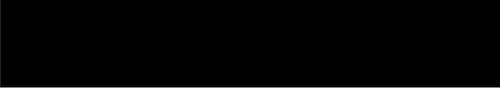
CITY OF RIVERBANK

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Applicant Declaration

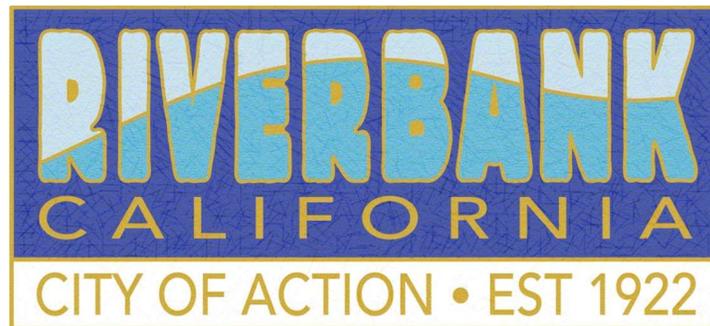
I certify that this design is my original work and complies with all contest rules. I grant the City of Riverbank the rights to reproduce, modify, or adapt my design.

Signature:  Date: _____

(If under 18)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____







RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.6

SECTION 12: NEW BUSINESS

Meeting Date:	January 13, 2025
Subject:	VOLT Institute Resident Scholarship Program Guidelines
From:	Marisela H. Garcia, City Manager

RECOMMENDATION

It is recommended that the City Council provide feedback on the guidelines to establish a VOLT Institute Resident Scholarship Program as offered by Opportunity Stanislaus.

SUMMARY

At the November 25, 2025 Council meeting staff provided an overview to City Council of program offerings by Opportunity Stanislaus. One of these programs is a VOLT Institute Resident Scholarship Program wherein the City would have the ability to use ½ of our investment (\$12,500) to provide scholarships for residents to participate in VOLT Institute Trainings. Tonight's item seeks Council's feedback on the development of the program guidelines.

STRATEGIC PLAN

This item is directly related to the City Council's Strategic Plan Goal to "Prioritize Community Education Partnerships."

BACKGROUND

According to the The VOLT Institute website, the Institute was created in 2017 with the purpose of creating a vibrant, healthy economy in the Central Valley Region by strengthening a company's most valuable asset: their people. The VOLT Institute will provide businesses with a more stable and educated workforce and create a culture of empowerment and continuous improvement. The VOLT Institute structures their programs in a modular class system. This allows students to be placed in "tracks" where they can take certain classes and be able to work with all of the equipment.

Recent conversations regarding the Memorandum of Understanding between the City and Opportunity Stanislaus have resulted in an opportunity to review programs being

offered to investors. As an investor, the City has the ability to access VOLT Institute programs at reduced prices. As part of our investment in Opportunity Stanislaus, they have offered to provide up to ½ of our investment, or \$12,500, as funding for the creation of a VOLT Institute Resident Scholarship Program.

POTENTIAL GUIDELINES

The City of Hughson and the City of Oakdale have both adopted scholarship programs for their residents through VOLT (see Attachment 1). Riverbank can use their guidelines to establish a base for our own which, at a minimum, should include the following:

1. Eligible Programs
2. Scholarship Eligibility Requirements
3. Program Cost Covered and Cost Sharing percentage, if desired

FINANCIAL IMPACT

There is no financial impact associated with the development of the VOLT Institute Program Guidelines. In order to fund the program, the City must commit to continuing as an investor.

ATTACHMENTS

1. City of Hughson & City of Oakdale Guidelines

ATTACHMENT 1

VOLT Institute Resident Scholarships

CITY OF HUGHSON GUIDELINES

- Scholarships available for the following programs:
 - Advanced Industrial Maintenance Mechanic – 48 Week Program
 - Industrial Electro-Mechanics Program – 23 Week Program
- Scholarship Eligibility Requirements:
 - 18+ years of age at the time of enrollment.
 - Resident of Hughson, CA
 - Provide a copy of your valid driver’s license or state ID
 - Supply a copy of your High School Diploma or G.E.D.
 - Proof of residence (utility bill)
 - Complete VOLT Institute enrollment process – WorkKeys Testing
- Program Costs Breakdown
 - Student pays \$60 WorkKeys Testing Fee (required)
 - City of Hughson pays 50% of discounted tuition fee
 - Resident pays 50% of discounted tuition fee
 - Opportunity Stanislaus offers a tuition loan program through Valley First Credit Union for qualified students.

VOLT Course	Tuition	Tuition with 40% discount	City of Hughson 50%	Student 50%
Industrial Maintenance Mechanic Program (Approx 48 weeks)	\$12,500	\$7,500	\$3,750	\$3,750
Electro-Mechanical Program (Approx 23 weeks)	\$5,500	\$3,300	\$1,650	\$1,650

CITY OF OAKDALE GUIDELINES

- Oakdale receives a \$15,000 credit used towards their scholarship program
- Scholarships available for the following programs:
 - Advanced Industrial Maintenance Mechanic – 48 Week Program
 - Industrial Electro-Mechanics Program – 23 Week Program
 - Hydraulic Maintenance & Process Control Systems
 - Pump Systems, Piping, Pneumatics & Fabrication
 - Mechatronics Program
 - Smart Controls Troubleshooting System
- Scholarship Eligibility Requirements – similar to Hughson

ATTACHMENT 1

- Program Cost Breakdown
 - Resident Tuition will be 50% of the Retail price, except for the Smart Controls Troubleshooting System which is free after the discount

VOLT Course	Retail Tuition	Oakdale Resident Tuition
Industrial Maintenance Mechanic	\$12,500	\$6,250
Electro-Mechanics Program	\$6,250	\$3,125
Hydraulic Maintenance & Process Control Systems	\$4,500	\$2,250
Pump Systems, Piping, Pneumatics & Fabrication	\$3,500	\$1,750
Mechatronics Program	\$6,250	\$3,125
Smart Controls Troubleshooting System	\$5,000	Free

- Other Program Discounts
 - Supervisor Development Academy – Retail Price \$1,200; City of Oakdale Price \$500 per person.
 - Senior Leadership Series – Retail Price \$5,000; City of Oakdale Price \$2,500 per person. (Taught by former Gallo HR Executive and Oakdale Resident – Kristi Marsella)
 - Research Reports – Retail Price \$1,000 per project; City of Oakdale Price – Free
 - HR Recruitments – Retail Price \$2,500 per recruitment; City of Oakdale Price – Free

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 13.1

SECTION 13: COUNCIL REFERRALS

Meeting Date:	January 13, 2026
Subject:	Tot Time Program
From:	Councilmember District 1 Luis Uribe

RECOMMENDATION

It is recommended that the City Council receive a verbal presentation from Councilmember District 1 Luis Uribe, regarding closure of the Tot Time Program.

SUMMARY

Councilmember Uribe has requested a Council Referral item to discuss receiving feedback from Council regarding placing an item on a future agenda to discuss the closure of the Tot Time program.

STRATEGIC PLAN

While not a direct objective of the Strategic Plan, this item can be seen as related to the City Council's goal of "Prioritize Community Education Partnerships."

BACKGROUND

As per the adopted City Council Rules and Procedures, any Councilmember may place an item on the agenda prior to the posting of the agenda by bringing the matter to the attention of the City Manager. The City Council, after considering the referral, may do any of the following:

- (1) Reject the request.
- (2) Refer the matter to staff to schedule as a future City Council agenda item.

ATTACHMENTS

None.